Quick User Guide for General Mode (BYOM)

Yealink MeetingBar Home Interface



No.	Description
1	Device name and status.
2	Time and date.
3	Casting code. Enter this code in the YeaCast app to start casting.
4	Share your screen via the hardware endpoint.
5	Use the MeetingBoard Pro's display as a peripheral for third-party UC meetings through the BYOD feature.
6	Select to view other apps.
7, 8	Select /**More** to enter the following options: • **Shortcut Tools** ◦ Home: Return to home screen. ◦ Settings: View device IP, change device settings, and configure other basic device settings.

	○ Camera Control: Adjust the camera manually, or use camera AI features such as auto framing. ○ Help Center: Provide guides and FAQs to help you get started quickly and master the use of Yealink MeetingBar. • **Application** ○ Cast Screen: Share your screen via the endpoint. ○ BYOD: Use Yealink MeetingBar as a peripheral for third-party meetings through the BYOD feature. ○ Digital Signage: Enter the digital signage interface.

CTP Home Interface



No.	Description
1	Select to enter the following options: • **Shortcut Tools** ○ Home: Return to home screen. ○ Power: Select to make Yealink MeetingBar enter the sleep state or reboot Yealink

MeetingBar.

- Settings: View device IP, change device settings, and configure other basic device settings.
- Camera Control: Adjust the camera manually, or use camera AI features such as auto framing.
- More: Select to enter Help Center. It provides guides and FAQs to help you get started quickly and master the use of Yealink MeetingBar.

- **Application**
  - Cast Screen: Share your screen via the endpoint.
  - BYOD: Use Yealink MeetingBar as a peripheral for third-party meetings through the BYOD feature.

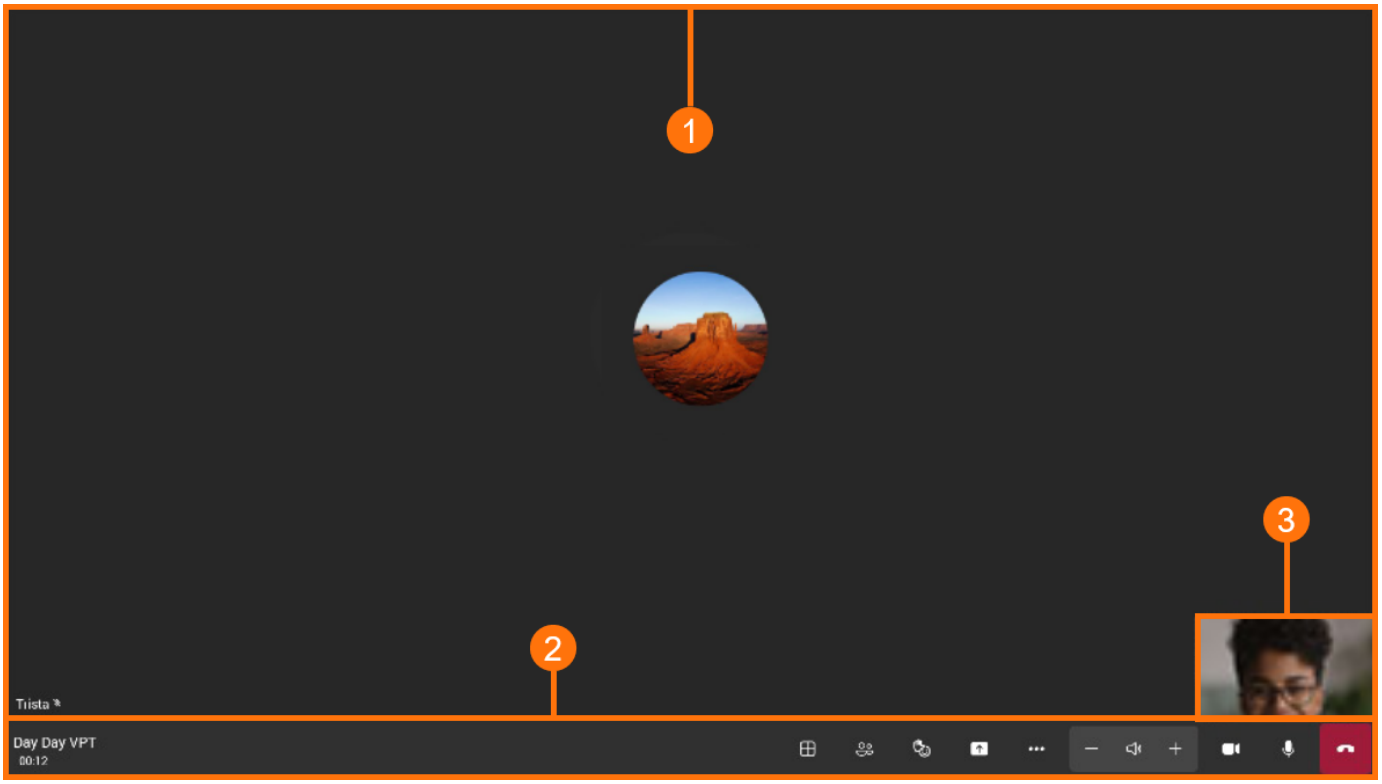
Quick User Guide for Microsoft Teams

Yealink MeetingBar Home Interface



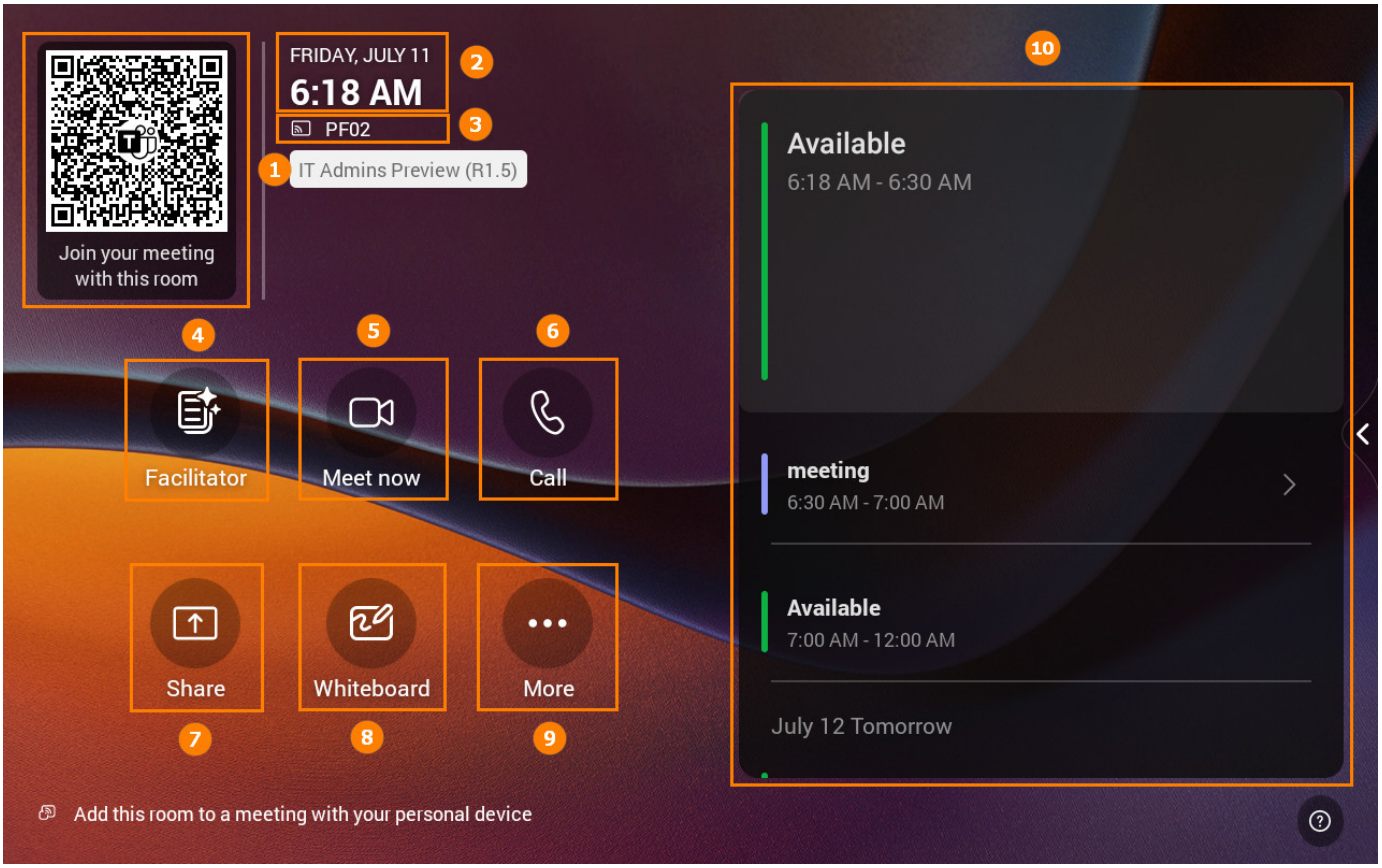
No.	Description
1	Scan to join your meeting in this room.
2	The local time.
3	The meeting room (account) name.
4	Start an instant meeting.
5	If you've configured a Calling Plan for your Teams account, you can join a meeting by dialing a phone number.
6	Start/stop sharing.
7	Open whiteboard.
8	Join with a meeting ID.
9	Configure the video conferencing device.
10	Display scheduled meetings.
11	Join an invited meeting.

Yealink MeetingBar Meeting Interface



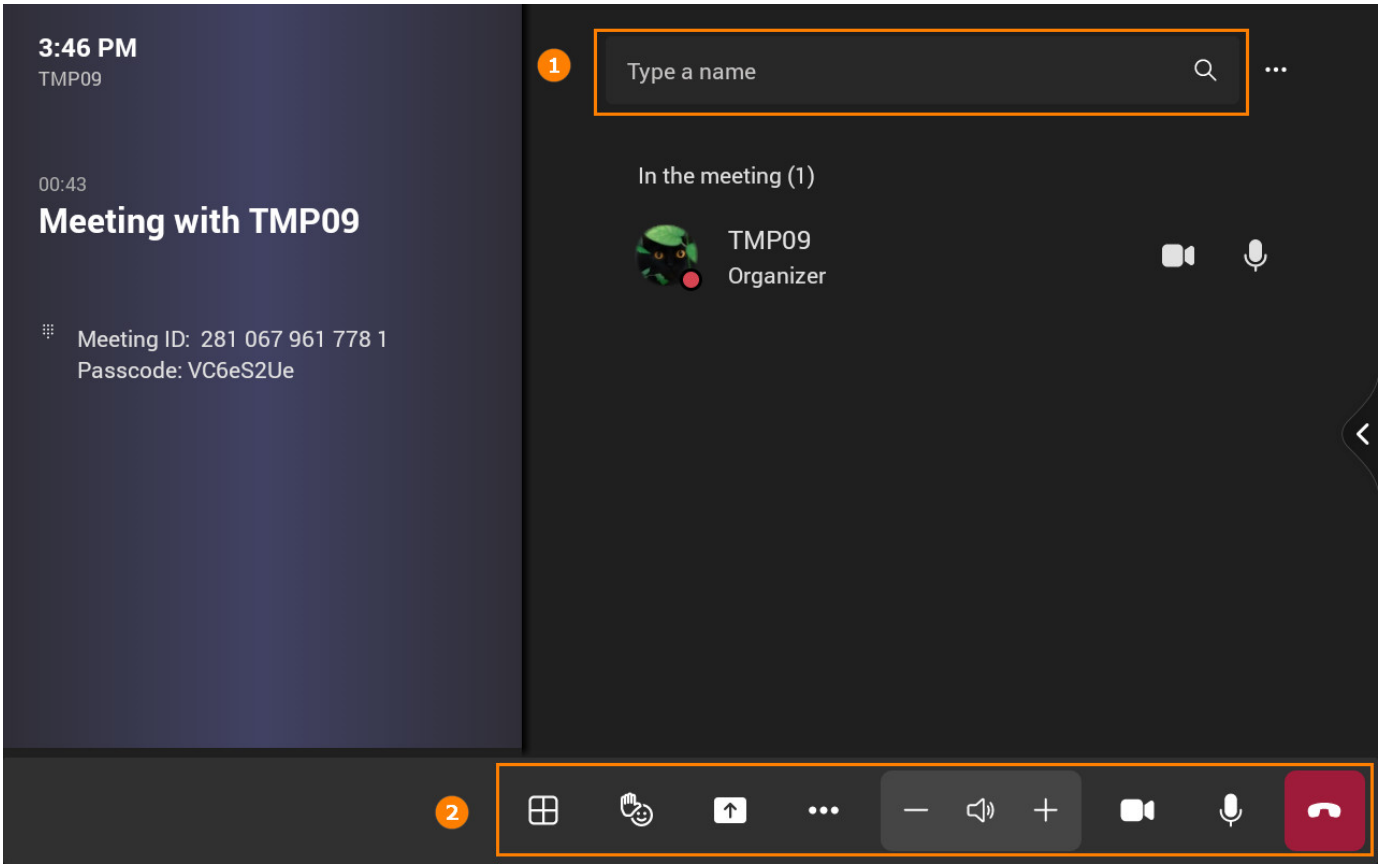
No.	Description
1	Display the remote video screen.
2	Meeting control toolbar.
3	Display the local video screen.

Controller Home Interface



No.	Description
1	Scan to join your meeting in this room.
2	The local time.
3	The meeting room (account) name.
4	Tap and scan to have facilitator take notes during the meeting.
5	Start an instant meeting.
6	If you've configured a Calling Plan for your Teams account, you can join a meeting by dialing a phone number.
7	Start/stop sharing.
8	Open whiteboard.
9	Configure the video conferencing device.
10	Display scheduled meetings. Tap and join an invited meeting.

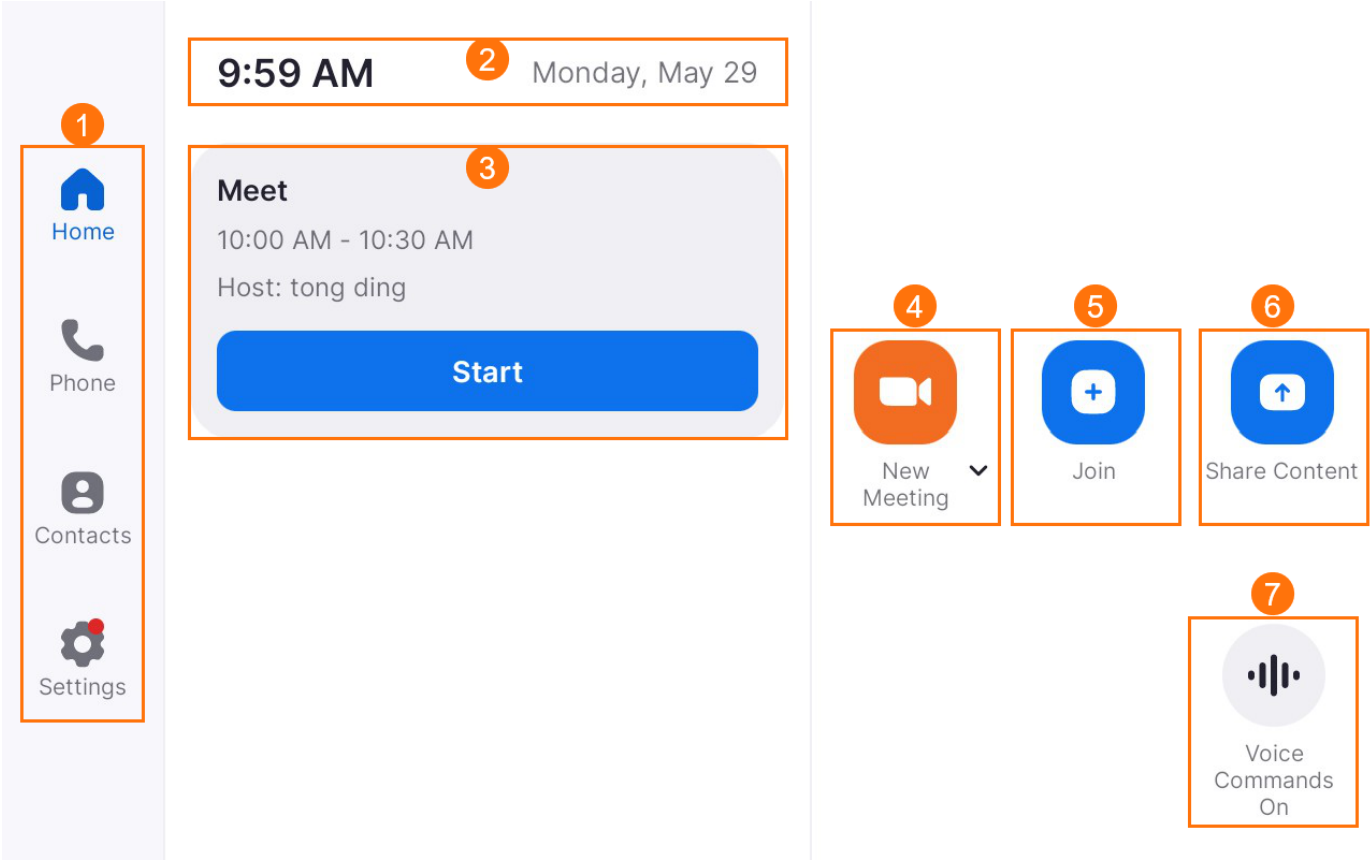
Controller Meeting Interface



No.	Description
1	Invite someone to your meeting.
2	Meeting control toolbar.

Controller Quick User Guide for Zoom

Home Interface



No.	Description
1	Control access to different pages: Home/Phone/Contacts/Settings. • Home: The current page where you can start a meeting. • Phone: Make a phone call. • Contacts: Call a contact. • Settings: Configure device settings.
2	The local time.
3	Start a scheduled meeting.
4	Start an instant meeting.
5	Join a Zoom meeting by entering a meeting ID.
6	Share content from your laptop or mobile device.
7	Control the device using voice commands.

Meeting Interface



No.	Description
1	Meeting Information.
2	Meeting Controls.

Instant Meeting

Introduction

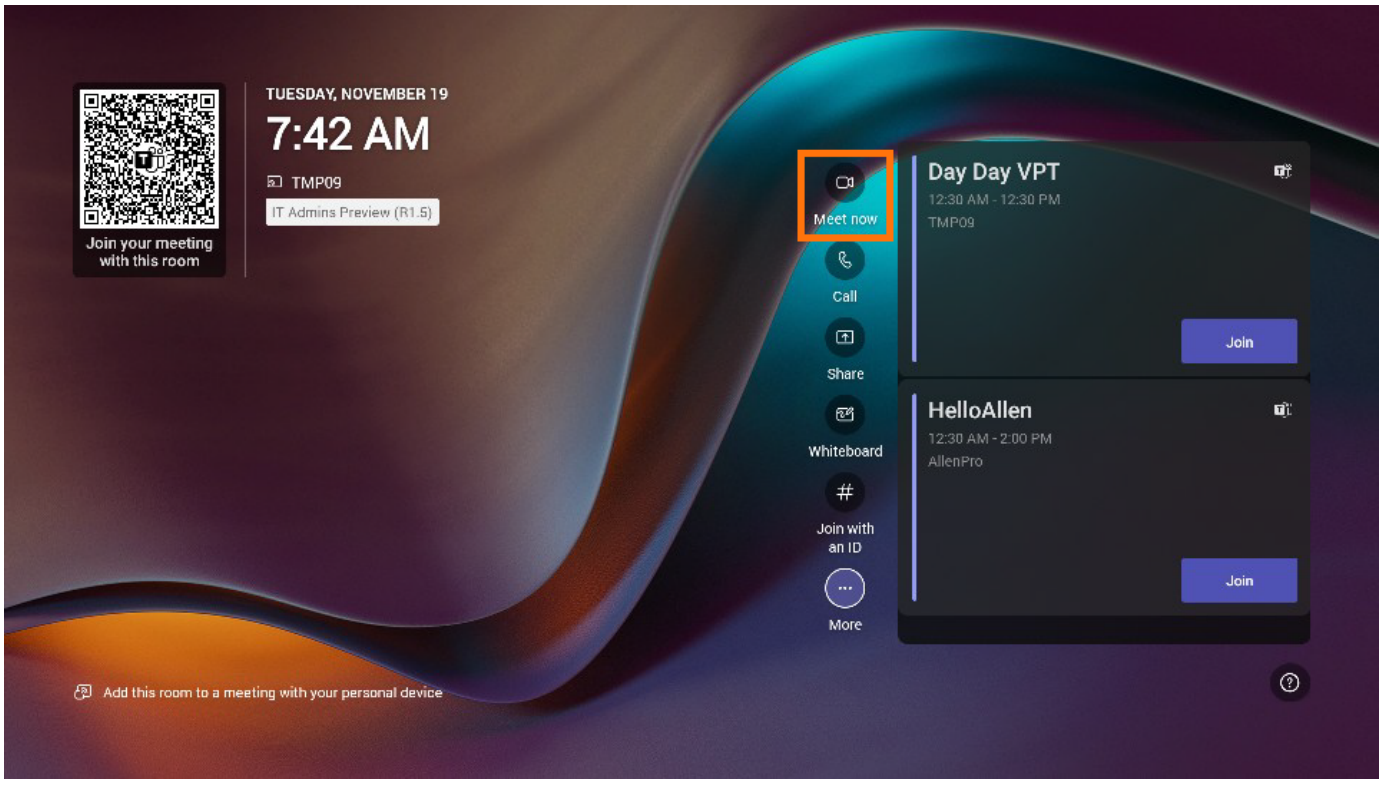
Once logged in to a Microsoft Teams or Zoom account on Yealink MeetingBar, you can start an instant meeting. After the meeting is created, you can invite additional participants to join.

During an instant meeting, you can turn on or turn off your camera and microphone.

Start an Instant Meeting

With Yealink Remote Control

- For Microsoft Teams: On the home screen, select **Meet now**.

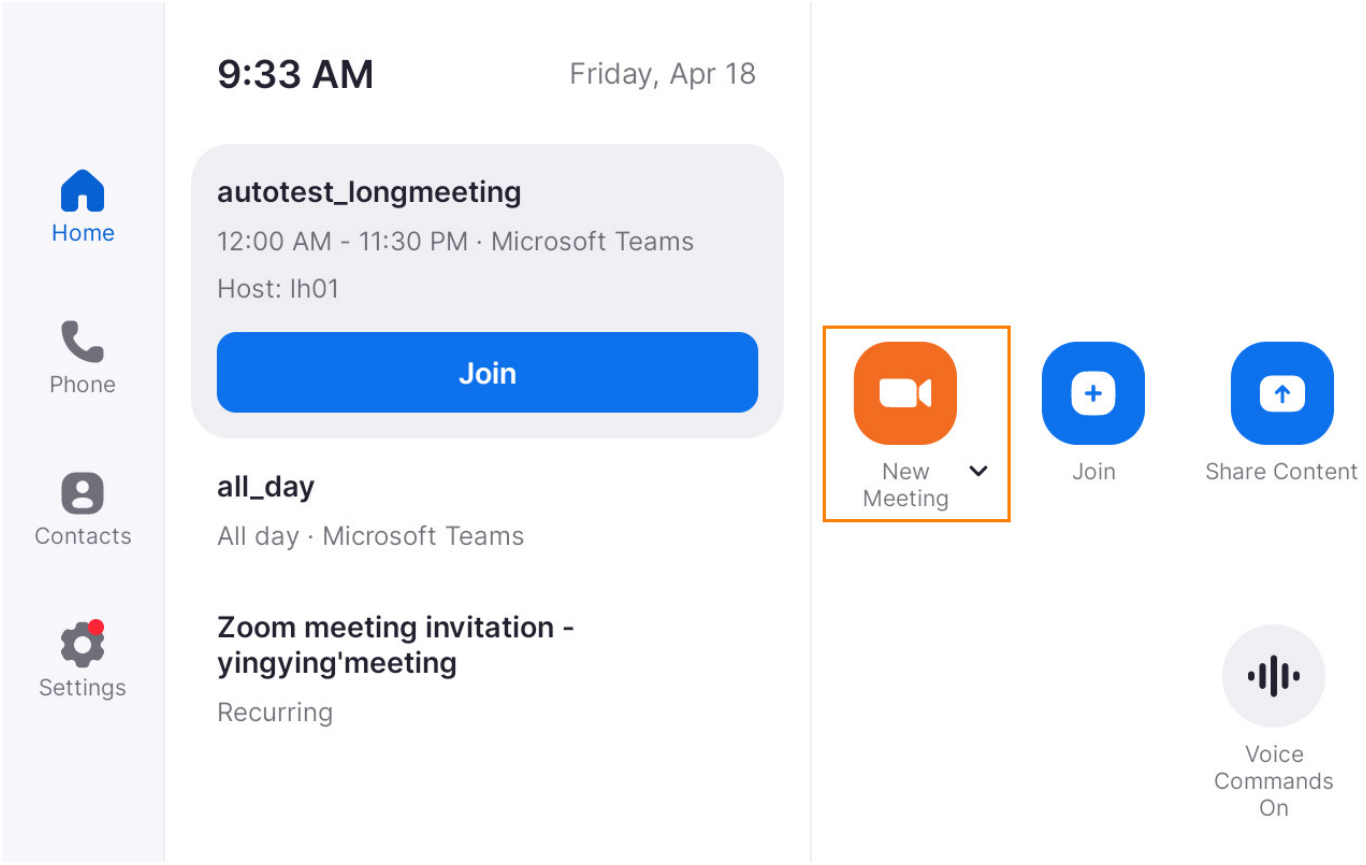


With Yealink CTP Touch Panel

- For Microsoft Teams: On the home screen, tap **Meet now**.



- For Zoom: On the home screen, tap **New Meeting**.



Join Meeting

Introduction

You can join a meeting in several ways.

- **Join a scheduled meeting**: Join pre-scheduled meetings displayed on your device.
- **Join with Meeting ID**: Manually enter a meeting ID and password to join meetings.
- **Proximity Join**: Seamlessly transfer an ongoing meeting from your personal device to a nearby Teams device.
- **Third-Party meeting**: Join meetings hosted on third-party platforms (for example, Cisco Webex, Zoom) using your device.

Before You Begin

Log in to your Microsoft Teams account on Yealink MeetingBar.

Join a Scheduled Meeting

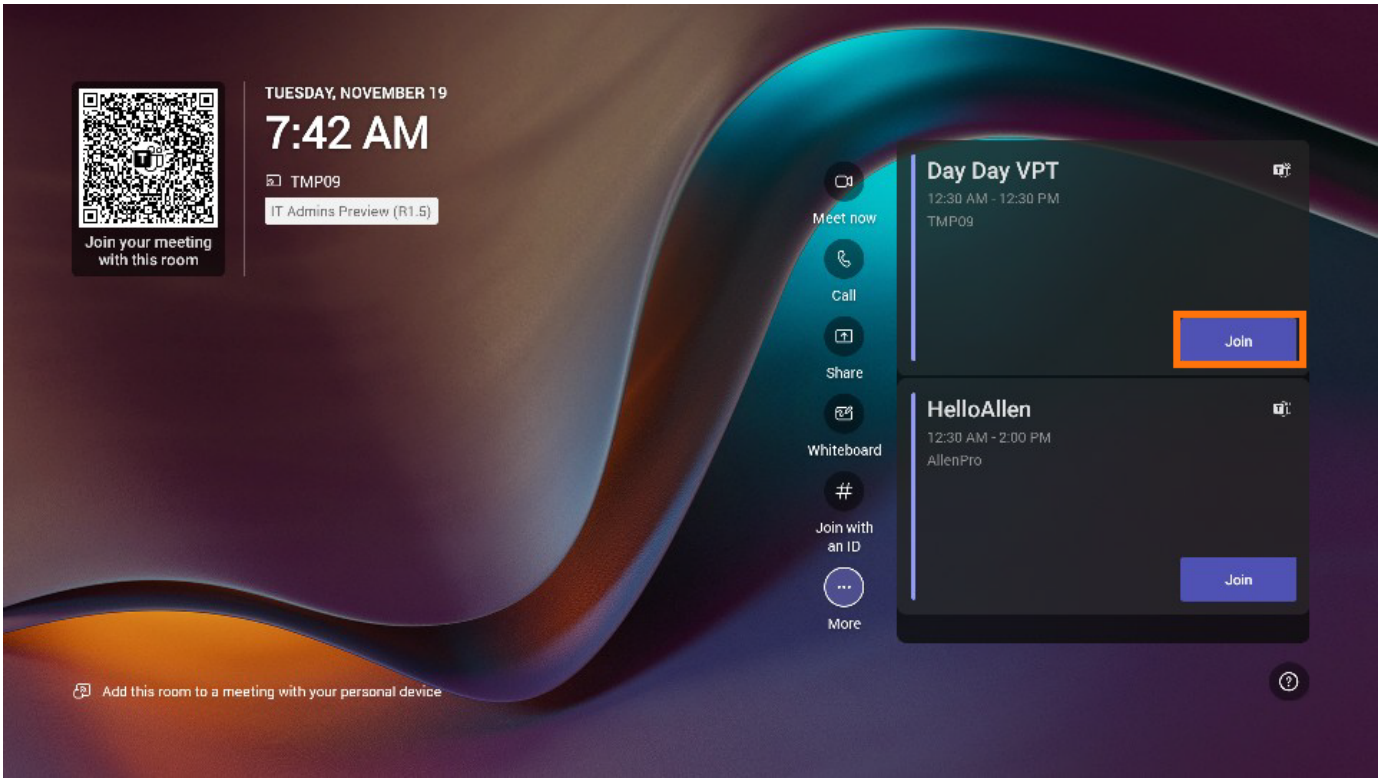
Before you begin

- Ensure a meeting is scheduled.
- The device displays meeting information for the day.

With Yealink Remote Control

To join a scheduled meeting

- For Microsoft Teams: On the home screen, select **Join** next to the corresponding meeting.



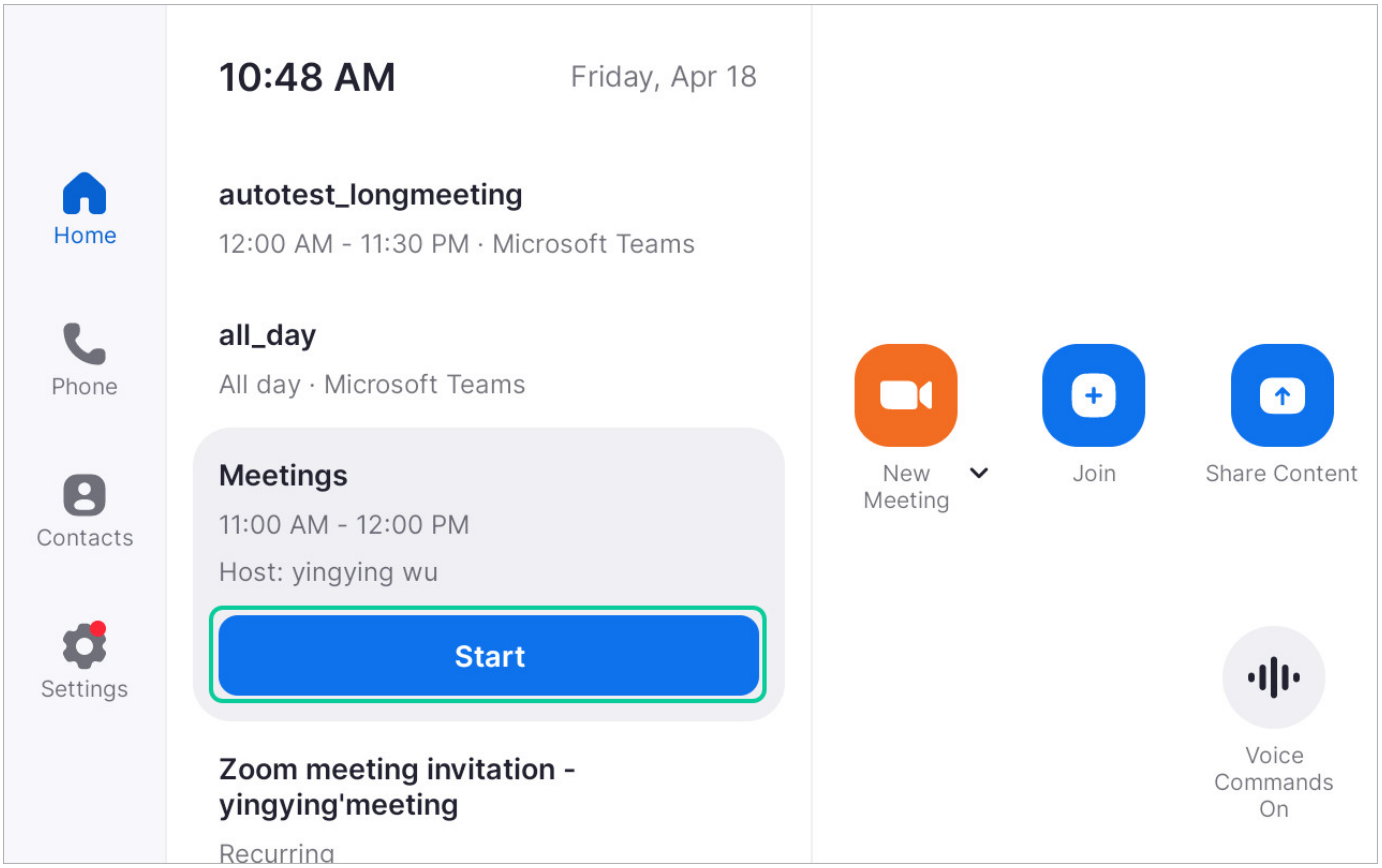
With Yealink CTP Touch Panel

To join a scheduled meeting

- For Microsoft Teams: On the home screen, tap **Join** next to the corresponding meeting.



- For Zoom: On the home screen, tap **Start** next to the corresponding meeting.



Join with Meeting ID

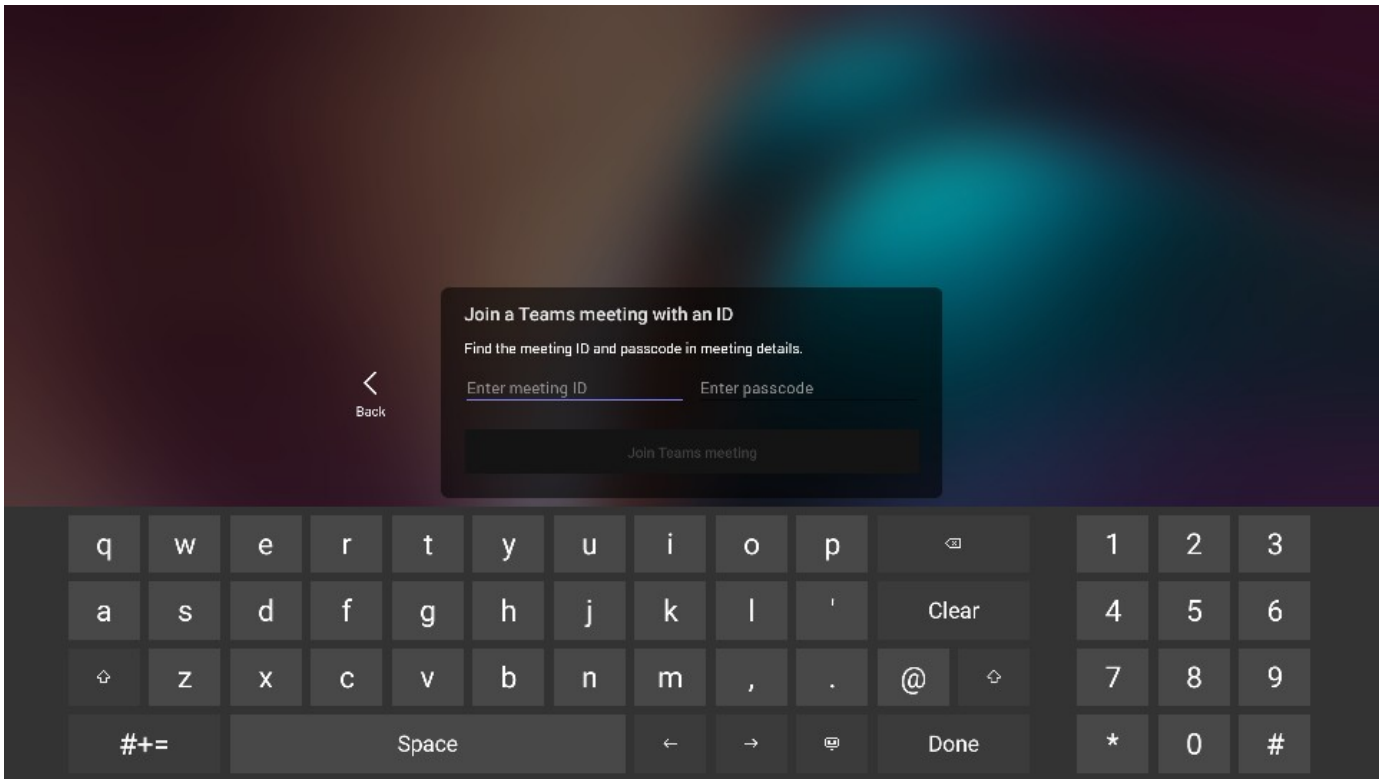
Before you begin

Update your Yealink MeetingBar to the latest version.

With Yealink Remote Control

To join with meeting ID for Microsoft Teams

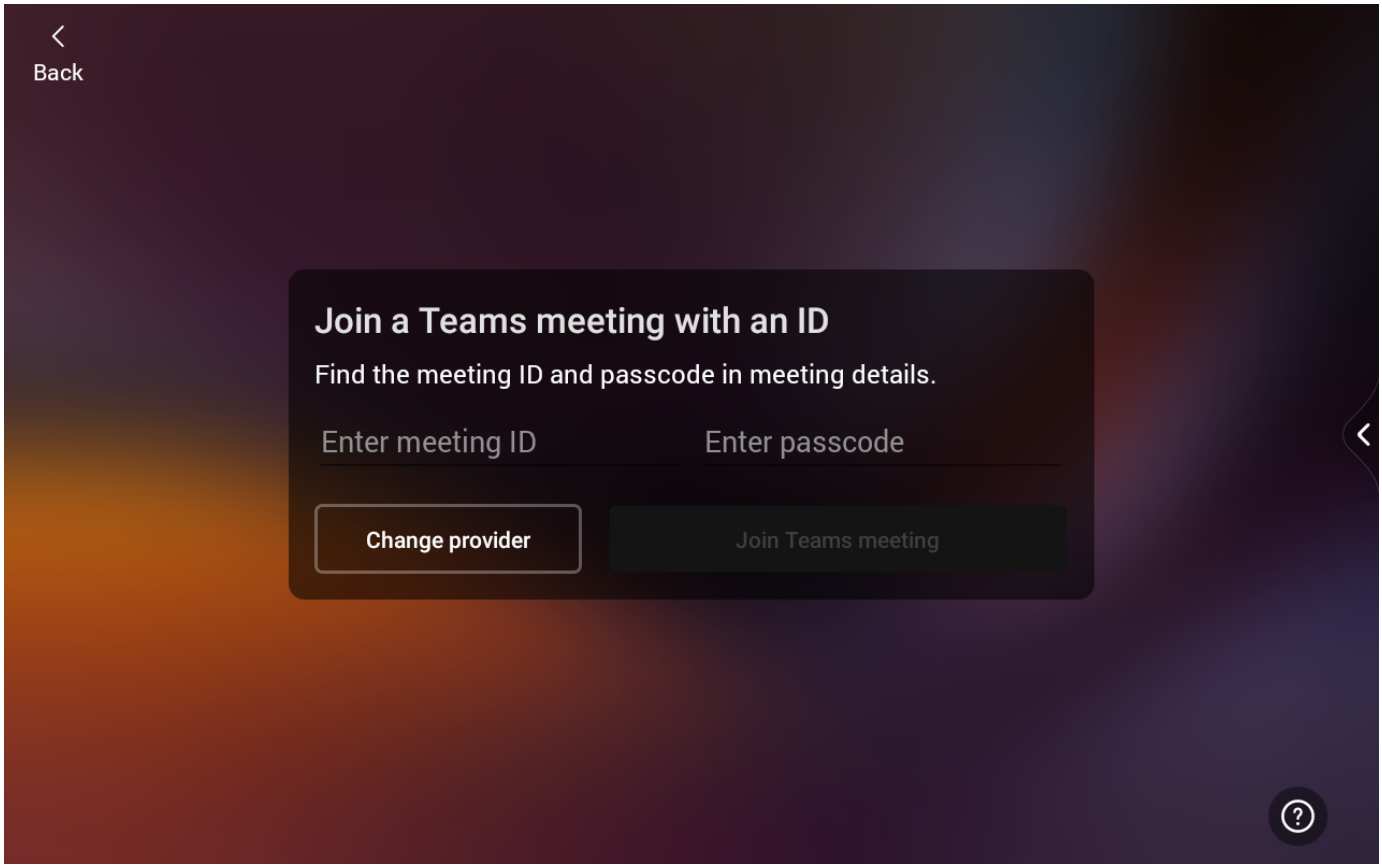
1. On the home screen, select **Join with an ID**.
2. Enter the meeting ID and password, and then select **Join Teams meeting**.



With Yealink CTP Touch Panel

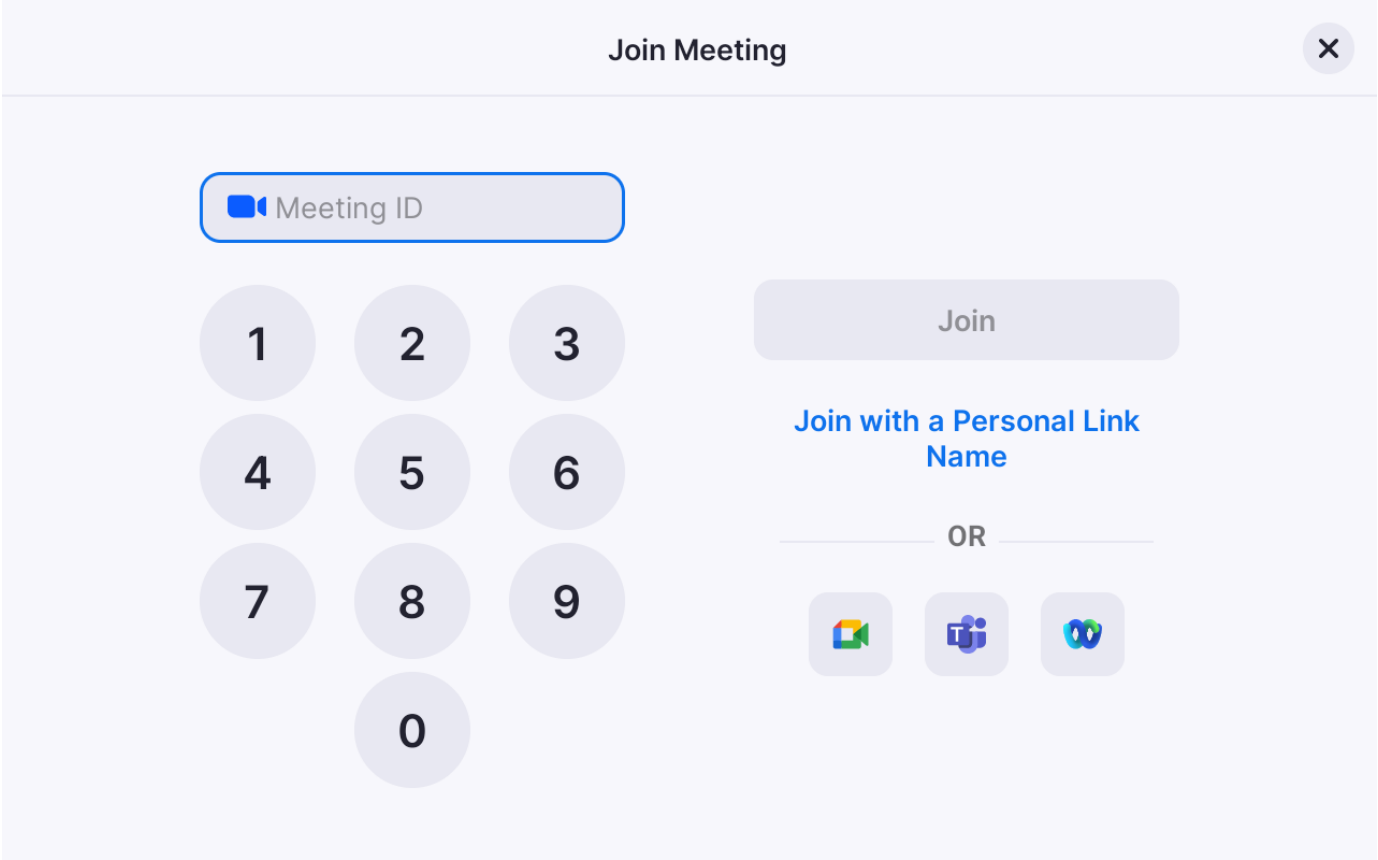
To join with meeting ID for Microsoft Teams

1. On the home screen, select **Join with an ID**.
2. Enter the meeting ID and password, and then select **Join Teams meeting**.



To join with meeting ID for Zoom

1. On the home screen, tap **Join**.
2. Enter the meeting ID and then tap **Join**.
3. If the meeting has a meeting passcode, a pop-up window will appear. Enter the meeting passcode and press **OK**.



Proximity Join for Microsoft Teams

Before you begin

- Turn on **Allow Bluetooth beaconing** in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **General**.
- Ensure the domain names of the Teams accounts used on Yealink MeetingBar and the mobile phone or PC are the same.
- For more information, refer to Proximity Join using Bluetooth and ultrasound.

Scenario 1: before joining a meeting

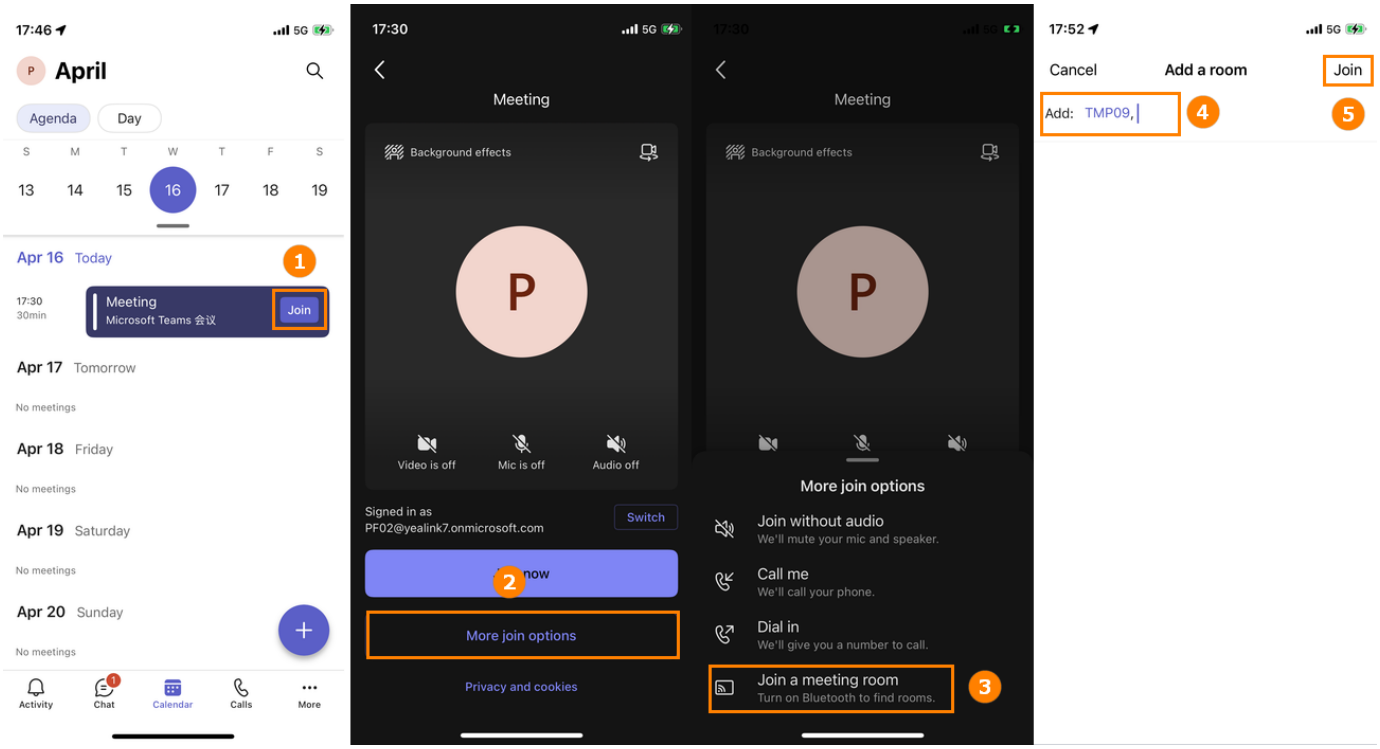
You can join the meeting through the calendar, invitation link, or meeting ID on the Teams mobile or PC client. For more information, refer to Join a meeting in Teams. The following uses the **Calendar** to join a meeting.

Do one of the following:

- On the mobile client:

a. Select **Join** next to the corresponding meeting.

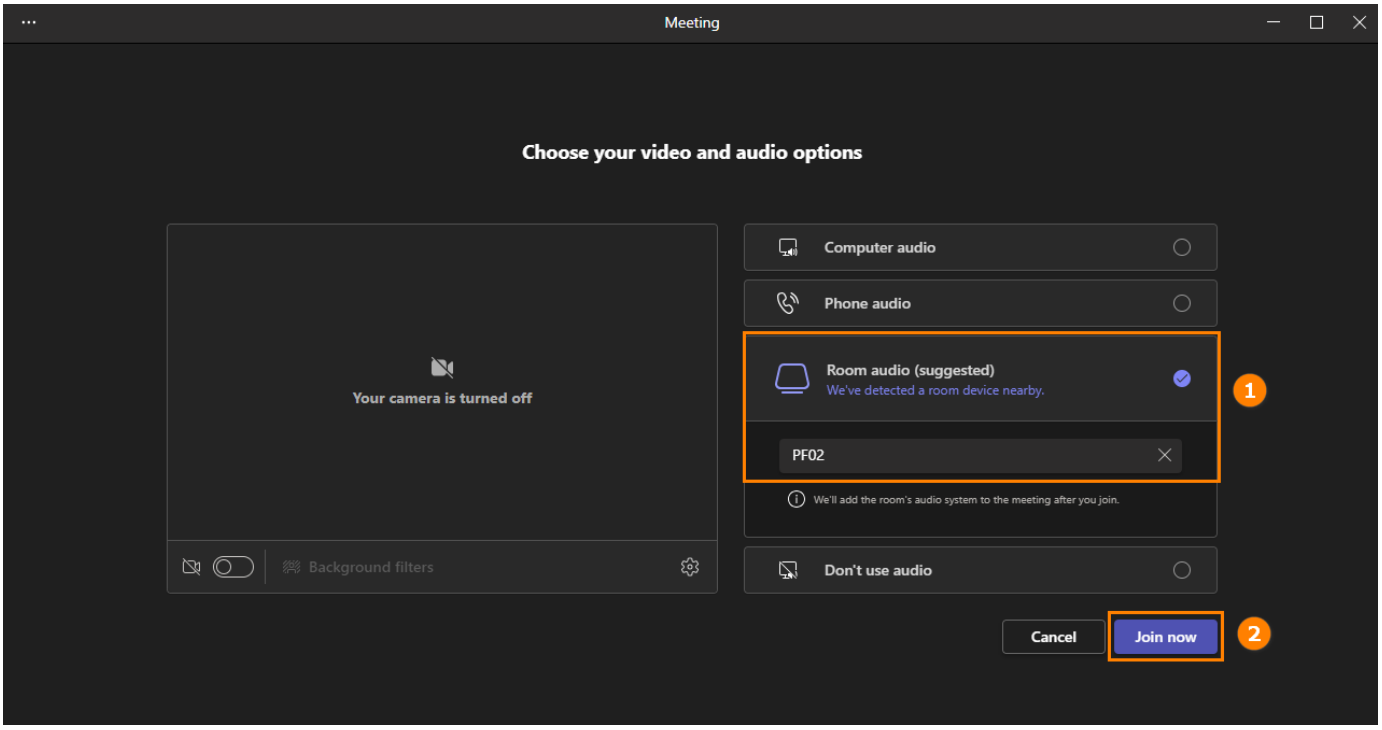
b. Select **More join options** > **Join a meeting room**, select a nearby room, and then select **Join**.



- On the PC client:

a. Select **Join** next to the corresponding meeting.

b. Select a nearby room from the **Room audio** drop-down menu, and then select **Join now**.



Scenario 2: during a meeting

- On the mobile client, select > **Add a room**, and then select a nearby room.

By default, Yealink MeetingBar automatically accepts nearby meeting invitations. When Yealink MeetingBar in the meeting room detects a **Proximity Join** initiated by the mobile phone/PC, it will automatically enter the meeting. If you want to accept nearby meeting invitations manually, turn on **Automatically accept proximity-based meeting invitations** in **More** > **Settings** > **Device Settings** >**Teams Admin Settings** > **General.** You can also use the remote control to control the meeting room device and accept meeting invitations.

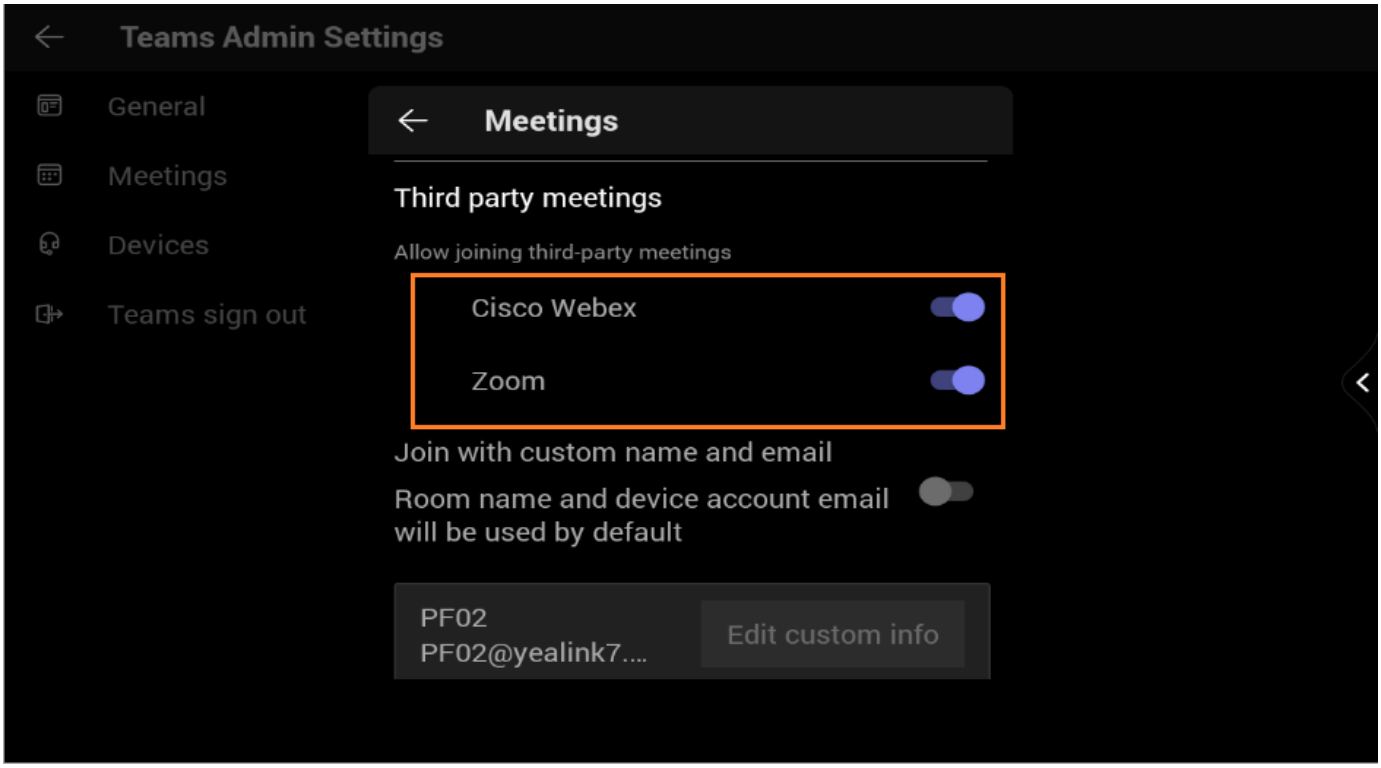
Join Third-Party Meetings for Microsoft Teams

Before you begin

- Ensure your device's time zone is the same as your local time zone.
- For more information, refer to Third-party meetings on Teams Rooms.

To turn on third-party meetings on your devices

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.
2. Select a third-party meeting provider you want to turn on.



After inviting your account to Cisco Webex or Zoom, the meeting will appear on the interface. Select **Join** to enter.

Screen sharing is not available on Yealink MeetingBar in third-party meetings, but other participants can share their screens via Cisco Webex or Zoom. For more information, refer to

Cisco Webex and Zoom.

Invite Participants

Introduction

You can search by entering your participant's account to invite them to a Teams or Zoom meeting.

Invite Participants

With Yealink Remote Control

For Microsoft Teams

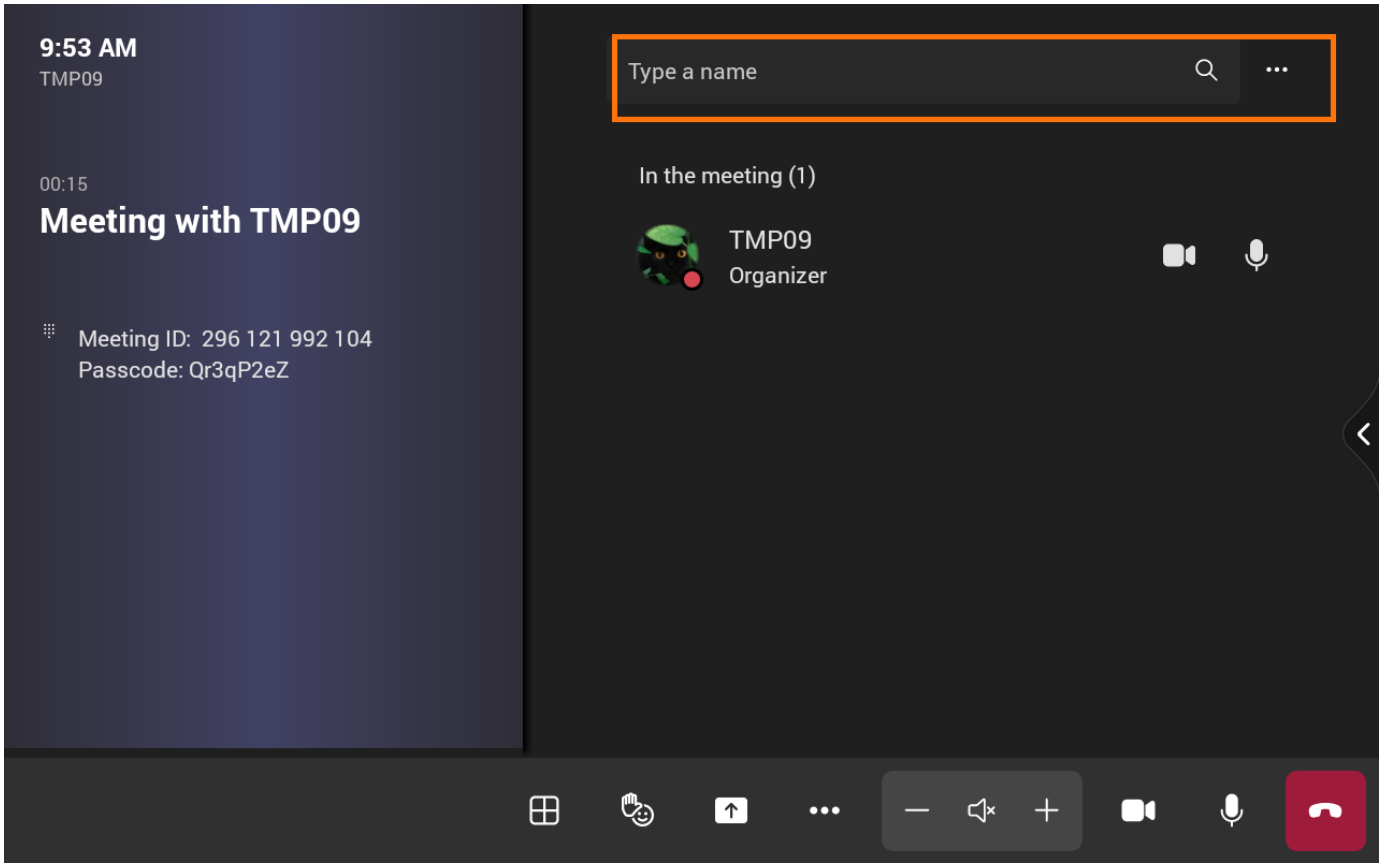
1. During a meeting, select in the bottom menu bar.
2. Select **Add participants** to search for members.
3. Enter the name and select the invitee from the matched results to send the meeting invitation.



With Yealink CTP Touch Panel

For Microsoft Teams

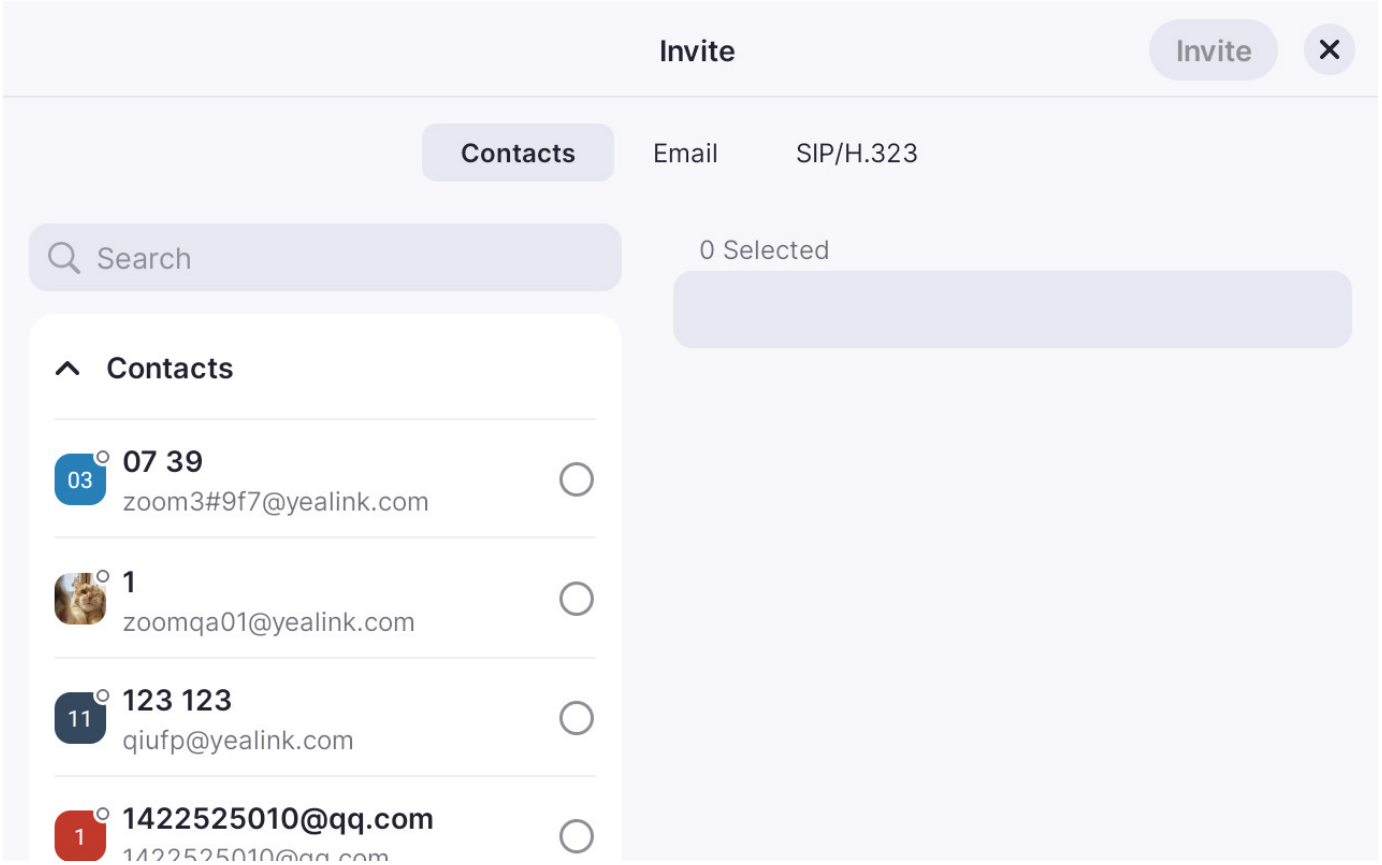
1. During a meeting, tap **Type a name**.
2. Enter the name and select the invitee from the matched results to send the meeting invitation.



For Zoom

1. During a meeting, tap **Invite**.

2. Choose from Contacts, Email, or SIP/H.323 to invite participants.


Invite
Invite
Contacts
Email
SIP/H.323
Search
0 Selected
Contacts
07 39
zoom3#9f7@yealink.com
1
zoomqa01@yealink.com
123 123
qiufp@yealink.com
1422525010@qq.com

3. Tap **Invite**.

Manage Participants for Microsoft Teams

Introduction

As a meeting host, you can spotlight, mute, or remove participants in a Teams meeting.

Spotlight Participant

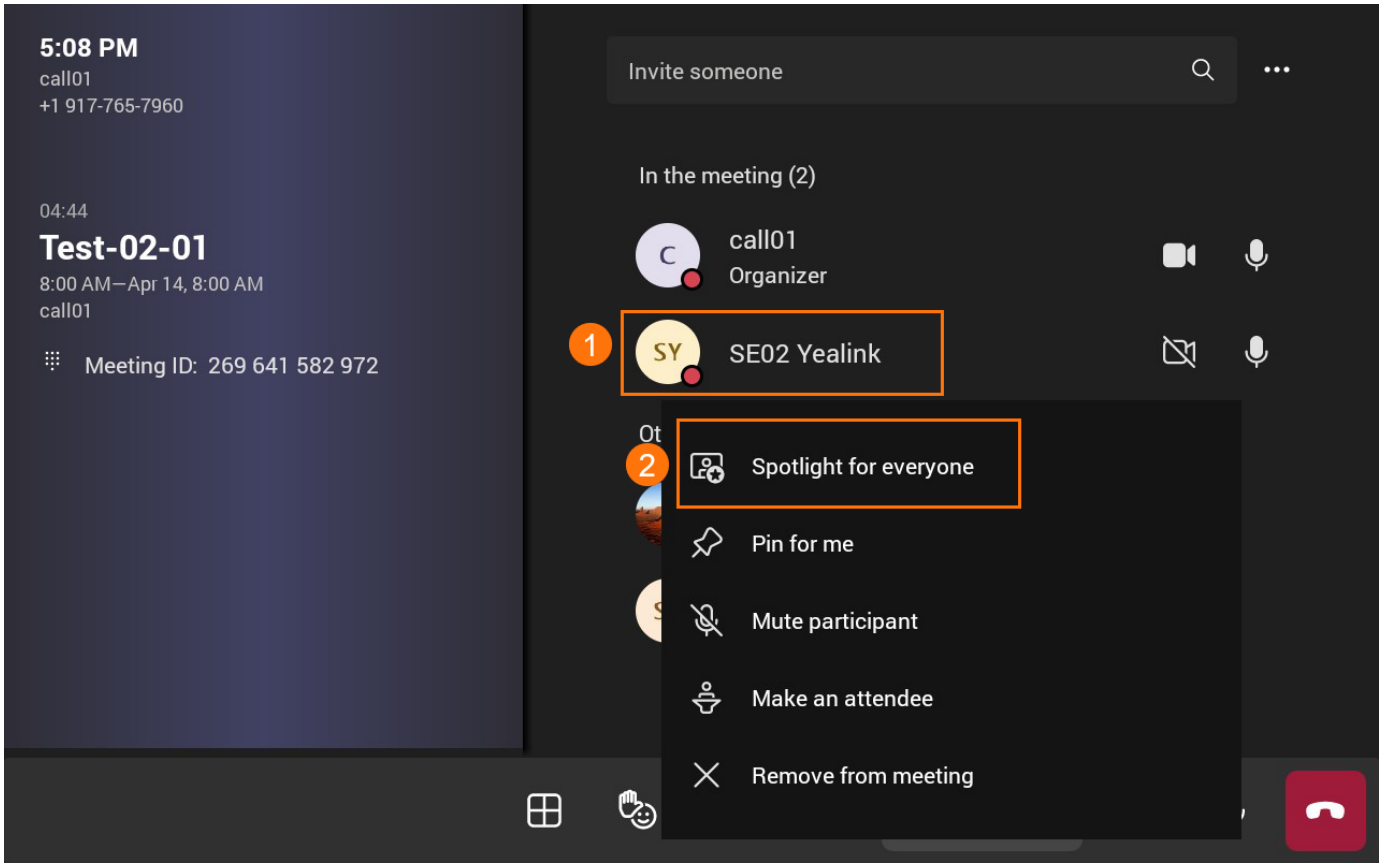
With Yealink Remote Control

1. During a meeting, select in the bottom menu bar.
2. Select the participant and press the **OK** button.
3. Select **Spotlight for everyone**. The participant is displayed on a large screen on everyone's video screen.



With Yealink CTP Touch Panel

- During a meeting, tap the participant and select **Spotlight for everyone**. The participant is displayed on a large screen on everyone's video screen.

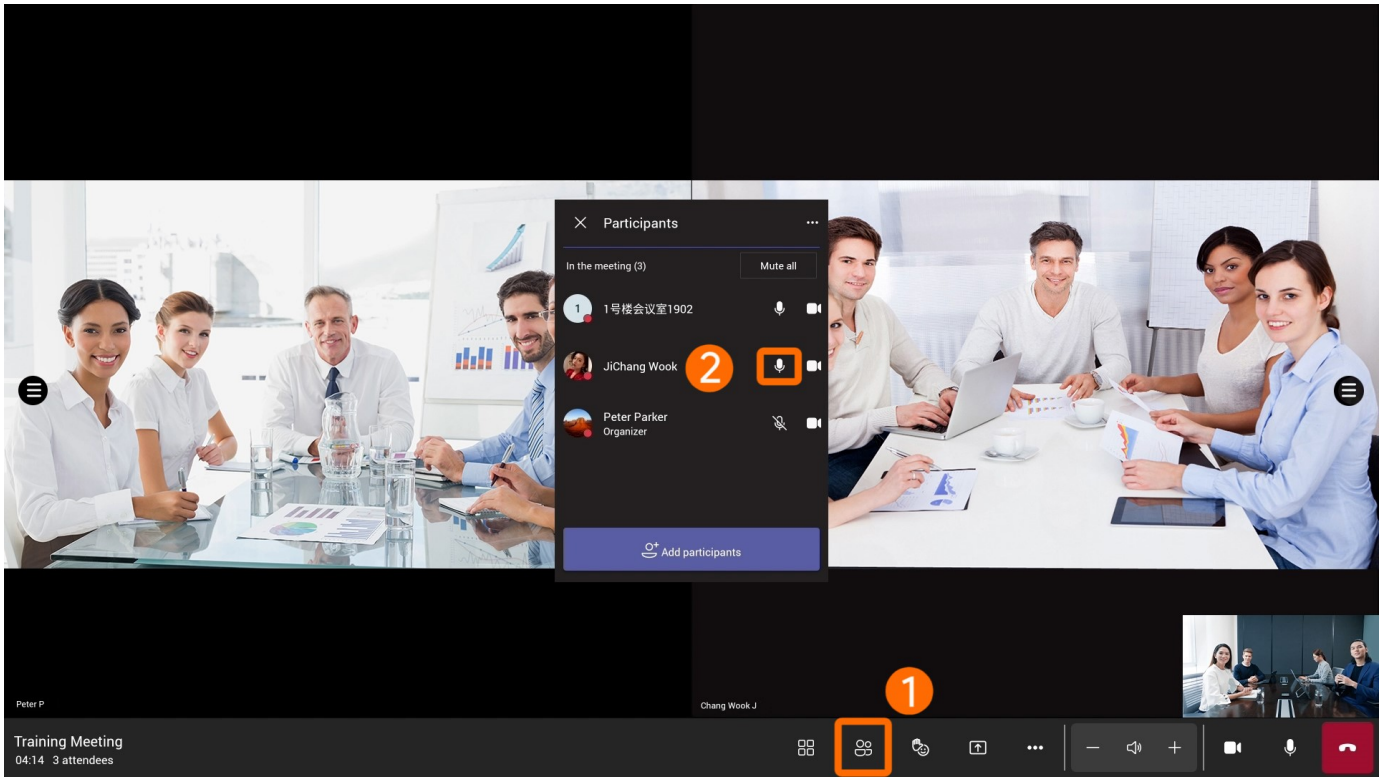


Mute Participant

You can mute a participant's microphone, and only the participant can unmute their microphone.

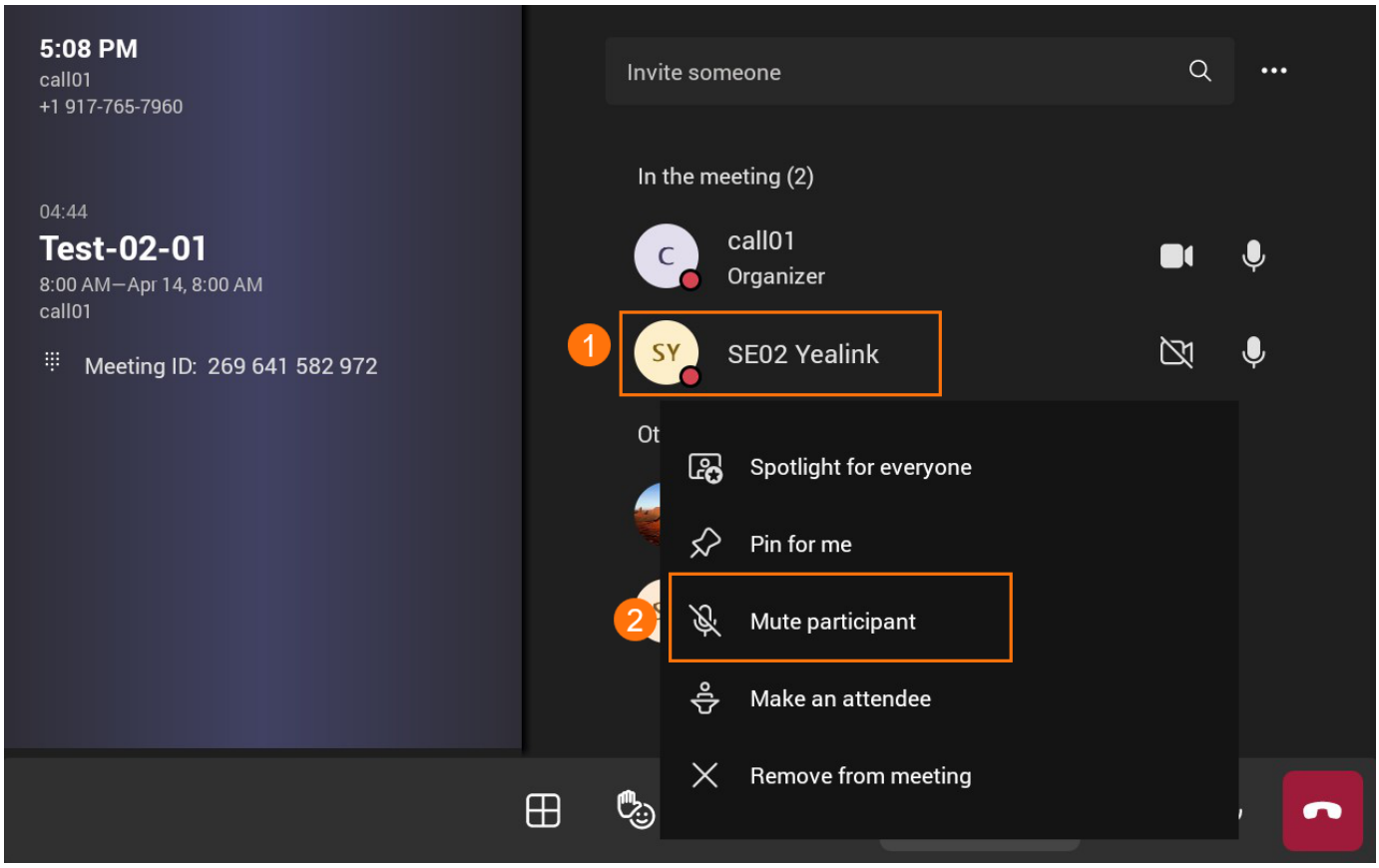
With Yealink Remote Control

1. During a meeting, select in the bottom menu bar.
2. Select the participant and click next to the participant.



With Yealink CTP Touch Panel

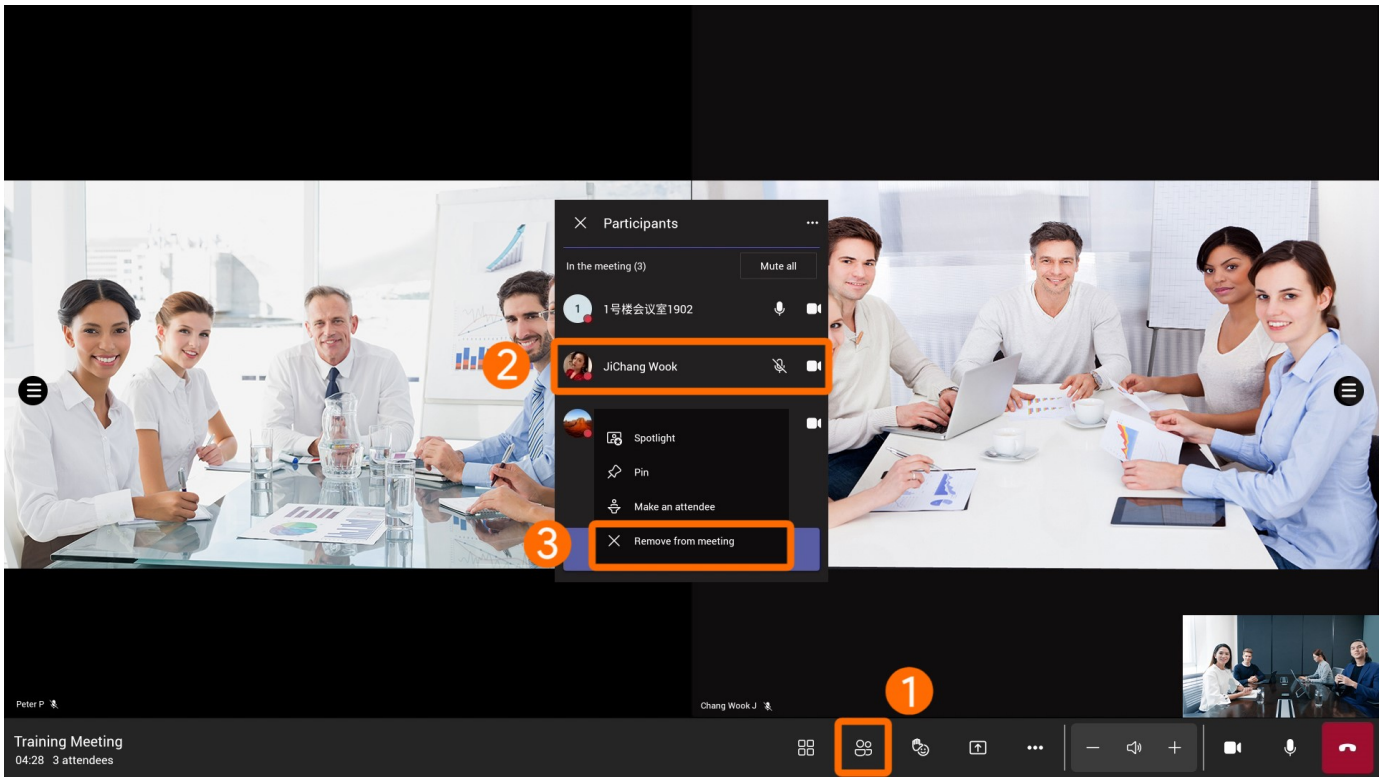
- During a meeting, tap the participant and select **Mute participant**.



Remove Participant

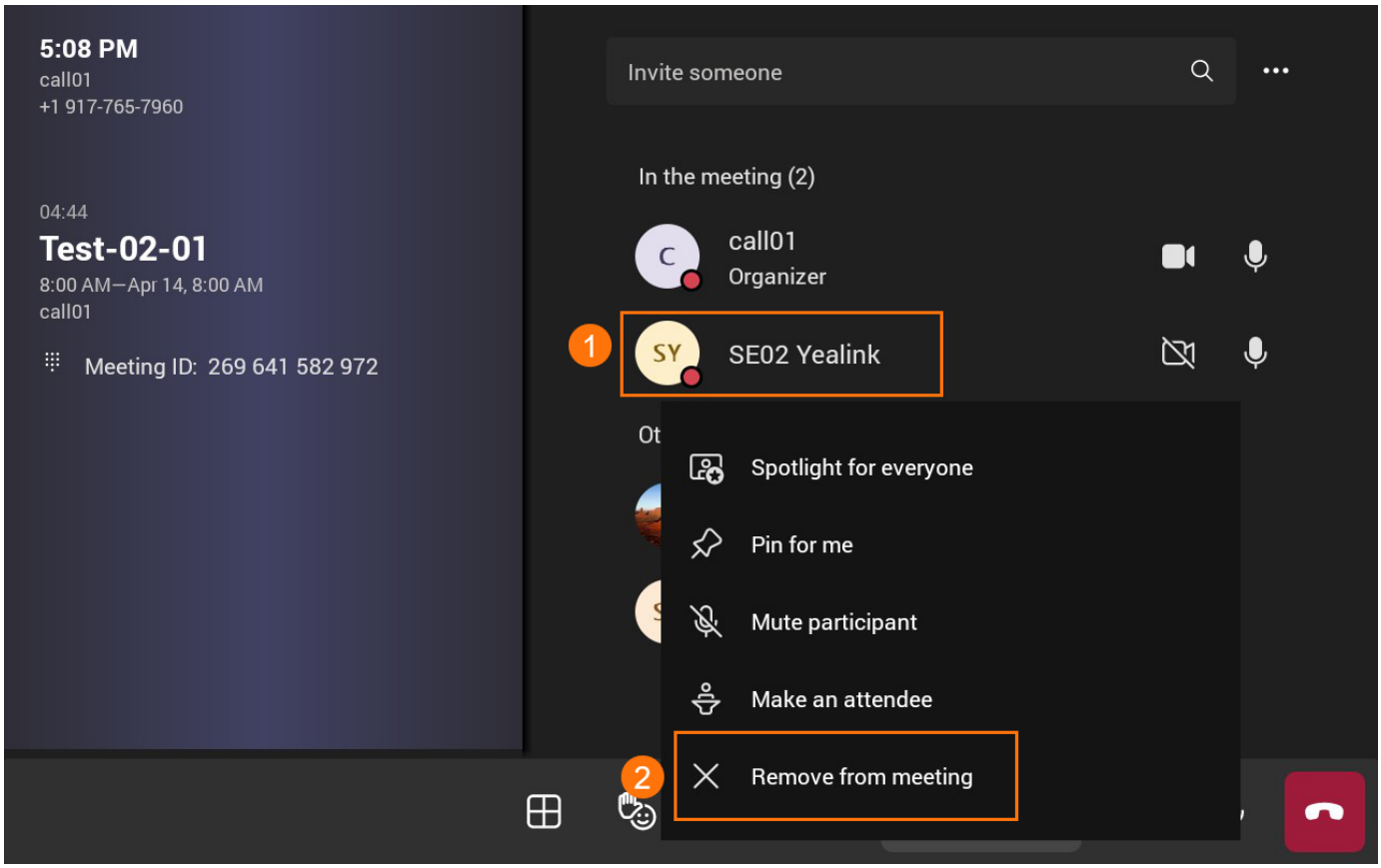
With Yealink Remote Control

1. During a meeting, select in the bottom menu bar.
2. Select the participant and press the **OK** button.
3. Select **Remove from meeting** to remove a participant.



With Yealink CTP Touch Panel

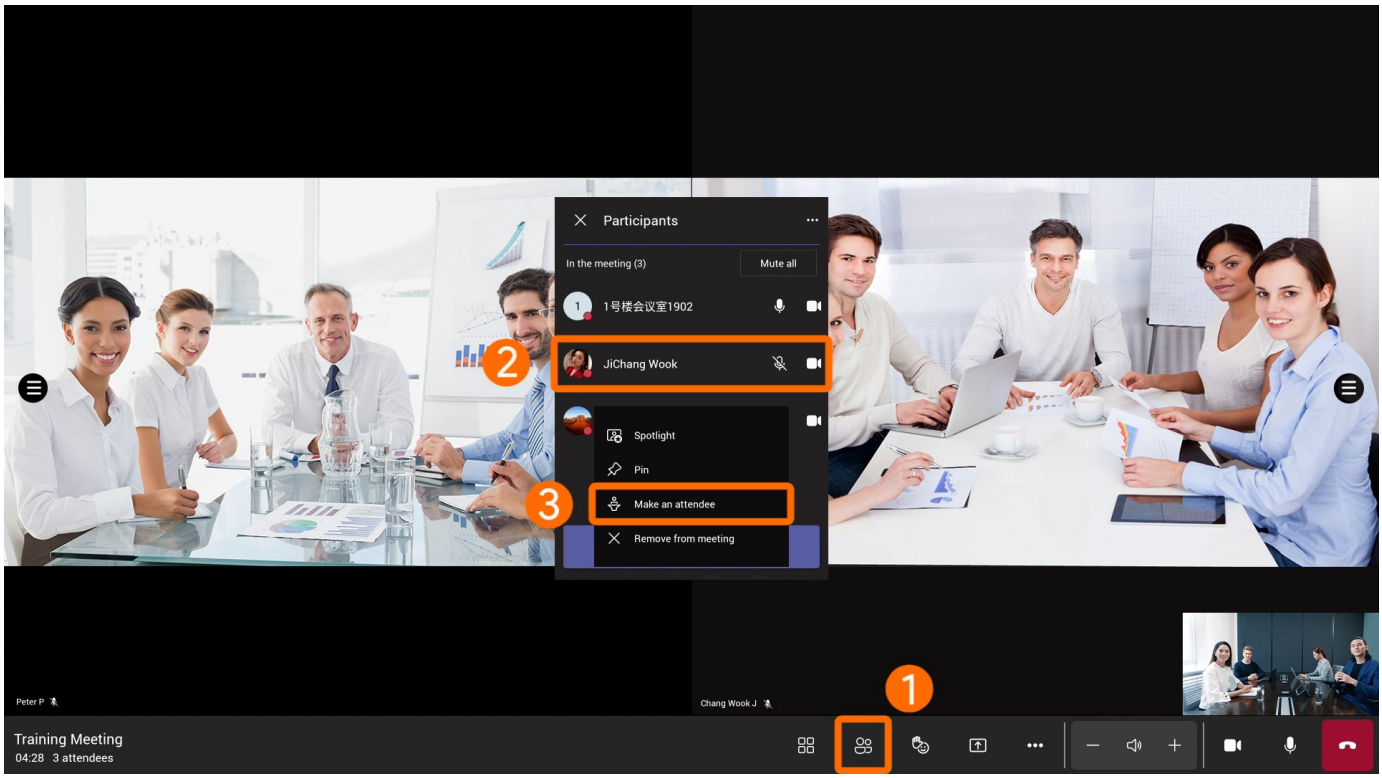
- During a meeting, tap the participant and select **Remove from meeting**.



Set as Attendee

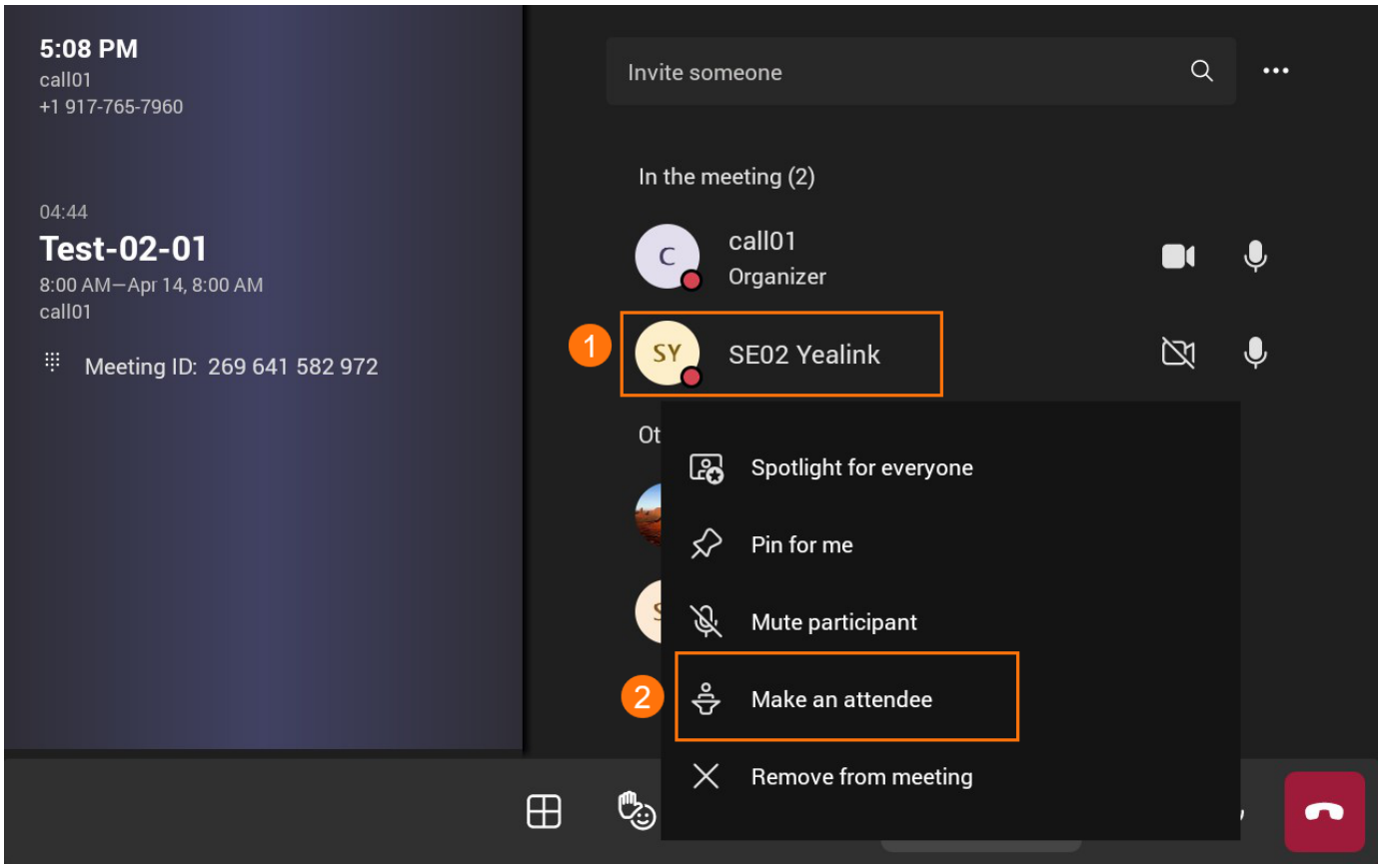
With Yealink Remote Control

1. During a meeting, select in the bottom menu bar.
2. Select the participant and press the **OK** button.
3. Select **Make an attendee**. After setting the participant as an attendee, you can restrict them from using the microphone, camera, and so on.



With Yealink CTP Touch Panel

- During a meeting, tap the participant and select **Make an attendee**. After setting the participant as an attendee, you can restrict them from using the microphone, camera, and so on.



Manage Participants for Zoom

Introduction

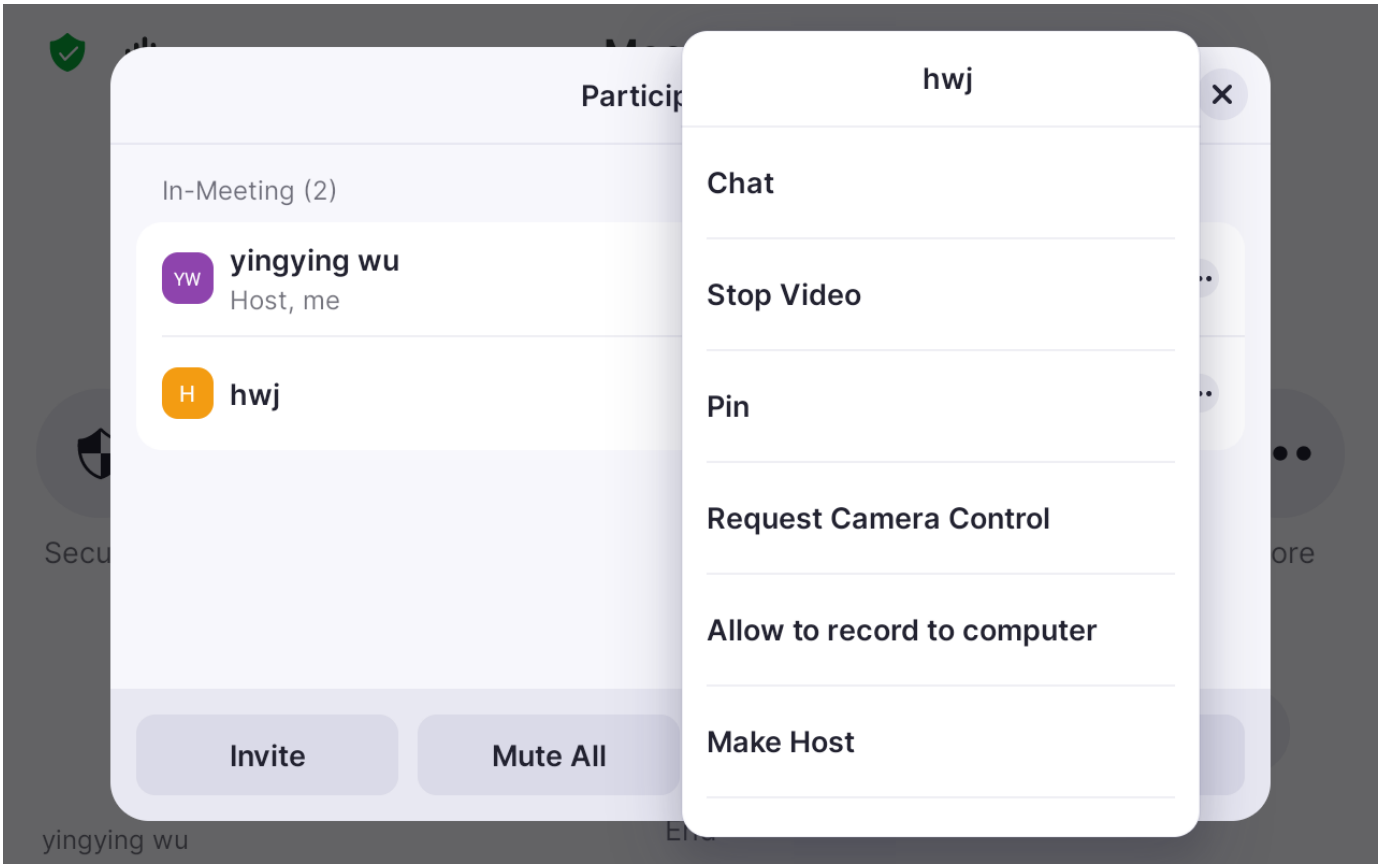
As the host in a meeting, you can manage the participants. In general, any participant in a meeting can share their video, screen, and audio, but you can change these settings during a meeting.

Manage Participants

With Yealink CTP Touch Panel

1. During a meeting, tap **Participant**.
2. Tap a participant's name to manage a specific participant.
   - **Chat**: Open the chat window to send messages directly to the participant.
   - **Ask to Unmute**: Display a prompt for the participant that asks them to unmute. The participant can click **Unmute** in the prompt to unmute.
   - **Mute**: Mute the participant.
   - **Stop Video**: Stop the participant's video stream so they are unable to start their video. If the participant hasn't started their video, you will see the Ask to Start Video option.
   - **Pin**: Pin up to 9 participants' videos so that it is always visible on your screen. This will not affect others.
   - **Request Camera Control**: The participant must have a camera with pan-tilt-zoom (PTZ) capabilities. Once you send the request, the participant will receive a prompt to approve it. After approval, you will have controls to pan, tilt, and zoom their camera.
   - **Allow to record to computer** (only available to the host): Allow the participant to start or stop a local recording of the meeting. Participants do not have access to start a cloud recording.
   - **Make Host** (only available to the host): Assign the participant to be the host. There can only be one host.
   - **Make Co-Host** (only available to the host): Assign the participant to be a co-host. You can have an unlimited number of co-hosts.
   - **Rename**: Change the participant's name that is displayed to other participants. This change only applies to the current meeting.
   - **Allow to Multi-pin**: Allows another participant to use the multi-pin feature. By default, participants can only pin 1 participant at a time.

- **Put in Waiting Room**: Place participants in a virtual waiting room while you prepare for the meeting. The host must enable waiting room for this option to appear.
- **Remove**: Dismiss a participant from the meeting.



Manage Audio

Introduction

You can control the participants' local volume and microphone or mute it in a Teams or Zoom meeting.

Adjust Local Speaker Volume

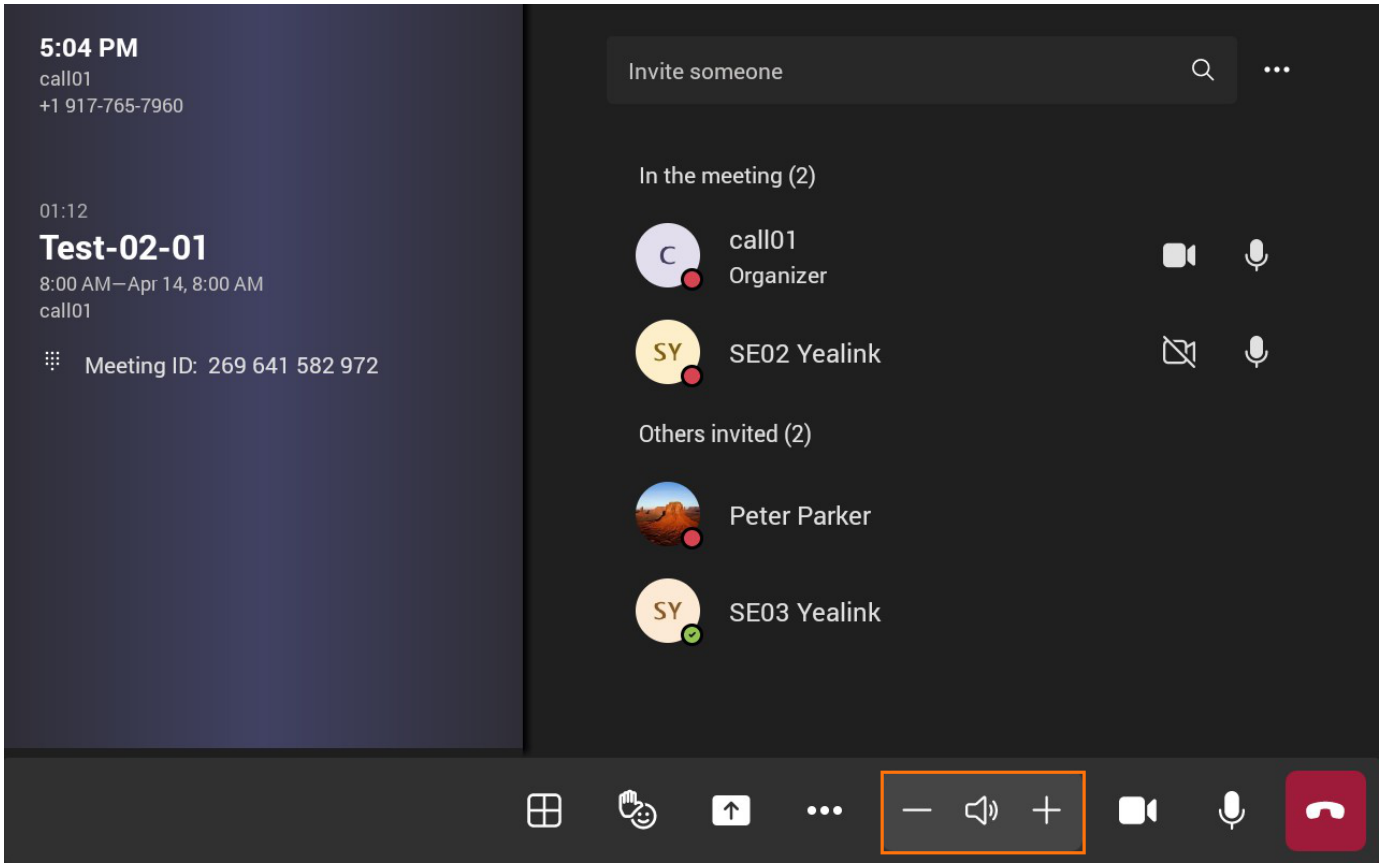
With Yealink Remote Control

- For Microsoft Teams: During a meeting, select the volume up or volume down button in the bottom menu bar.



With Yealink CTP Touch Panel

- For Microsoft Teams: During a meeting, tap the volume up or down button.



- For Zoom: During a meeting, drag the volume slider.



Turn on or turn off Local Microphone

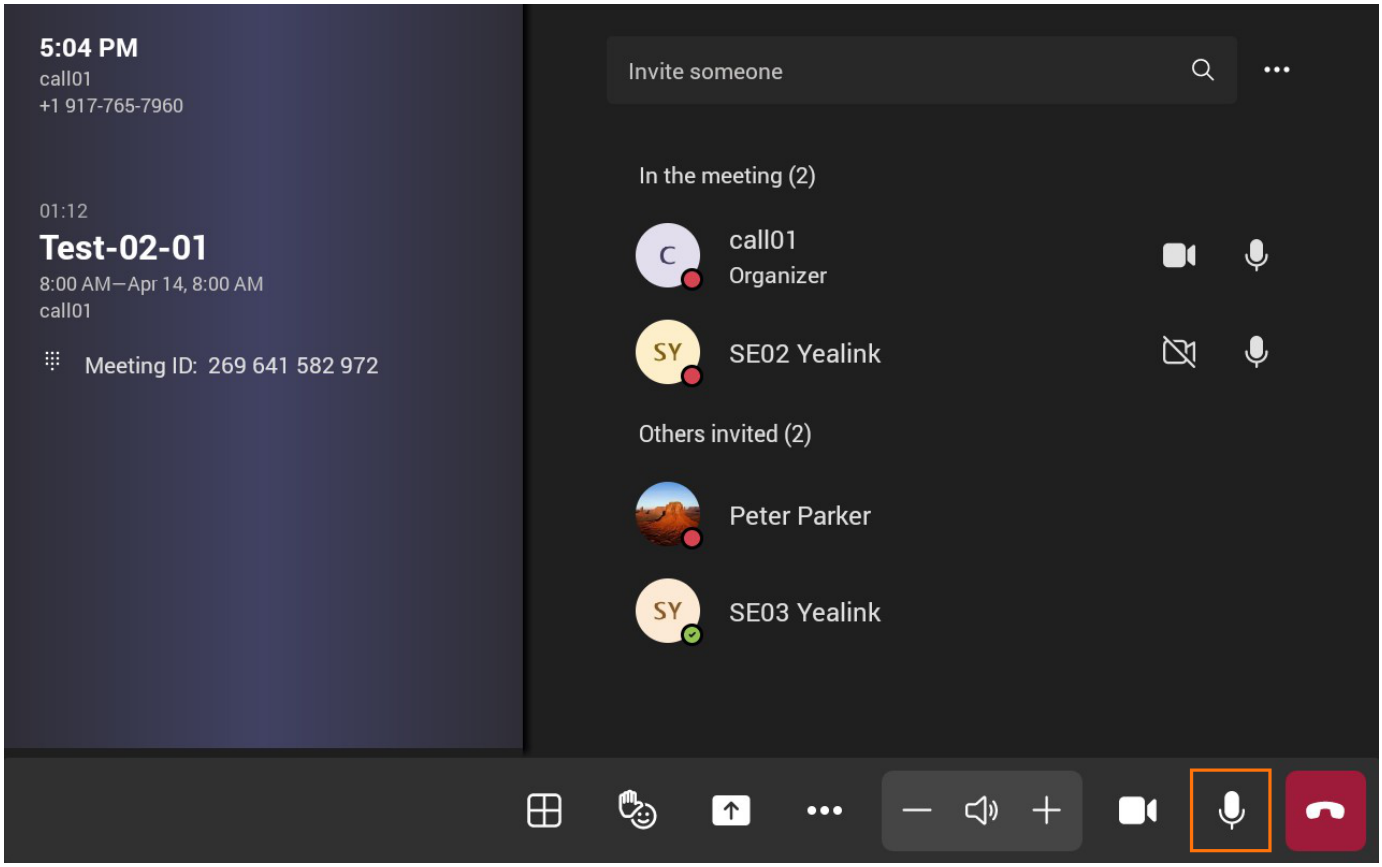
With Yealink Remote Control

- For Microsoft Teams: During a meeting, click in the bottom menu bar.



With Yealink CTP Touch Panel

- For Microsoft Teams: During a meeting, tap .



- For Zoom: During a meeting, tap .



Manage Video

Introduction

You can turn on or turn off the local camera or the remote party's video screen.

Turn On or Turn Off Local Camera

If you turn off your camera, the remote party cannot see your video screen.

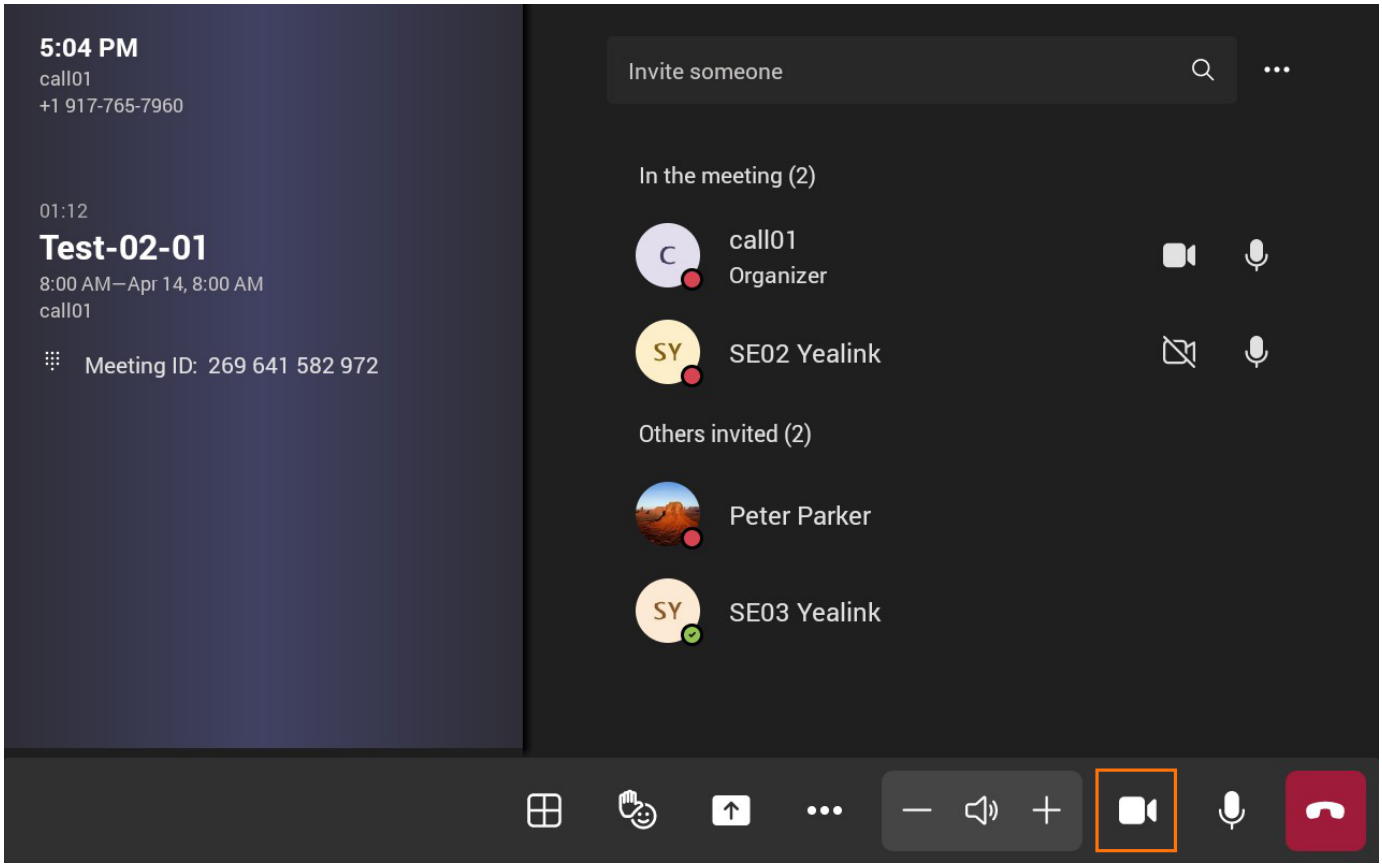
With Yealink Remote Control

- For Microsoft Teams: During a meeting, click on the bottom menu bar.



With Yealink CTP Touch Panel

- For Microsoft Teams: During a meeting, tap .



- For Zoom: During a meeting, tap .



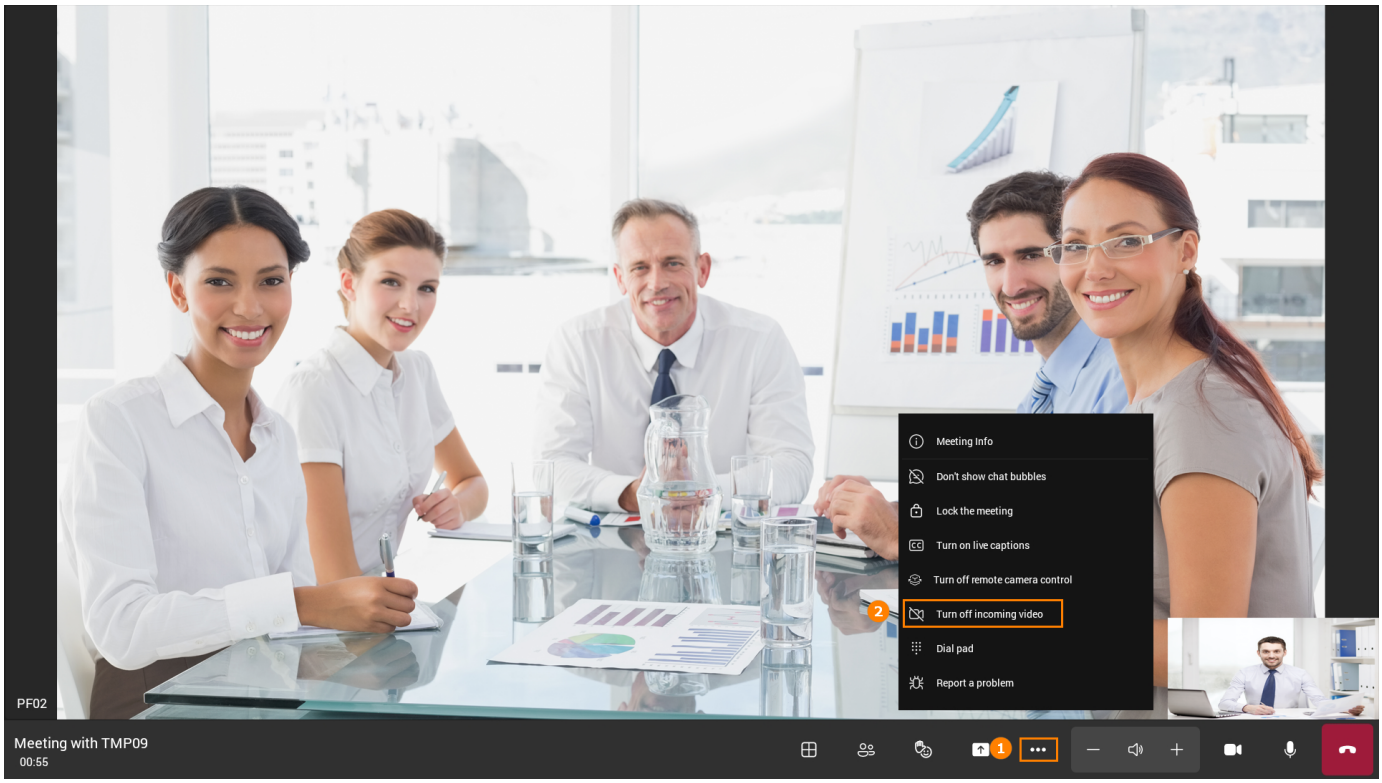
Turn On or Turn Off Yealink MeetingBar Incoming Video

If you turn off your incoming video, you cannot see the video screen of the remote party.

With Yealink Remote Control

For Microsoft Teams

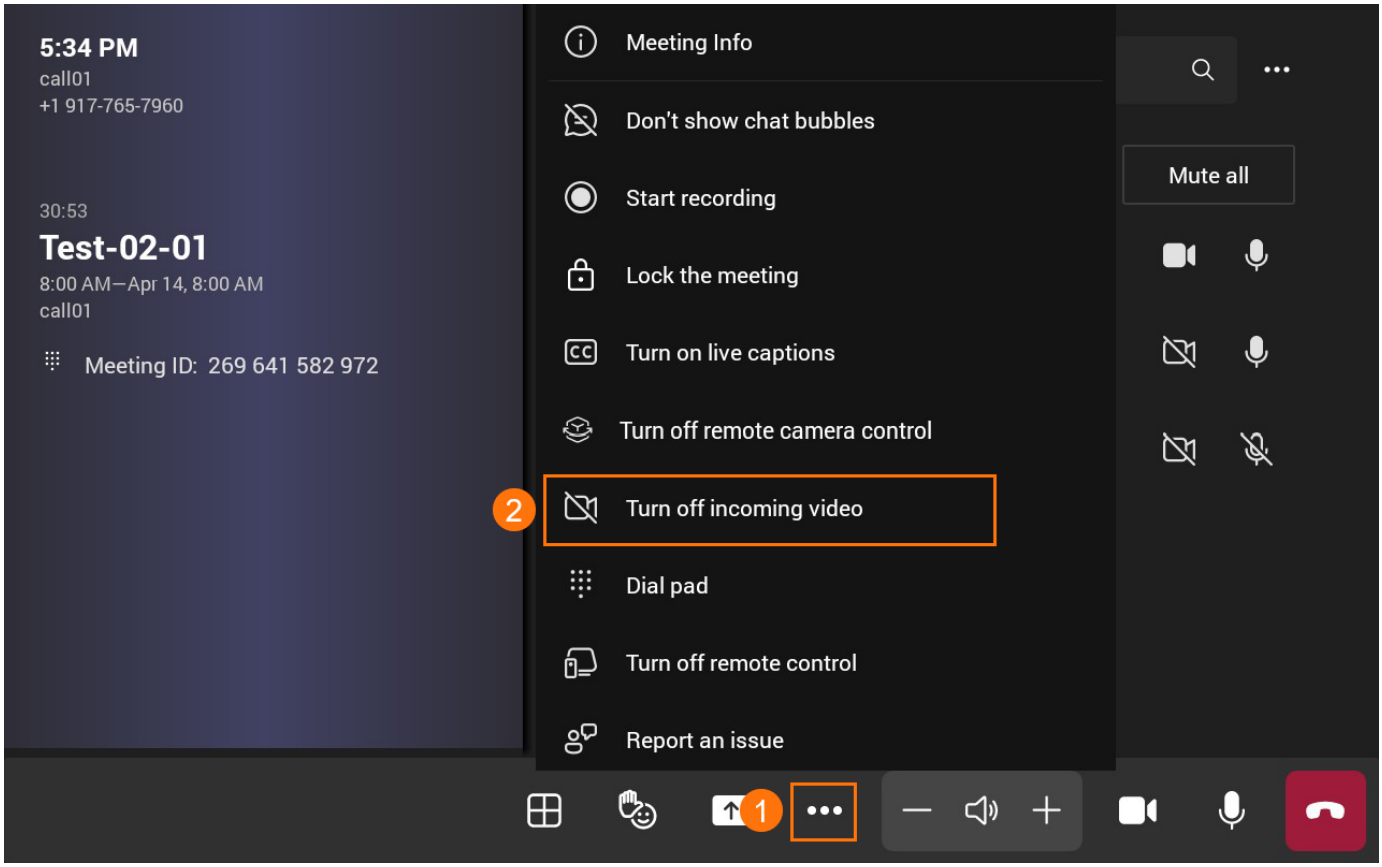
1. During a meeting, click ••• in the bottom menu bar.
2. Select **Turn off incoming video**.



With Yealink CTP Touch Panel

For Microsoft Teams

- During a meeting, tap ••• and select **Turn off incoming video**.


5:34 PM
call01
+1 917-765-7960
30:53
Test-02-01
8:00 AM–Apr 14, 8:00 AM
call01
Meeting ID: 269 641 582 972
Meeting Info
Don't show chat bubbles
Start recording
Lock the meeting
Turn on live captions
Turn off remote camera control
2
Turn off incoming video
Dial pad
Turn off remote control
Report an issue
Mute all
1

Meeting Control for Microsoft Teams

Introduction

You can use more meeting controls in a Teams meeting.

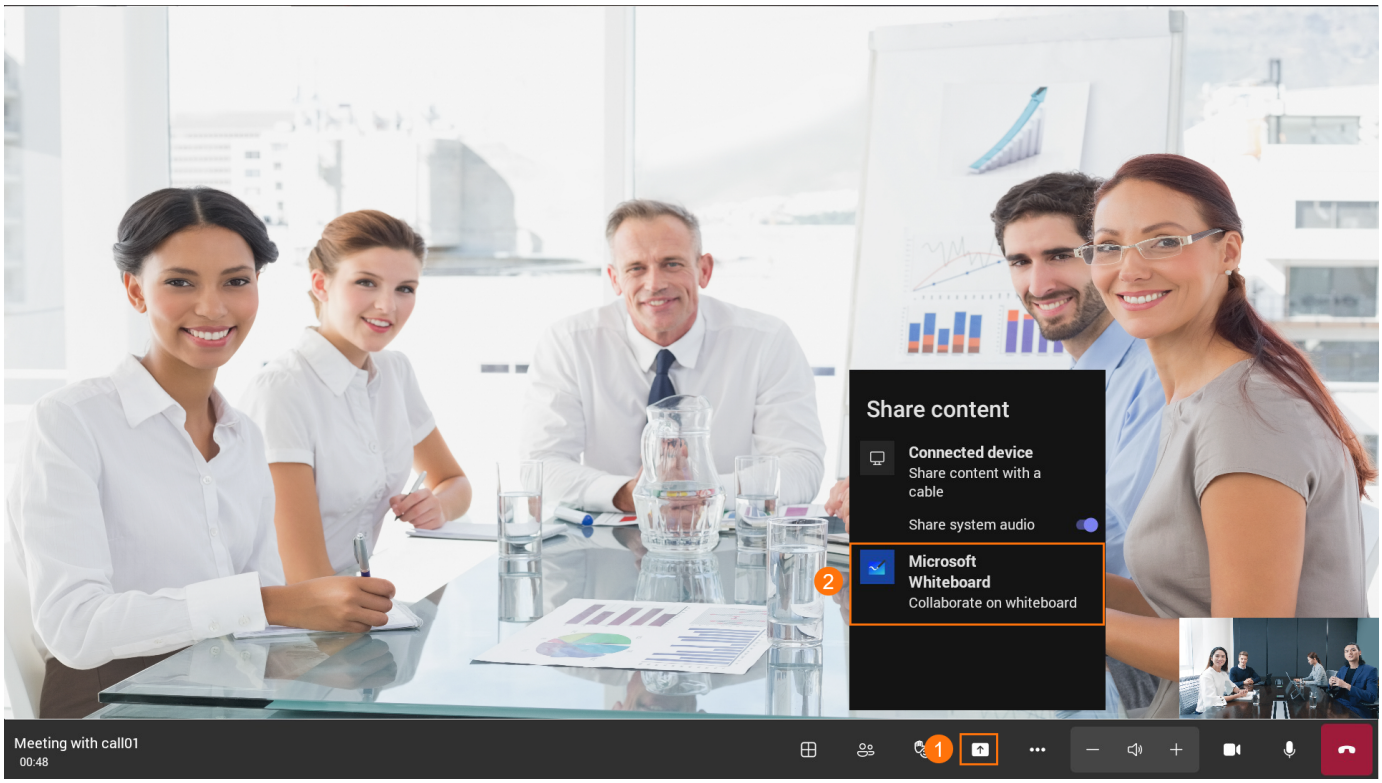
Share Whiteboard

Update your Yealink MeetingBar to the latest version to use this feature. For more information about the whiteboard, refer to Whiteboard.

- The shared whiteboard is not available for instant meetings.
- After Yealink MeetingBar is correctly connected to the touch display, you can use the whiteboard function: connect to the HDMI port to input video and audio signals, and connect to the USB-A port to input touch signals.
- It does not support two people writing on the local whiteboard simultaneously.

With Yealink Remote Control

1. During a meeting, tap  in the bottom menu bar.
2. Select **Microsoft Whiteboard**.

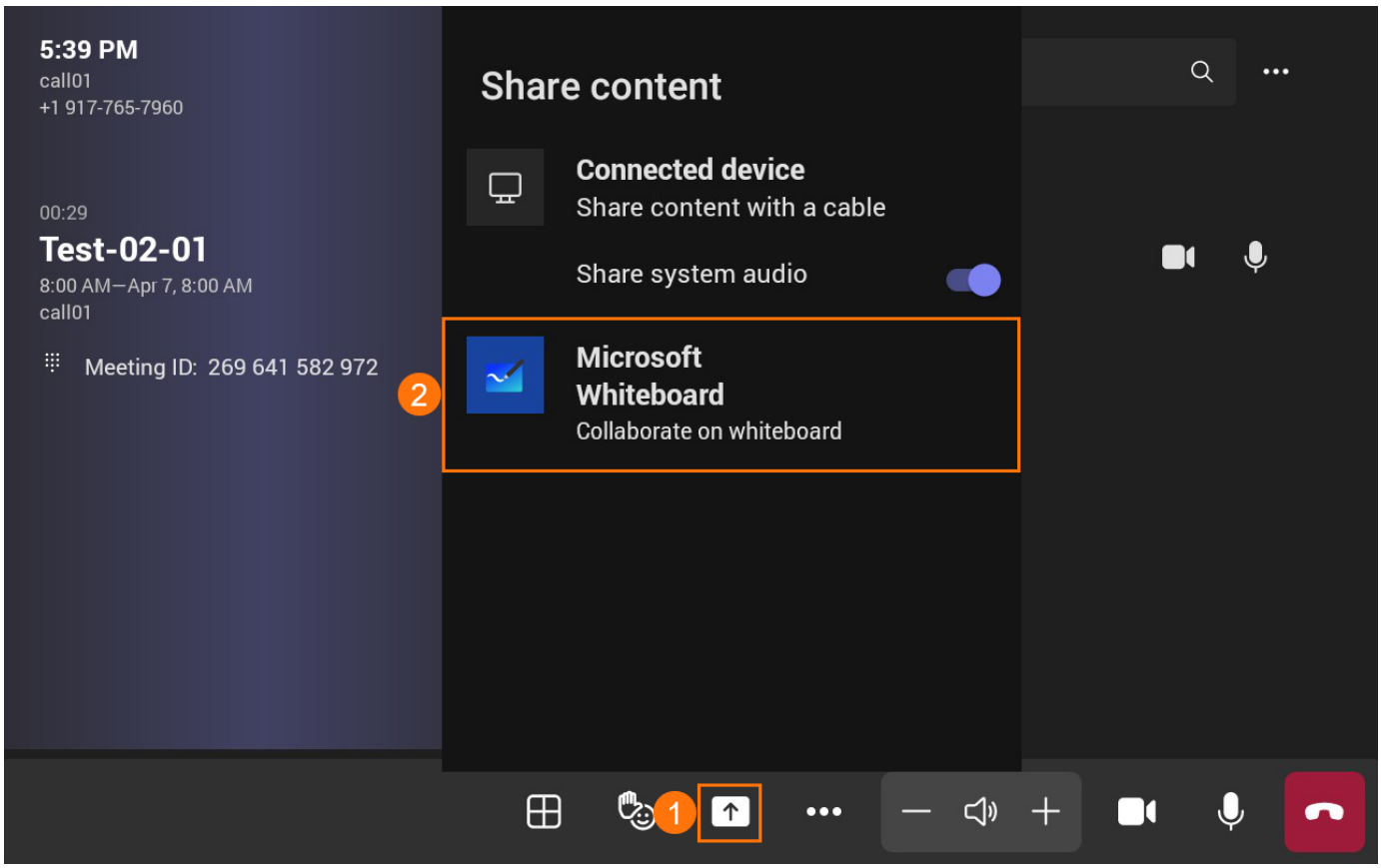


3. Select a whiteboard to share.

4. On the whiteboard, use brushes, erase, text, sticky notes, and so on.

With Yealink CTP Touch Panel

1. During a meeting, tap and select **Microsoft Whiteboard**.



2. Select a whiteboard to share.

3. On the whiteboard, use brushes, erase, text, sticky notes, and so on.

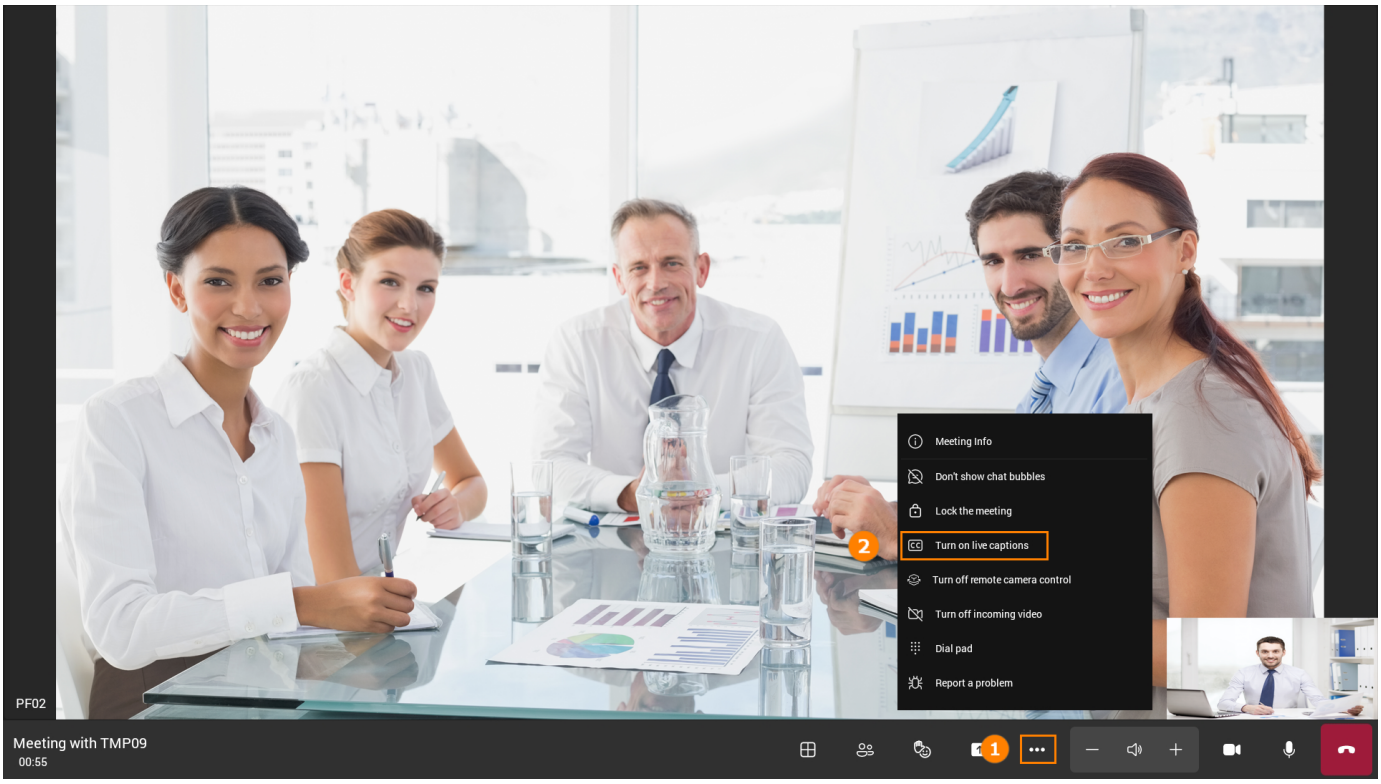
Turn On or Turn Off Captions

Convert real-time speech to subtitles, which currently only supports English.

With Yealink Remote Control

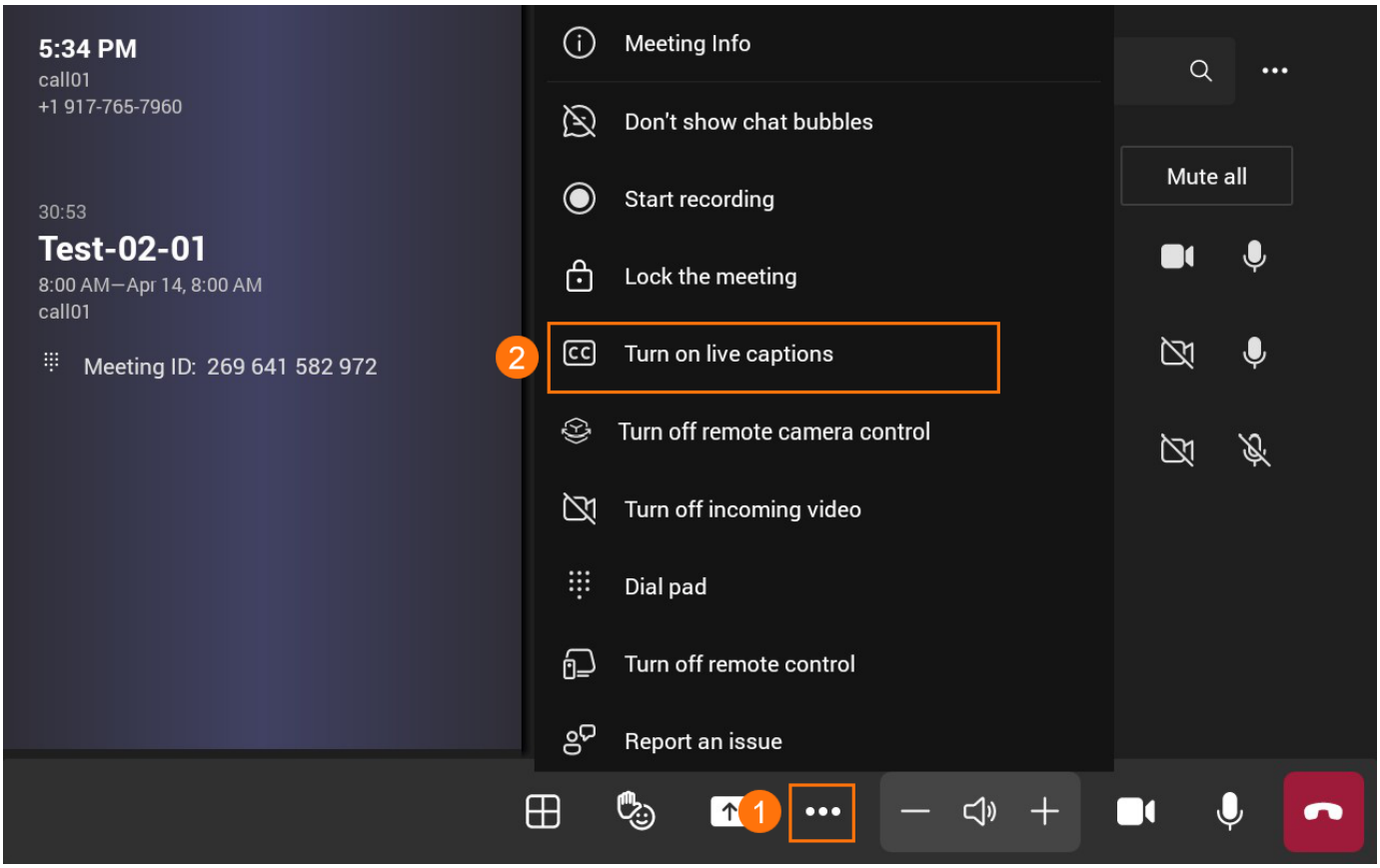
1. During a meeting, click in the bottom menu bar.

2. Select **Turn on live captions**.



With Yealink CTP Touch Panel

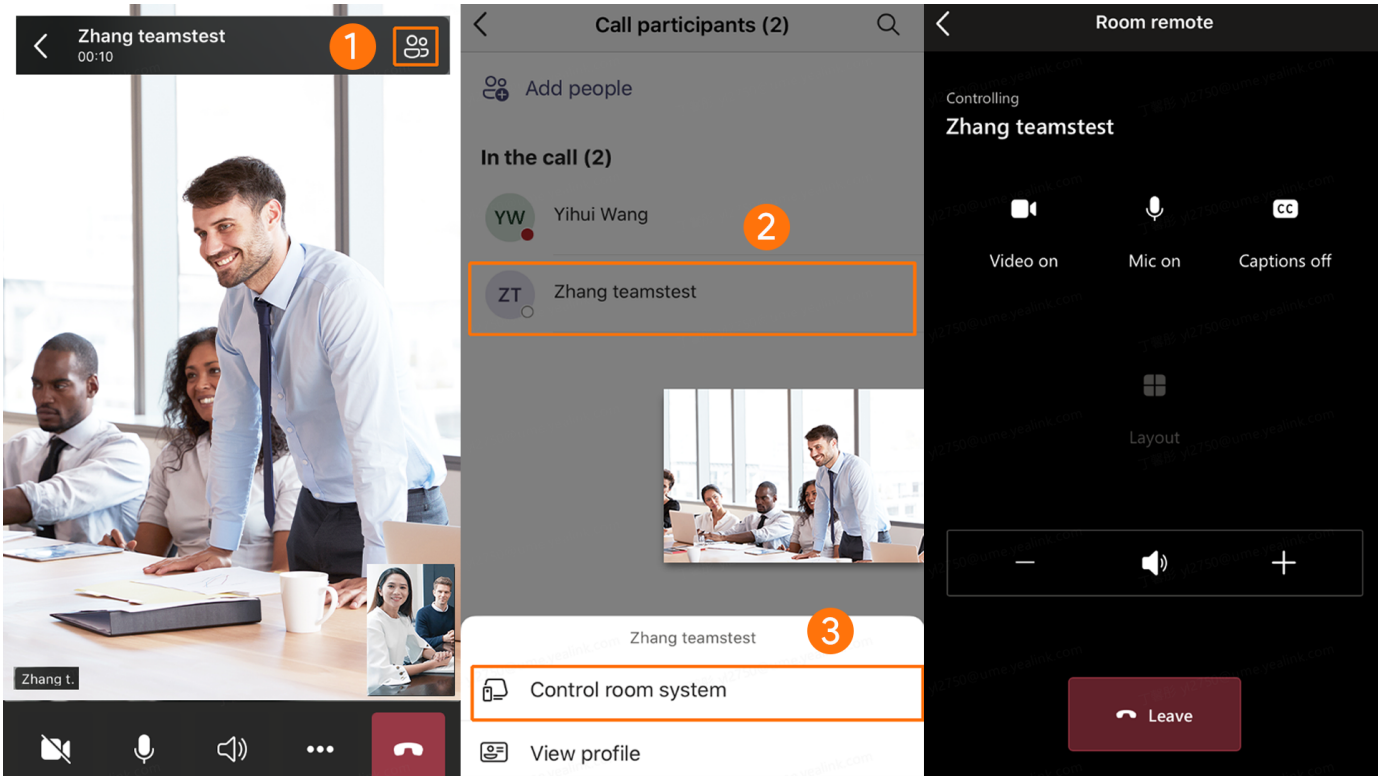
- During a meeting, tap ••• and select **Turn on live captions**.



Turn On or Turn Off Remote Camera Control

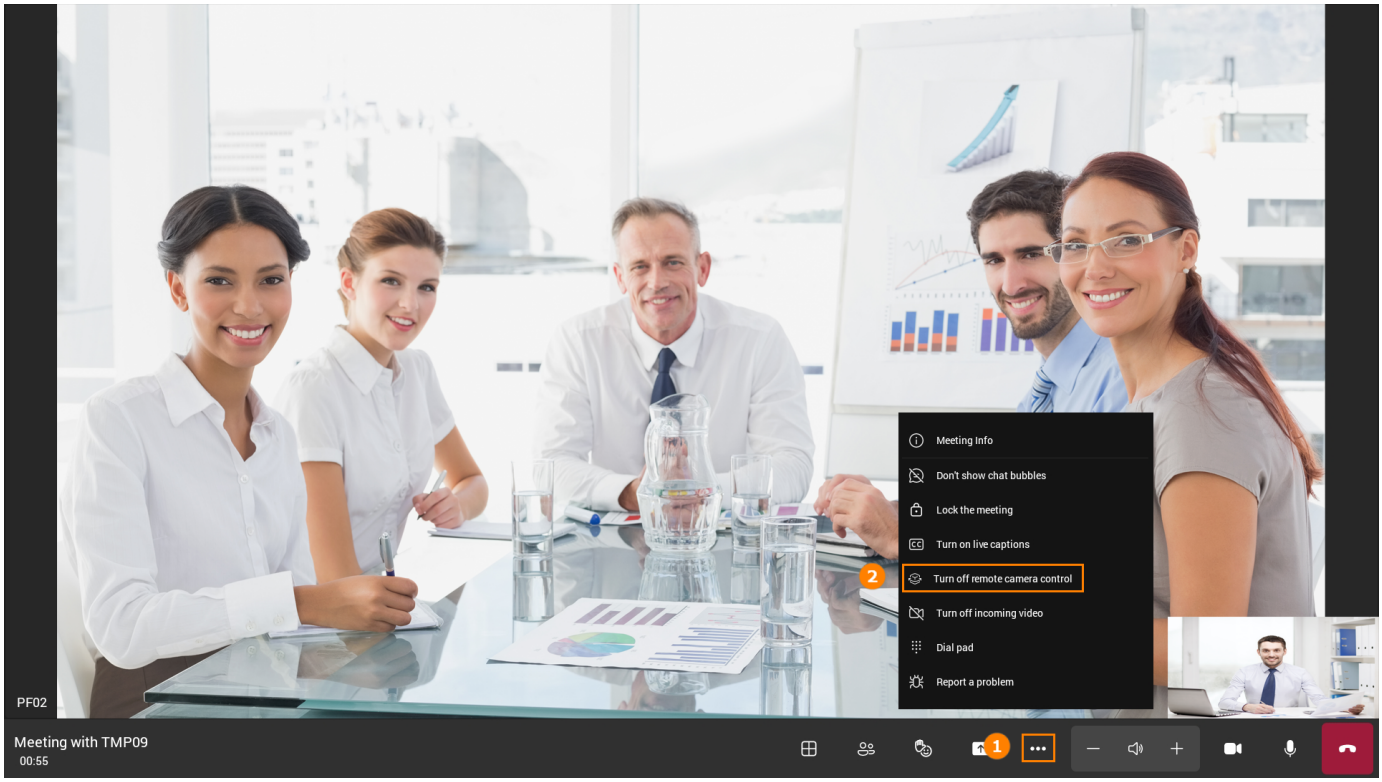
Turn on or turn off the feature of controlling the conference room system on mobile devices. During

meetings on the mobile client, you can control the relevant features of the meeting room like video, audio, subtitles and screen layout.



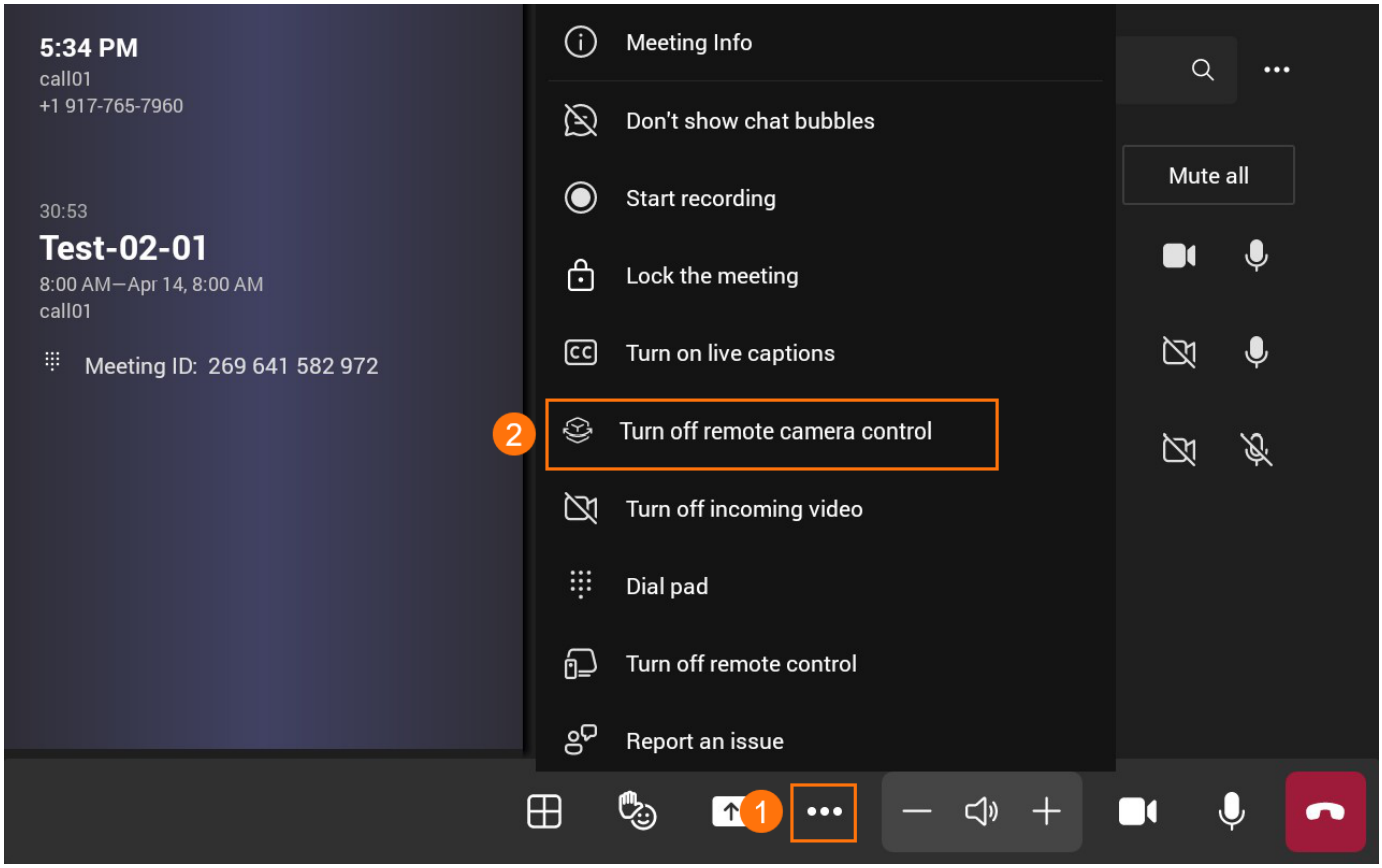
With Yealink Remote Control

1. During a meeting, click ••• in the bottom menu bar.
2. Select **Turn on** or **off remote camera control**.



With Yealink CTP Touch Panel

- During a meeting, tap ••• and select **Turn on** or **off remote camera control**.



Meeting Control for Zoom

Introduction

You can configure and control your meetings.

Meeting Control for Zoom

For usage instructions, refer to the official Zoom Rooms documentation: Zoom Meeting Features.

Meeting Layout for Microsoft Teams

Introduction

You can change the meeting layout to gallery, large gallery, and together mode. For more information, refer to Change your view in a meeting.

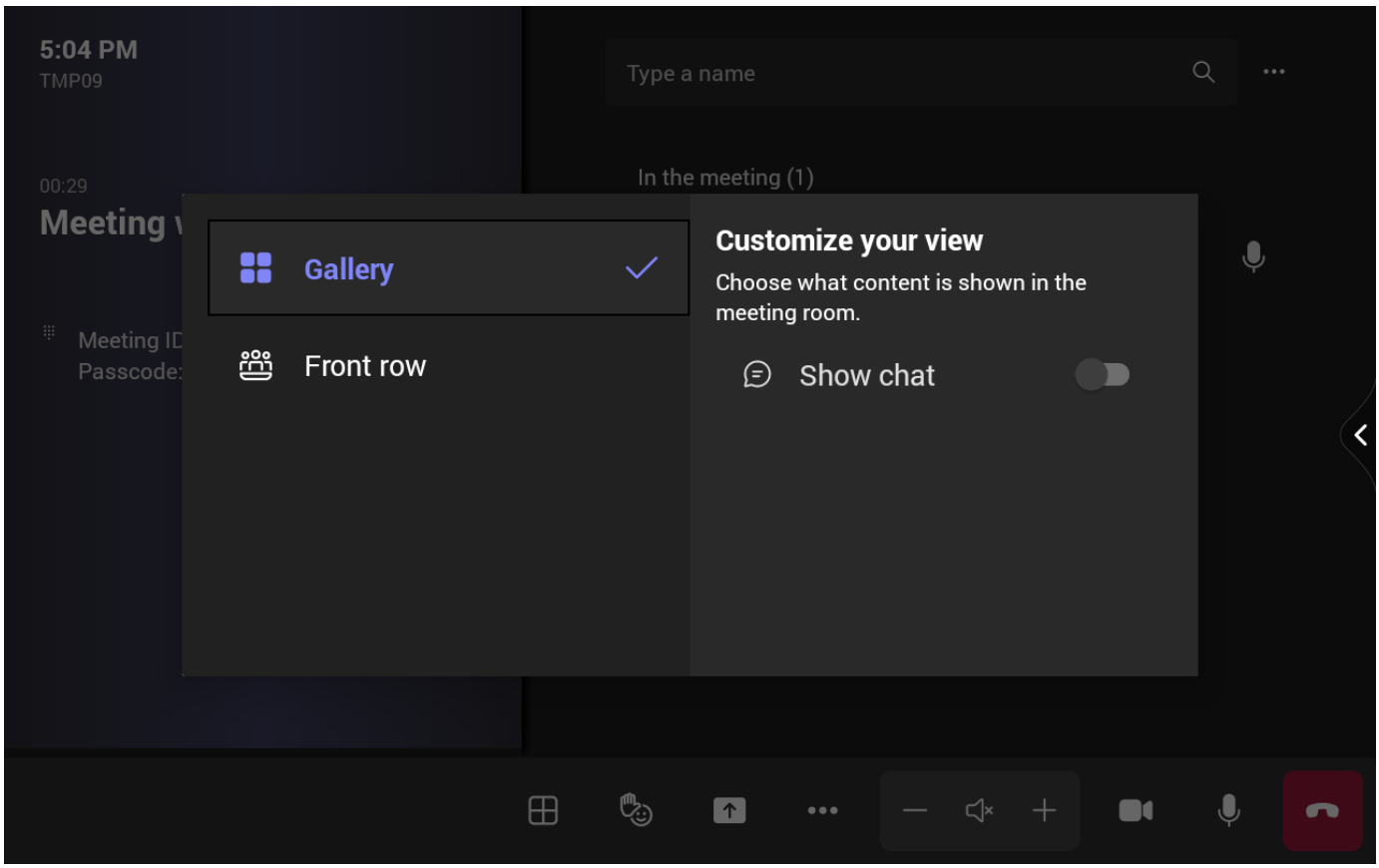
Change the Layout

With Yealink Remote Control

1. During a meeting, click in the bottom menu bar.
2. Select the desired layout.

With Yealink CTP Touch Panel

- During a meeting, tap and select the desired layout.



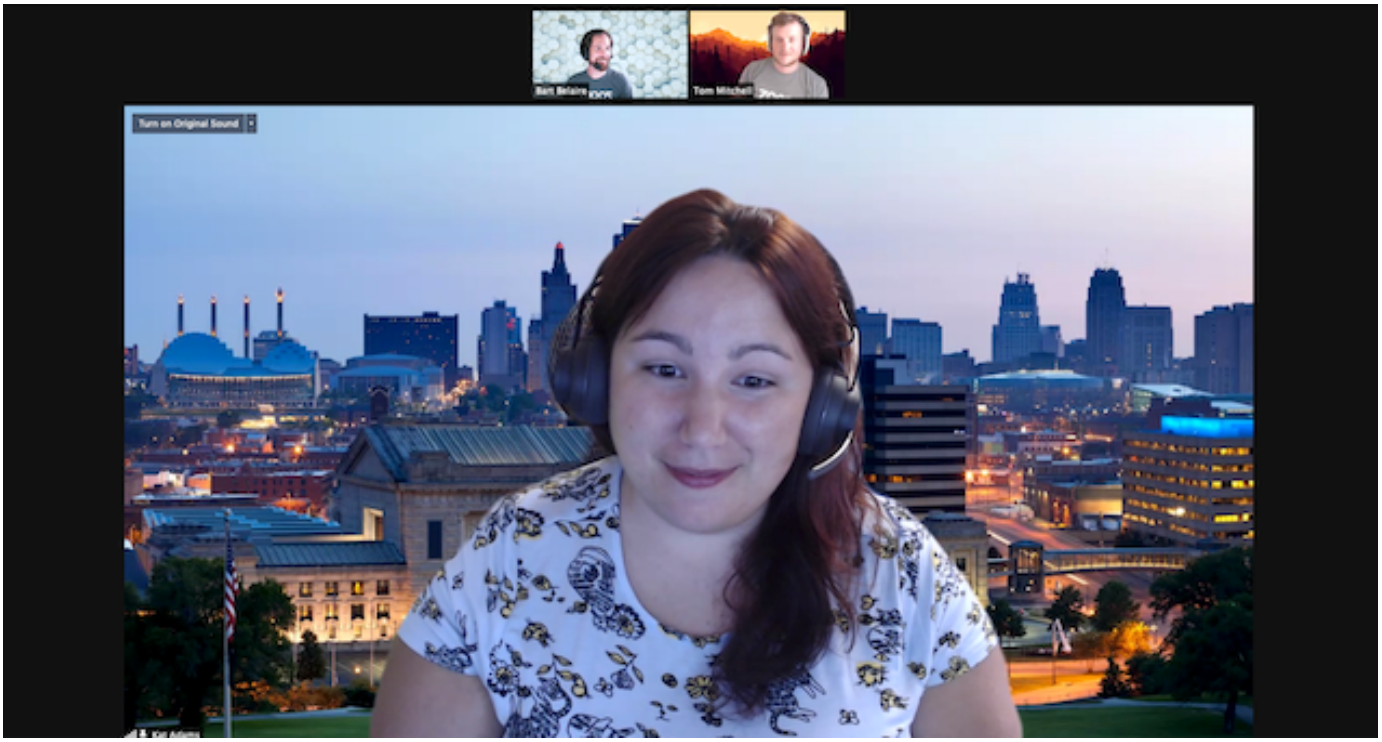
Meeting Layout for Zoom

Introduction

You can switch between speaker view, thumbnail view, gallery view, and multi-speaker view.

Speaker View

Speaker view will switch the large video window between the participants speaking when there are 3 or more participants in the meeting. If it is you and one other participant, your video will be smaller at the top and their video will appear below.



Thumbnail View

Thumbnail View combines the Speaker View with a scaled-down version of the Gallery View. A small strip of thumbnails, showing up to eight participants who were the most recent speakers, displays above or beneath a relatively larger view of the active speaker.



Gallery View

Gallery View displays up to 25 or 49 participants per screen. The active speaker is highlighted in Gallery View.



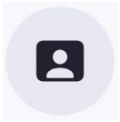
Multi-speaker View

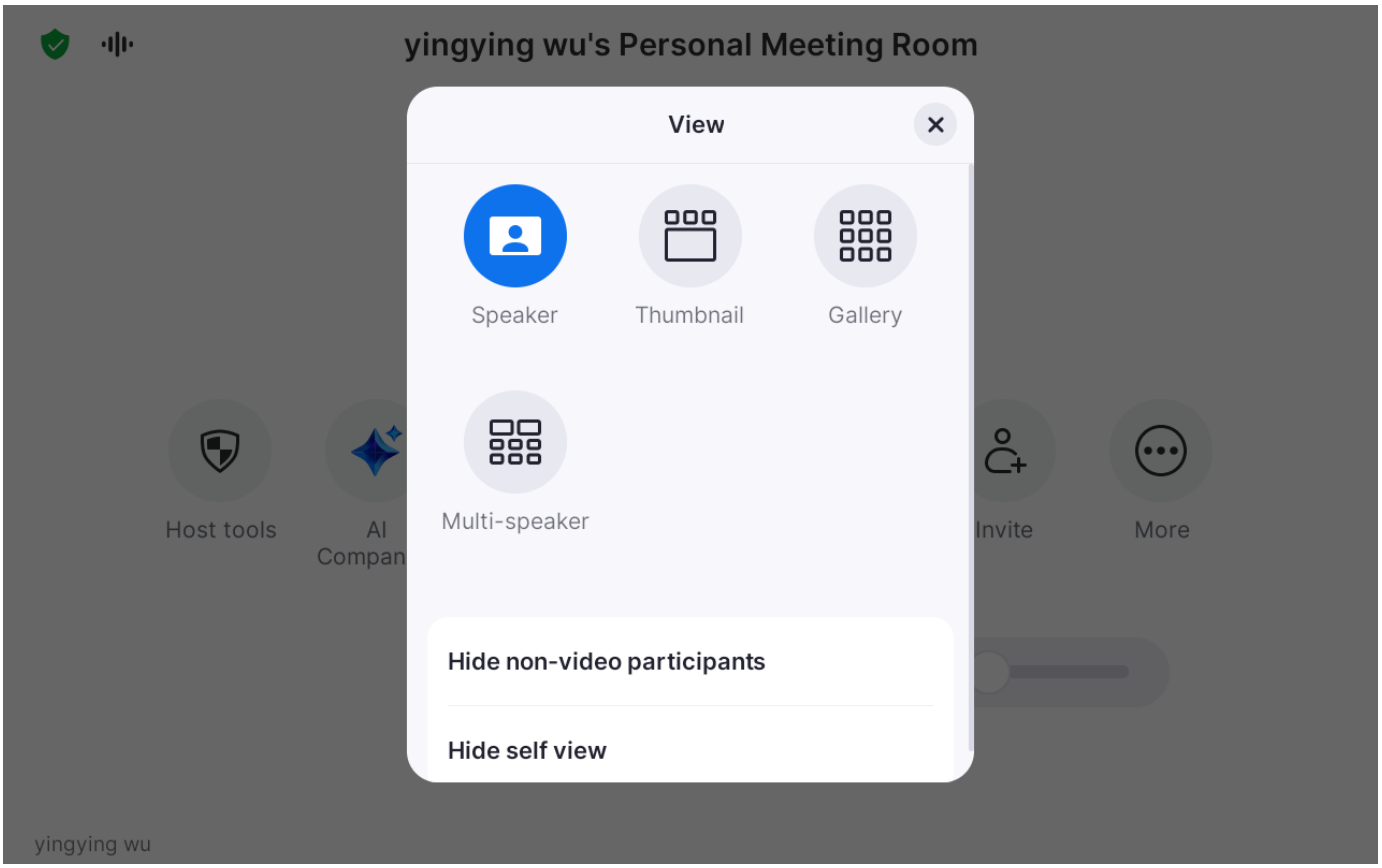
Multi-speaker view provides meeting participants a more engaging experience, dynamically adapting to current speakers by highlighting and enlarging their video tiles over others, while still providing a view of other participants in a smaller gallery view below.



Change the Layout

With Yealink CTP Touch Panel

During a meeting, tap  and select the desired layout.



Content Sharing Methods

Content Sharing Methods

To see which content sharing methods are supported by each MeetingBar model, refer to Rooms Supported Features List for details.

Maximum Content Sharing Resolution

- The maximum content-sharing resolution supported by MeetingBar A20/A30 is 1080P30.
- MeetingBar A20/A30 of version 133.320.0.135 in General Mode (BYOM) supports 4K15 for content-sharing resolution.
- The maximum content-sharing resolutions supported by MeetingBar A10/A25/A40/A50 are listed in the table below:
- **Out-of-Meeting:**

Device/Interface	Teams	Zoom	General Mode (BYOM)
WPP20 USB-A	1080P30	1080P30	1080P30
WPP30 USB-A	1080P30	1080P30	1080P30
WPP30 USB-C	4K30	4K30	4K30
PA20 USB-A	1080P30	1080P30	1080P30
PA20 USB-C	4K30	4K30	4K30
VCH51	4K30	4K30	4K30
VCH51 Pro	4K30	4K30	4K30
HDMI IN	4K60	4K60	4K60
USB-C Cable	4K30	4K30	4K30
CTP25	4K30	4K30	4K30
AirPlay	1080P30	1080P30	1080P30
Miracast	1080P30	1080P30	1080P30

In-Meeting:

Device/Interface	Teams	Zoom	SIP/H.323 (In the General Mode (BYOM))

WPP20 USB-A	1080P30	1080P30	1080P30
WPP30 USB-A	1080P30	1080P30	1080P30
WPP30 USB-C	1080P30	1080P30	4K15
PA20 USB-A	1080P30	1080P30	1080P30
PA20 USB-C	1080P30	1080P30	4K15
VCH51	1080P30	1080P30	4K15
VCH51 Pro	1080P30	1080P30	4K15
USB-C Cable	1080P30	1080P30	4K15
CTP25	1080P30	1080P30	4K15
AirPlay	1080P30	1080P30	1080P30
Miracast	1080P30	1080P30	1080P30

Wireless Content Sharing

Introduction

The Yealink MeetingBar supports content sharing with Yealink Wireless Presentation Pod. For more information about Yealink Wireless Presentation Pod, refer to Rooms Product Family.

Before You Begin

- Compatibility between different MeetingBar and Wireless Presentation Pod models may vary. For more information, refer to the Rooms Accessories Compatibility Lists.
- Log in to your Microsoft Teams or Zoom account on Yealink MeetingBar.
- Update your Yealink MeetingBar to the latest version.
- Access web user interface, go to **System** > **ScreenCast**, and turn on **Wireless Presentation Pod**.

For supported operating systems, refer to the Yealink Wireless Presentation Pod datasheets.

Pair Yealink Wireless Presentation Pod (WPP) with Yealink MeetingBar

Before you begin

For Microsoft Teams: On the home screen, turn on **Wireless AP** in **More** > **Settings** > **Device Settings** > **Network** > **Wireless AP**.

For Zoom: On the home screen, turn on **Wireless AP** in **Settings** > **General** > **System Settings** > **Network** > **Wireless AP**.

For General Mode (BYOM): On the home screen, turn on **Wireless AP** in **More** or > **Settings** > **Network** > **Wireless AP**.

To pair Yealink Wireless Presentation Pod (WPP) with Yealink MeetingBar

1. Connect Yealink Wireless Presentation Pod to the USB-A port of Yealink MeetingBar or the USB-C port (side) of MeetingBar A25/A40/A50.
2. Disconnect Yealink Wireless Presentation Pod when the display device prompts that Yealink Wireless Presentation Pod is paired successfully.

Start Content Sharing Using USB-C Port

Before you begin

For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

To start content sharing using USB-C port

- Connect Yealink Wireless Presentation Pod to the PC's USB-C port. The content sharing will start automatically.

> The WPP20 can be connected using a standard USB-C adapter. However, note that its USB-C port does not support plug-and-play functionality when connected to a PC.

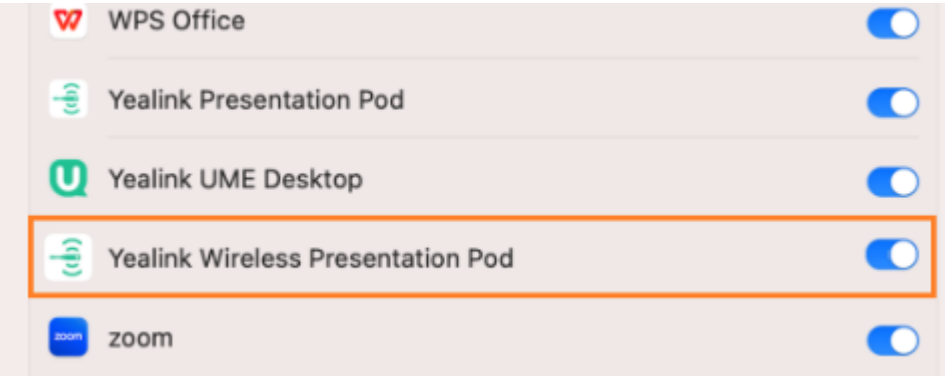
Start Content Sharing Using USB-A Port

Before you begin

For Microsoft Teams: On the home screen, turn on **Enable HDMI content sharing** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

To start content sharing using USB-A port

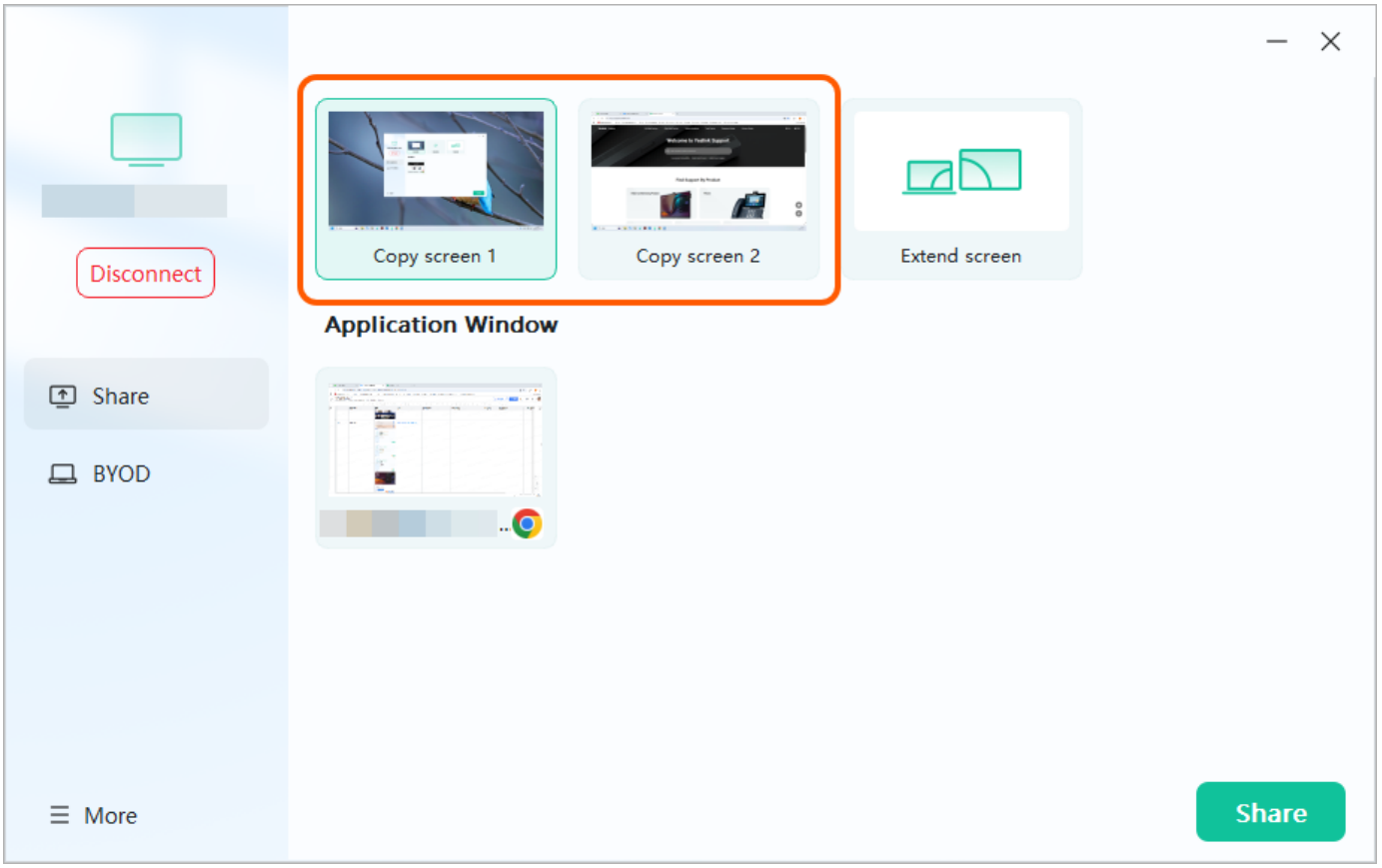
1. Connect Yealink Wireless Presentation Pod to the PC's USB-A port.
2. If you are using Yealink Wireless Presentation Pod for the first time, you need to start Yealink Wireless Presentation Pod after inserting it into your computer.
   - **Windows OS**: To start Yealink Wireless Presentation Pod, go to **My Computer** and double-click the **Yealink Pod**.
   - **macOS**:
     i. Go to the top-left corner of the Mac screen and select **System Preferences** > **Security & Privacy** > **Screen Recording** to turn on Yealink Wireless Presentation Pod.



     ii. To start Yealink Wireless Presentation Pod, double-click the Yealink Wireless Presentation Pod icon on the desktop, and then double-click the Yealink Presentation Pod in the pop-up window.

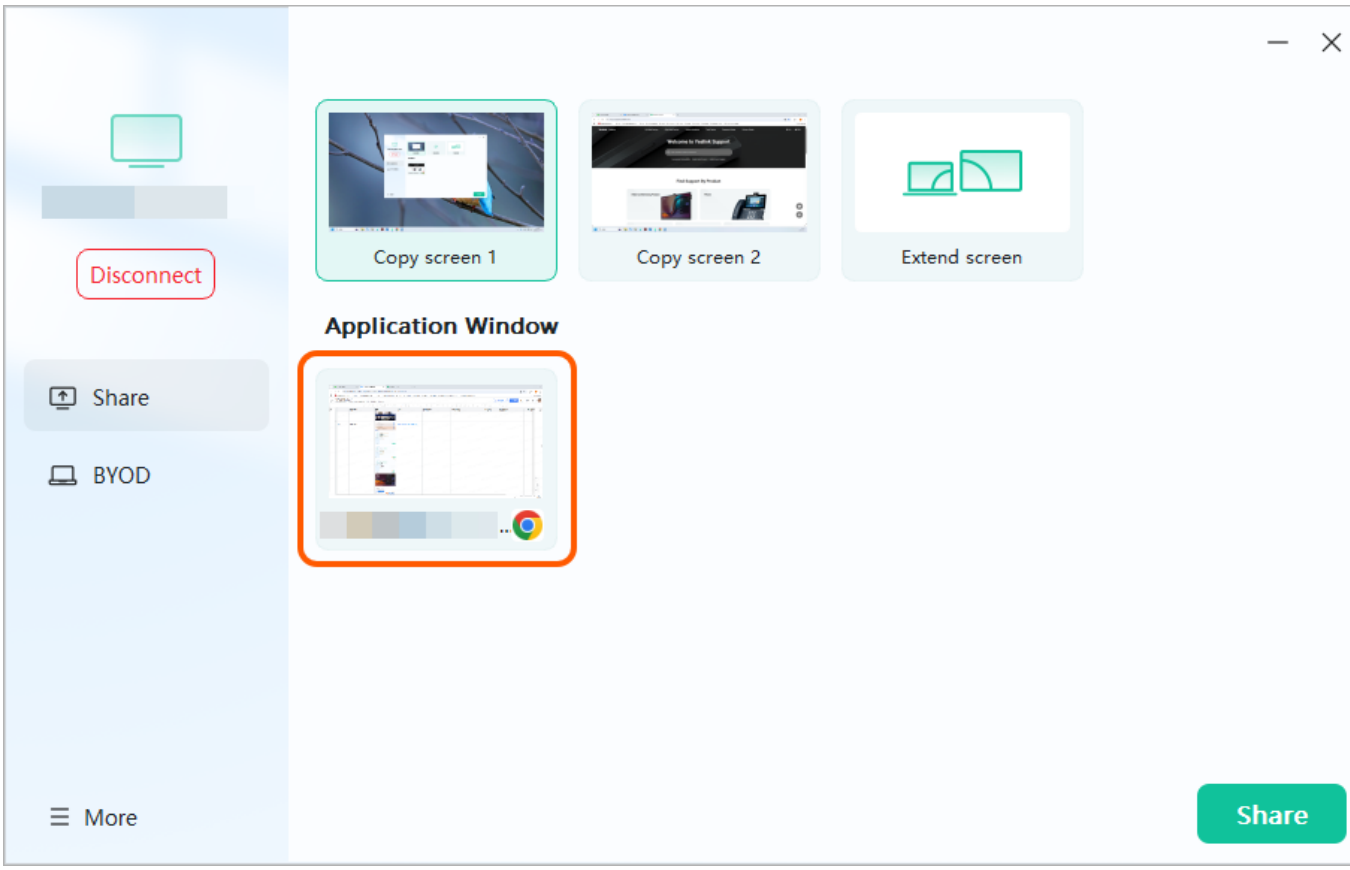
3. If the firmware of Yealink Wireless Presentation Pod is different from the endpoint, the PC will prompt you to update the firmware.
4. To start content sharing, do one of the following:
   - Press the presentation button of Yealink Wireless Presentation Pod.
   - To share via the Yealink Wireless Presentation Pod software:

     i. Select the display mode: copy screen or extend screen.

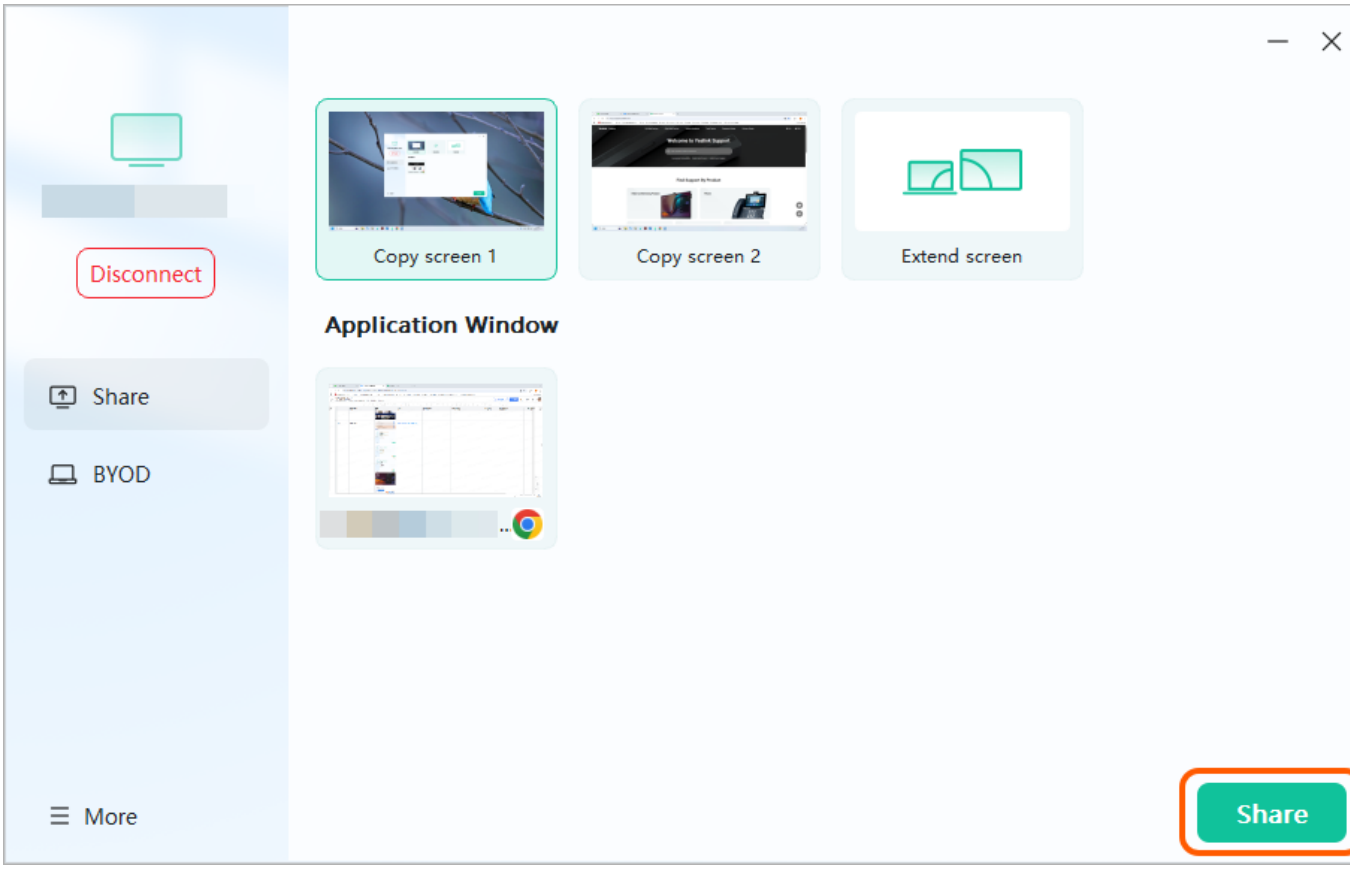


     ii. Do one of the following to start sharing:

     - To share a running application, select the application and click **Share**.



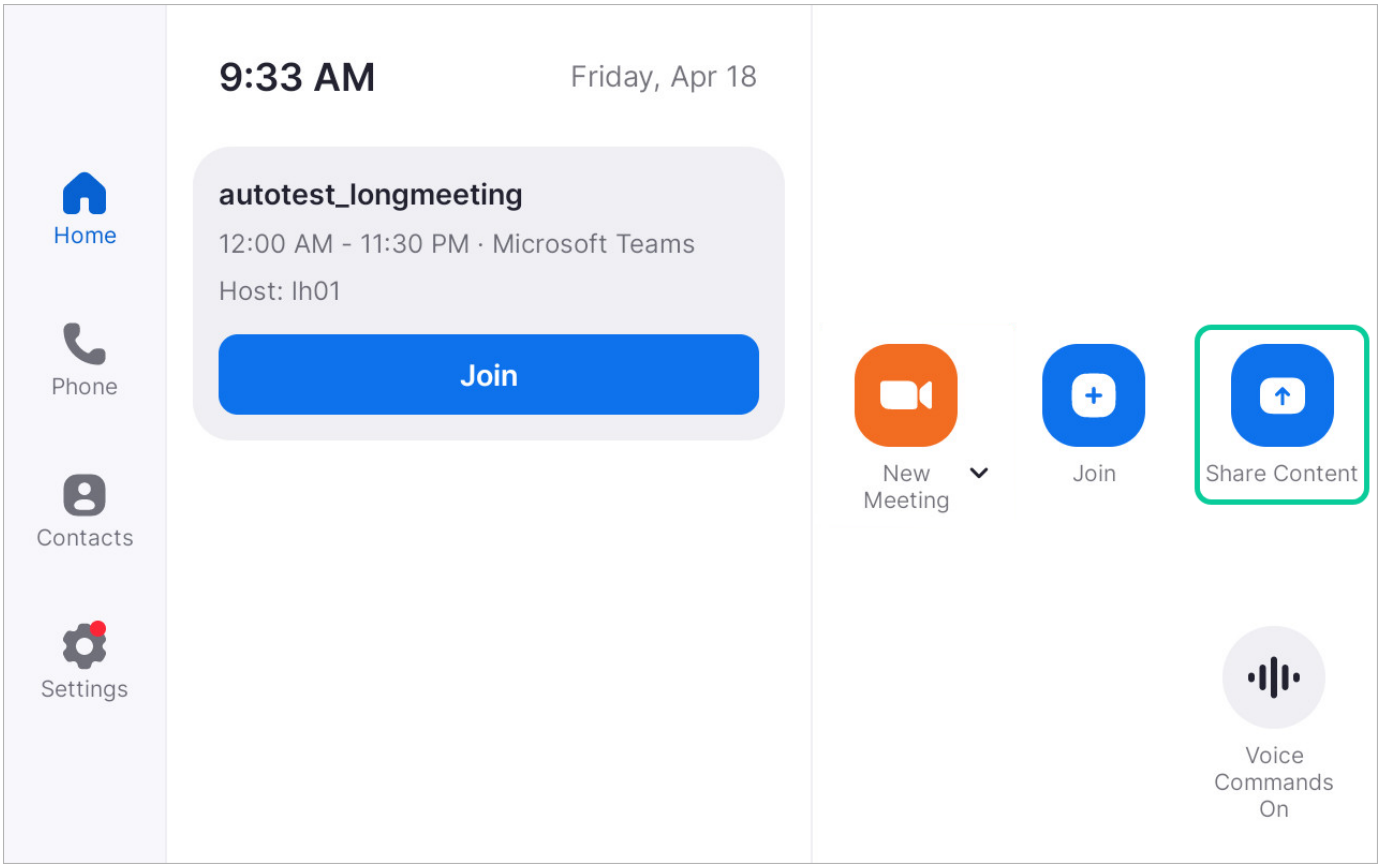
- To share your desktop, click **Share** directly.



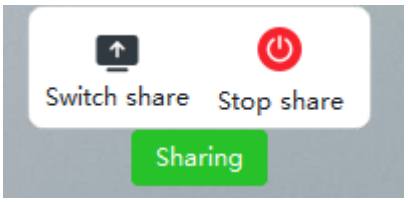
- For Microsoft Teams: To share via Yealink CTP Touch Panel, tap **Share** on the home screen.



- For Zoom: To share via Yealink CTP Touch Panel, tap **Share Content** on the home screen.



5. Optional: During content sharing, you can switch the shared content by accessing the screen sharing options in the status bar at the top of your computer screen.



Share Audio

The Yealink Wireless Presentation Pod transmits all system audio output from your device. For example, if you have application audio notifications enabled during content sharing, participants hear these notification sounds together with the content audio.

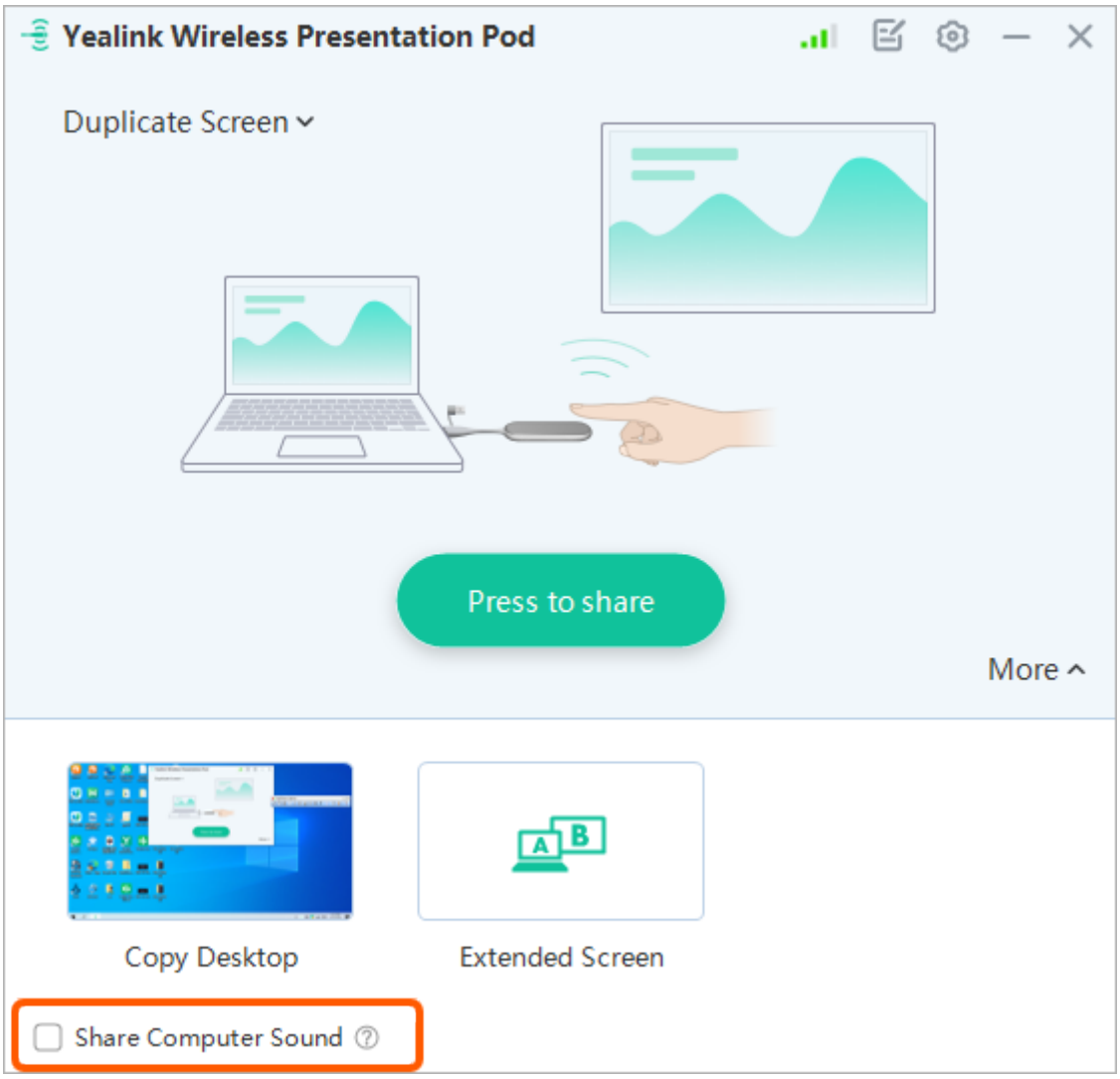
To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

Before you begin

For Microsoft Teams: On the home screen, turn on **Include Audio** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

To share audio

- **For WPP30/PA20**: Audio sharing is enabled by default. If the audio is not successfully played on Yealink MeetingBar, please check if your computer is set to use the Yealink MeetingBar speaker (Yealink Audio).
- **For WPP20**: Click **More** and turn on **Share Computer Sound** to enable audio sharing in the Yealink Wireless Presentation Pod software.



Select the Display Mode

In Yealink Wireless Presentation Pod software, select the display mode:

- **Copy screen**: The screen connected to Yealink MeetingBar and the shared PC screen display the same content. When operating on the PC, the screen connected to Yealink MeetingBar changes synchronously.
- **Extend screen**: The screen connected to Yealink MeetingBar and the shared PC forms a complete screen, and you can use the mouse to operate the two screens.
  Extended screen support is as follows:

	Windows OS	macOS
WPP30/PA20 USB-C Port	√	√
WPP30/PA20 USB-A Port	√	×
WPP20 USB-A Port	√	×

To select the display mode

1. In the Yealink Wireless Presentation Pod software, select copy screen or extend screen.
2. If Yealink Wireless Presentation Pod detects that the extended screen driver is not installed on the current PC or the driver needs to be updated, the following prompt window will pop up. Click **Install** to install an additional driver to use the extended screen.

Stop Content Sharing

Do one of the following:

- Press the presentation button of Yealink Wireless Presentation Pod again.
- Click **Stop share** in the status bar at the top of your computer screen.
- Click **Stop Sharing** on Yealink CTP Touch Panel or Yealink MeetingBar.

LED Status

For more information, refer to WPP20, WPP30, or PA20.

Wired Content Sharing (VCH51 & VCH51 Pro)

Introduction

You can connect your Yealink MeetingBar to a PC via Yealink VCH Sharing Box to share content. For more information about Yealink VCH Sharing Box, refer to Rooms Product Family.

> If multiple screens are shared simultaneously, the most recent sharing session replaces the previous one, regardless of whether the connection is wired or wireless.

Before You Begin

- For Yealink VCH Sharing Box compatibility with Yealink MeetingBar, refer to Rooms Accessories Compatibility Lists.
- For the supported content sharing modes of each Yealink MeetingBar, refer to Rooms Supported Features List.
- Ensure that your PC has a USB-C port or an HDMI port.
- Use the cable included in the package. (USB cables designed for charging may not support data transfer.)
- Update your Yealink MeetingBar to the latest version.
- For MeetingBar A50/A40/A25/A10, access the web user interface, go to **System** > **ScreenCast**, and turn on **Wired Sharing**.
- For MeetingBar A30/A20, access the web user interface, go to **System** > **ScreenCast**, and turn on **VCH Sharing Box**.

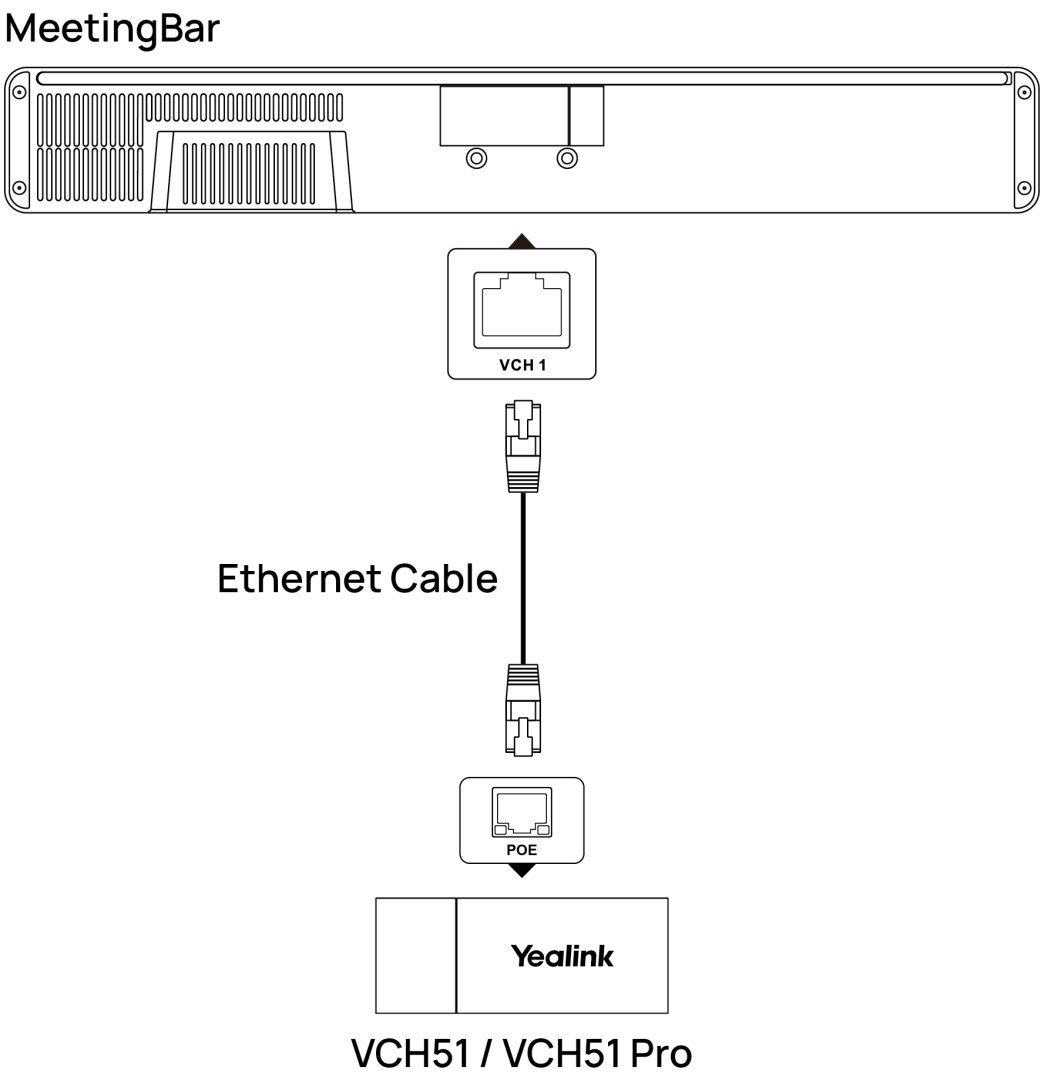
Share Content via VCH51 or VCH51 Pro

Before you begin

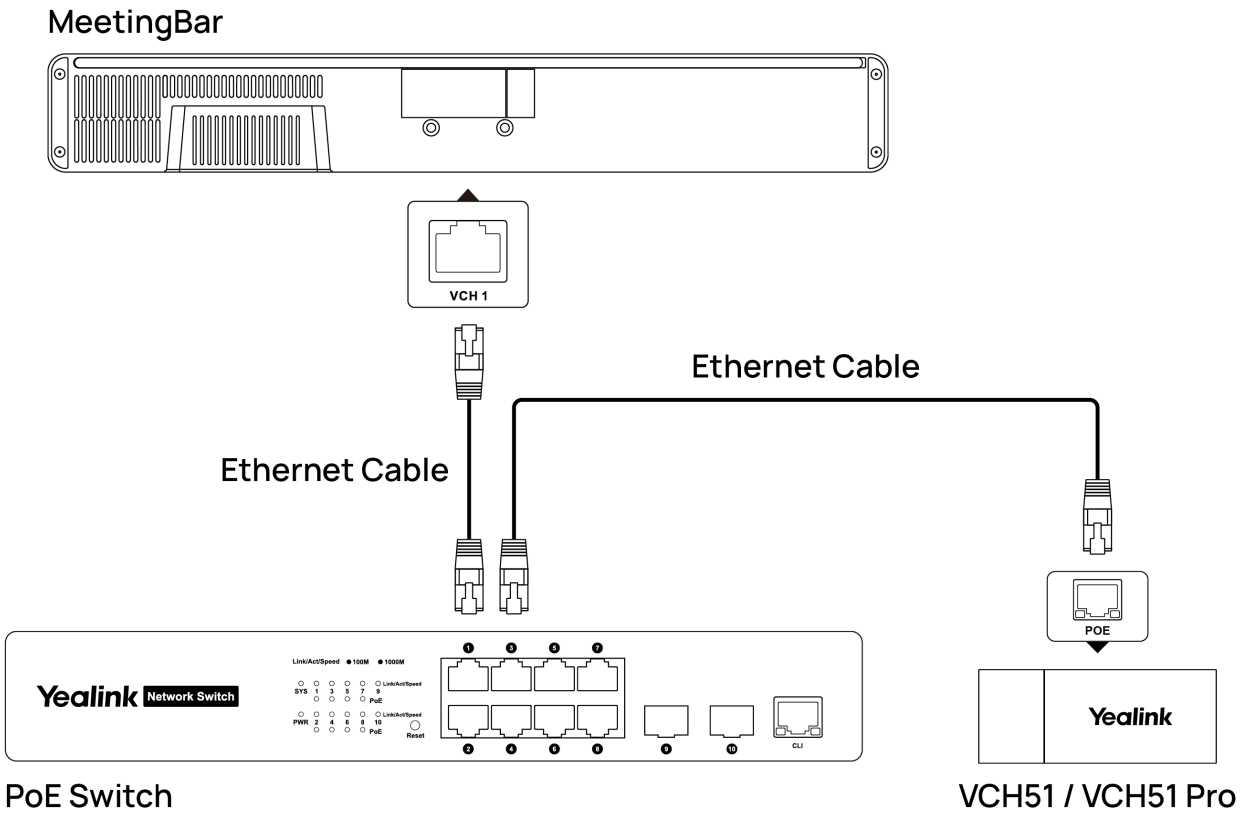
For Microsoft Teams: On the home screen, turn on **Automatically Share to the Room Display** in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

For Zoom: Turn off **Start HDMI content share manually on controller** in **Room Management** > **Zoom Rooms** > **Meeting** on the Zoom Admin Portal.

1. Connect VCH51/VCH51 Pro to Yealink MeetingBar, do one of the following:
   - Connect VCH51/VCH51 Pro to Yealink MeetingBar directly.



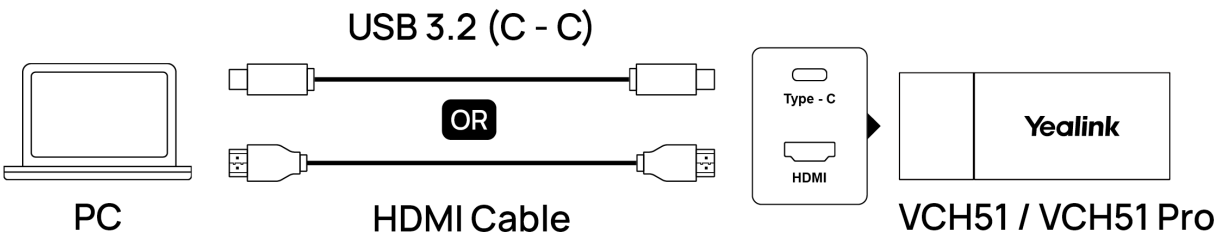
- Connect VCH51/VCH51 Pro to Yealink MeetingBar via a PoE switch.



2. Connect VCH51 to PC with an HDMI cable or a USB-C cable.

   Connect VCH51 Pro to PC with a USB-C cable.

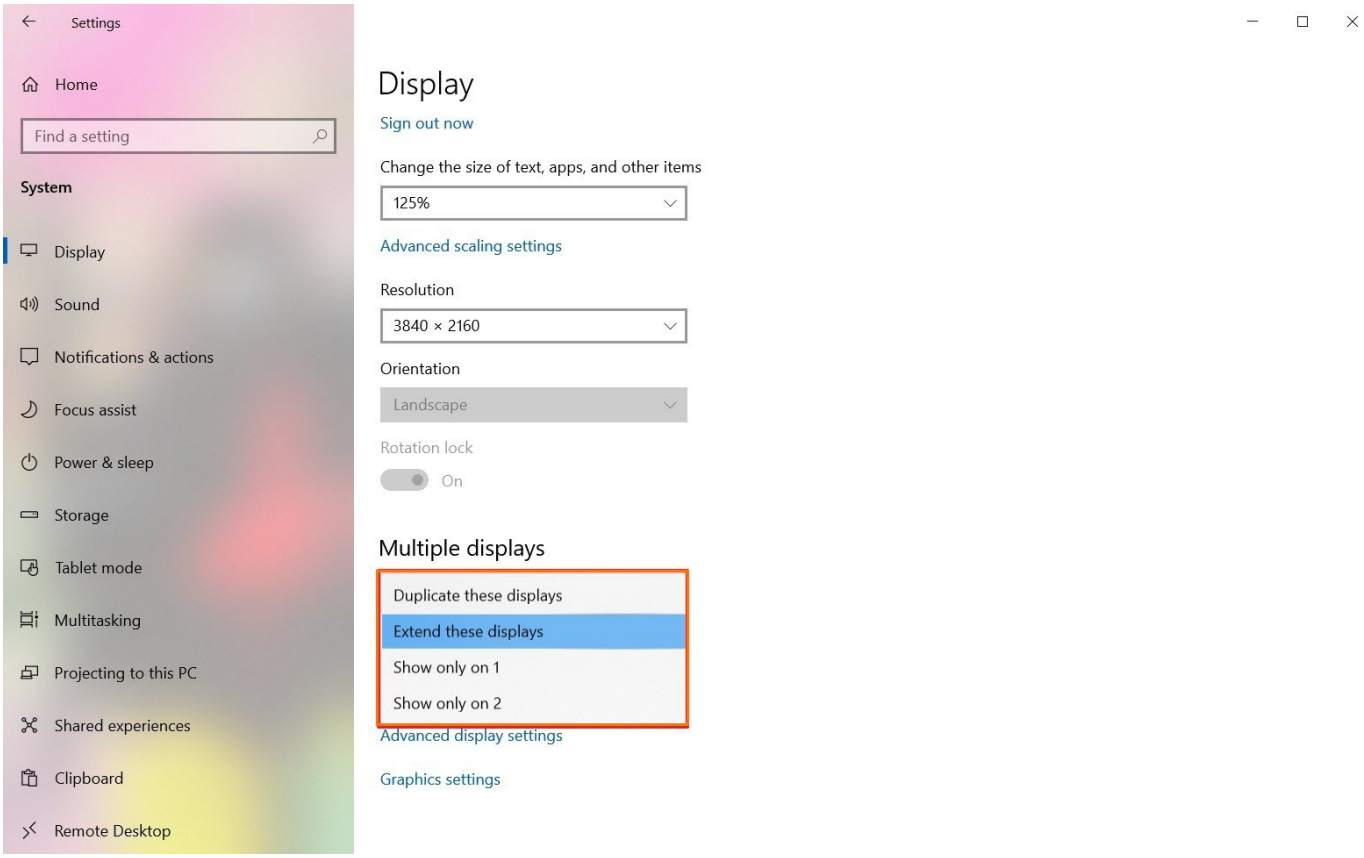
   Yealink MeetingBar automatically shares content once it is connected.



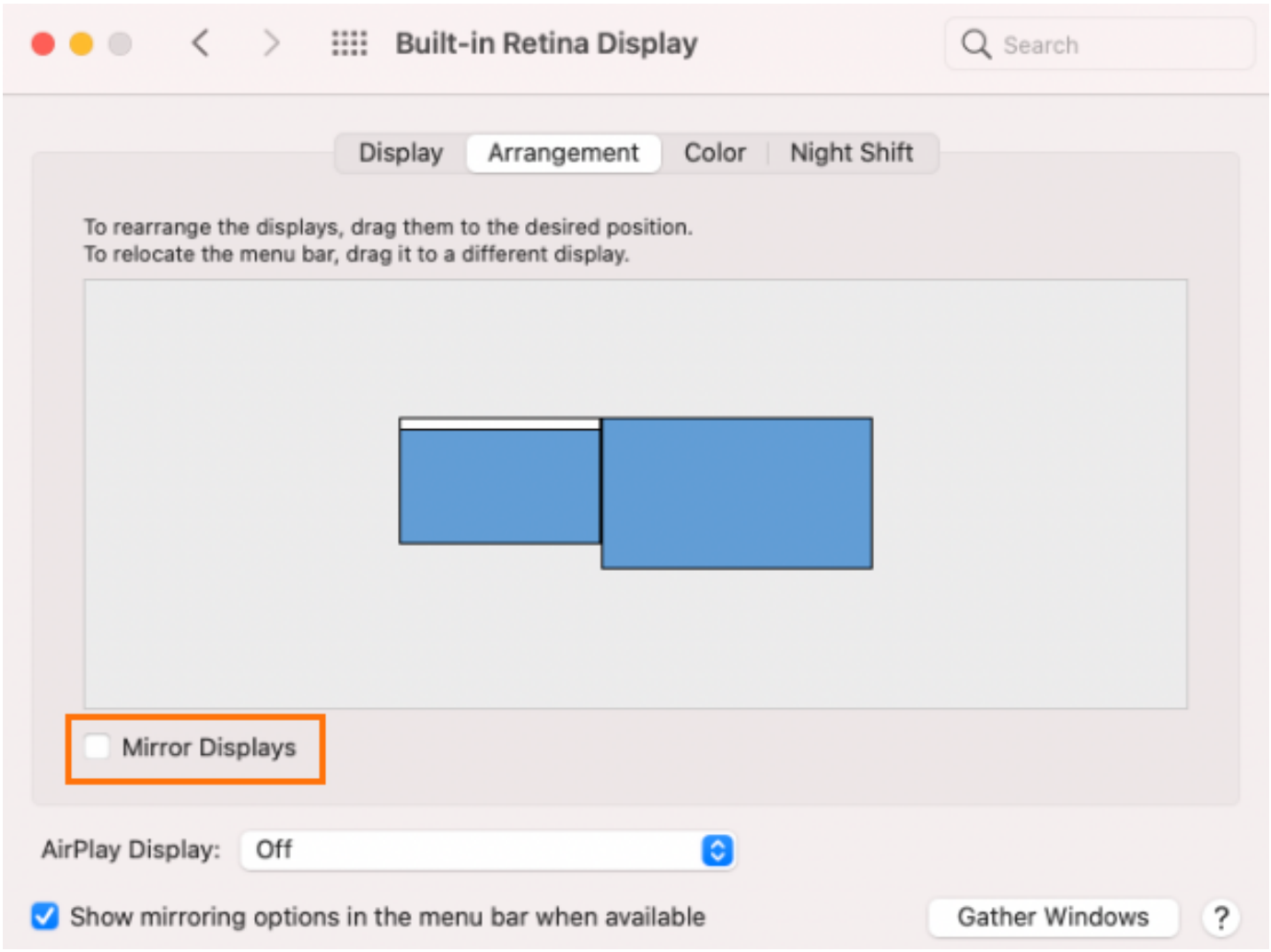
Optional

Switch to an extended display or duplicate your screen, follow these steps:

- Windows OS: Go to **Settings > System > Display**, and select **Extend these displays** or **Duplicate these displays**.



- macOS: Go to **System Preferences > Displays**. Under the **Arrangement** tab, check the **Mirror Displays** option to duplicate the screen, or uncheck it to extend the screen.



Share Audio

The VCH51/VCH51 Pro transmits all system audio output from your device. For example, if application audio notifications are enabled during content sharing, participants will hear these sounds together with the shared content audio.

To avoid audio interference, the system automatically mutes your local audio when you start sharing content. When you stop sharing content, the system restores your local audio to its initial status.

For Microsoft Teams: If your audio cannot be shared, check if **Include Audio** is turned on in **More** > **Settings** > **Device Settings** > **Teams Admin Settings** > **Meetings**.

Stop Content Sharing

Do one of the following:

- Disconnect the HDMI cable or USB-C cable from the PC.
- Click **Stop share** in the status bar at the top of your computer screen.

- Tap **Stop Sharing** on Yealink CTP Touch Panel or Yealink MeetingBar.

Share Content via Zoom APP

Introduction

With Zoom, share your screen, desktop, or other content during a meeting or in idle, even while your video is on.

Before You Begin

The Yealink MeetingBar needs to log in to a Zoom Rooms account.

Share Content via Zoom APP

- On the home screen or in the meeting, tap **Share Content**.

Use Zoom APP: For more information, refer to Sharing your screen or desktop on Zoom.

Use Browser: For more information, refer to Screen sharing via share.zoom.us in Zoom Rooms.

Direct Sharing in Zoom Rooms

Introduction

Participants in Zoom Rooms can use ultrasonic sound proximity detection for one-click direct sharing from a Zoom Desktop Client (macOS or Windows). This feature allows the Zoom Room controller to generate an ultrasonic signal, which can be detected by the Zoom Desktop Client, enabling seamless sharing.

Before You Begin

- **Zoom Rooms**: Ensure your Zoom Room is logged into a Zoom Rooms account.
- **Network**: Both the Zoom Room and the computer you're sharing must be on the same network.
- **Direct Sharing Enabled**: The **Automatic Direct Sharing using Ultrasonic Proximity Signal** must be enabled in the Zoom Room settings through the Zoom web portal. For more information, refer to Direct sharing in Zoom Rooms.

Direct sharing in Zoom Rooms

1. **Sign in** to the Zoom Desktop Client.
2. Click **Share Screen** in the desktop client. Your screen will automatically be shared with the Zoom Room display. For more information, refer to Zoom Screen Share Controls.
3. (Optional) If you don't want to automatically share your desktop, click your **profile picture** in the desktop client, then select **Settings**.
4. Under **Share Screen**, click **Show all sharing options**. The next time you click **Share Screen**, you will be prompted to select a specific screen or application to share.

Wired BYOD Mode

Introduction

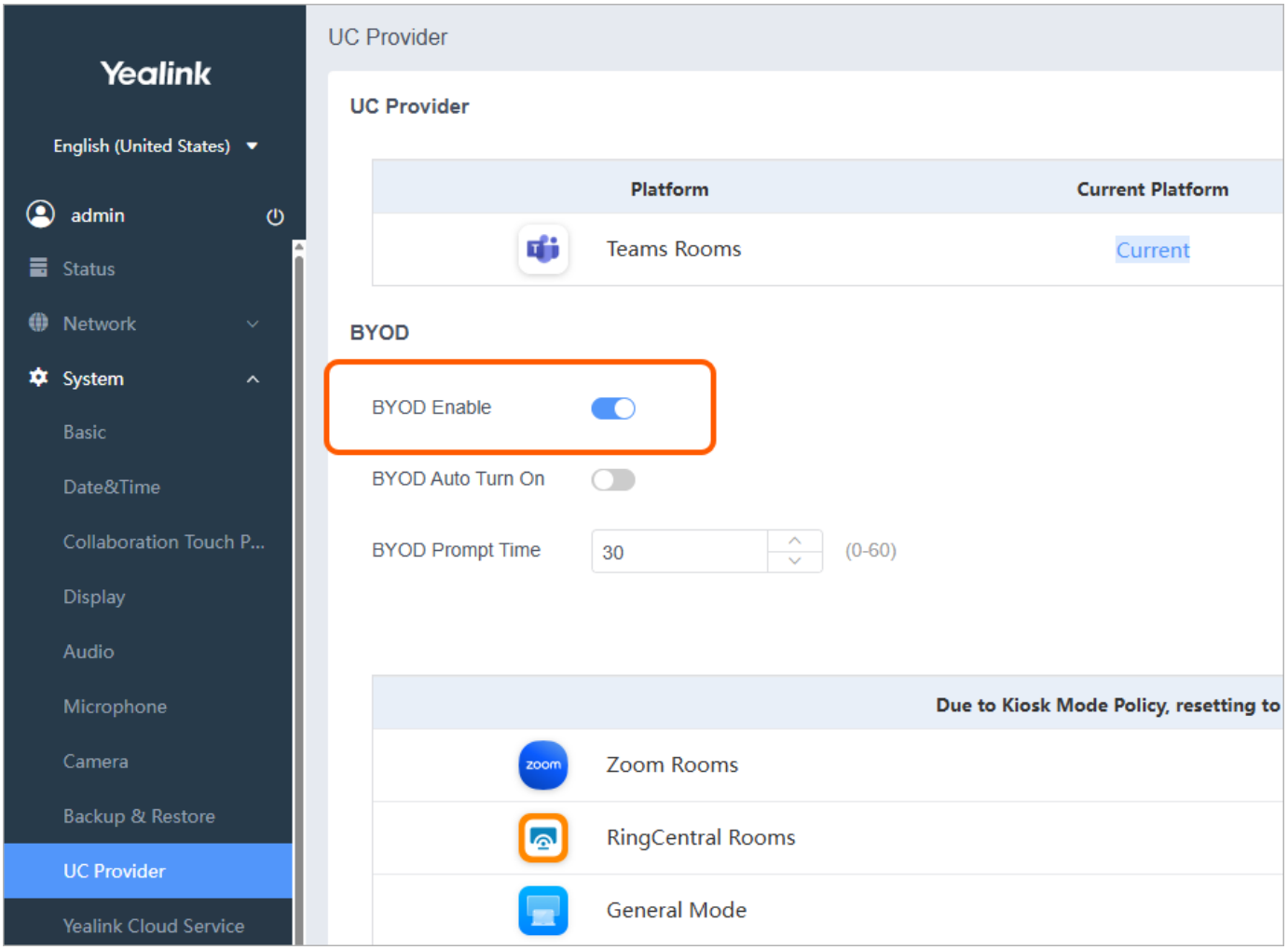
BYOD (Bring Your Own Device) mode allows you to use Yealink MeetingBar as a peripheral for meetings conducted via third-party apps. Once in BYOD mode, you can:

- Use the Yealink MeetingBar's camera, speaker, and microphone for meetings on your PC.
- Share your PC's content to the display connected to the Yealink MeetingBar.

Before You Begin

- For the supported BYOD modes of each Yealink MeetingBar, refer to Rooms Supported Features List.
- Update your Yealink MeetingBar to the latest version.
- Ensure that your PC has a full-function USB-C port, or HDMI and USB-A ports.
- Use the cable included in the packaging. For BYOD mode, use USB 2.0 or later cables, as USB cables designed only for charging may not support data transfer.
- Access the web user interface, go to **System** > **UC Provider**, and turn on **BYOD Enable**.

BYOD Enable is turned off by default on **Teams Rooms** and **Zoom Rooms** platforms and turned on by default on the **General Mode (BYOM)** platform.

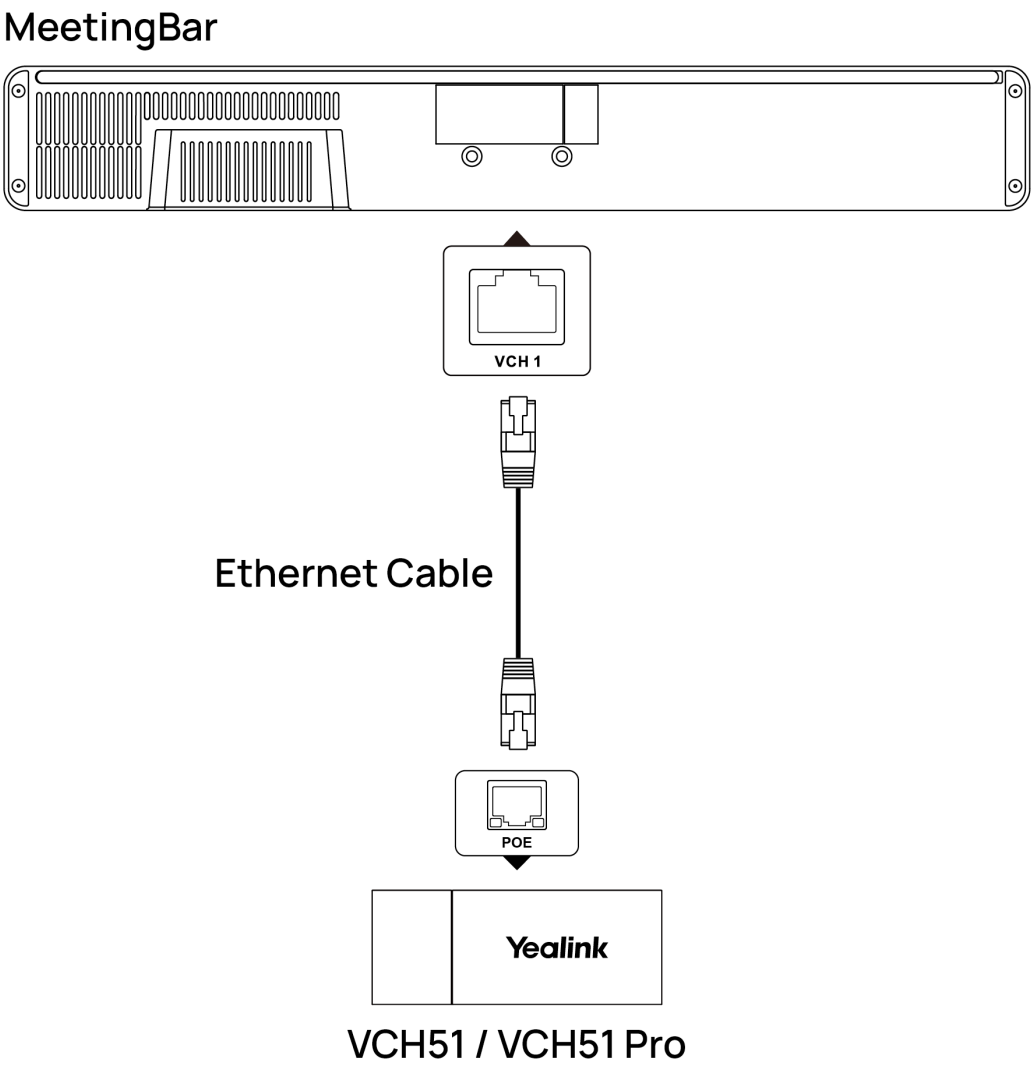


Connection

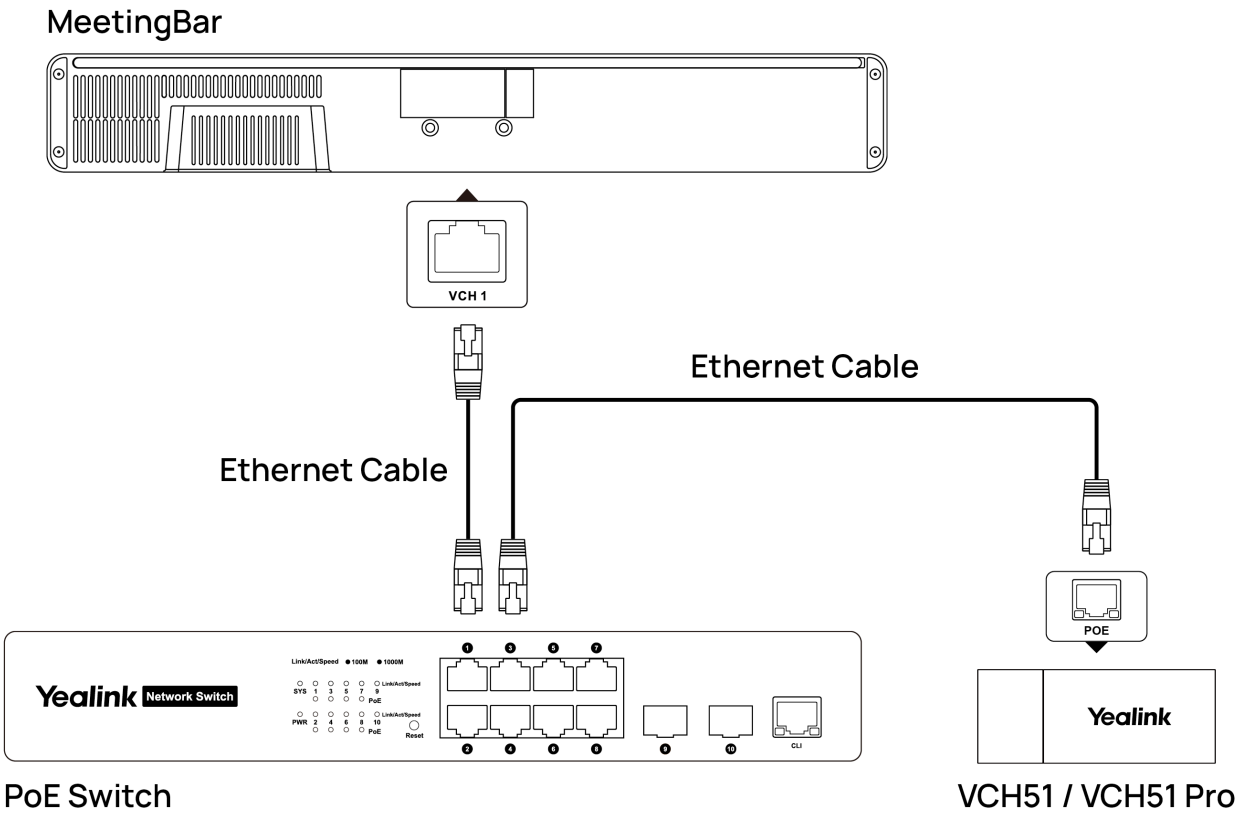
Method 1: Connect via VCH51/VCH51 Pro

VCH51 Pro is not available for MeetingBar A20/A30.
VCH51 has both USB-C and HDMI ports, while VCH51 Pro has only a USB-C port.

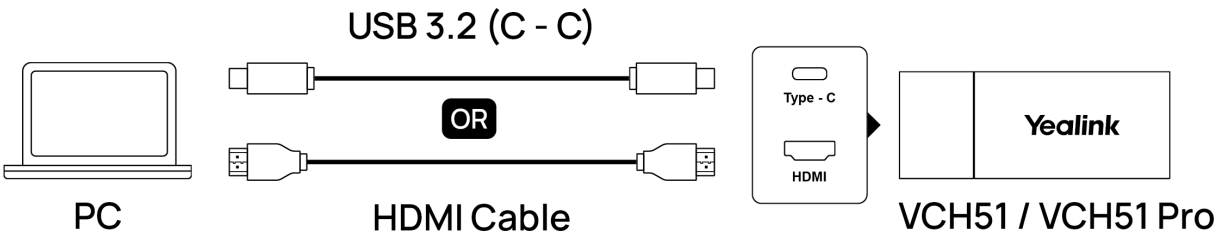
1. Do one of the following:
   - Connect the VCH51/VCH51 Pro to the VCH port of Yealink MeetingBar with a network cable.



- Connect the VCH51/VCH51 Pro to the VCH port of Yealink MeetingBar through a PoE switch.

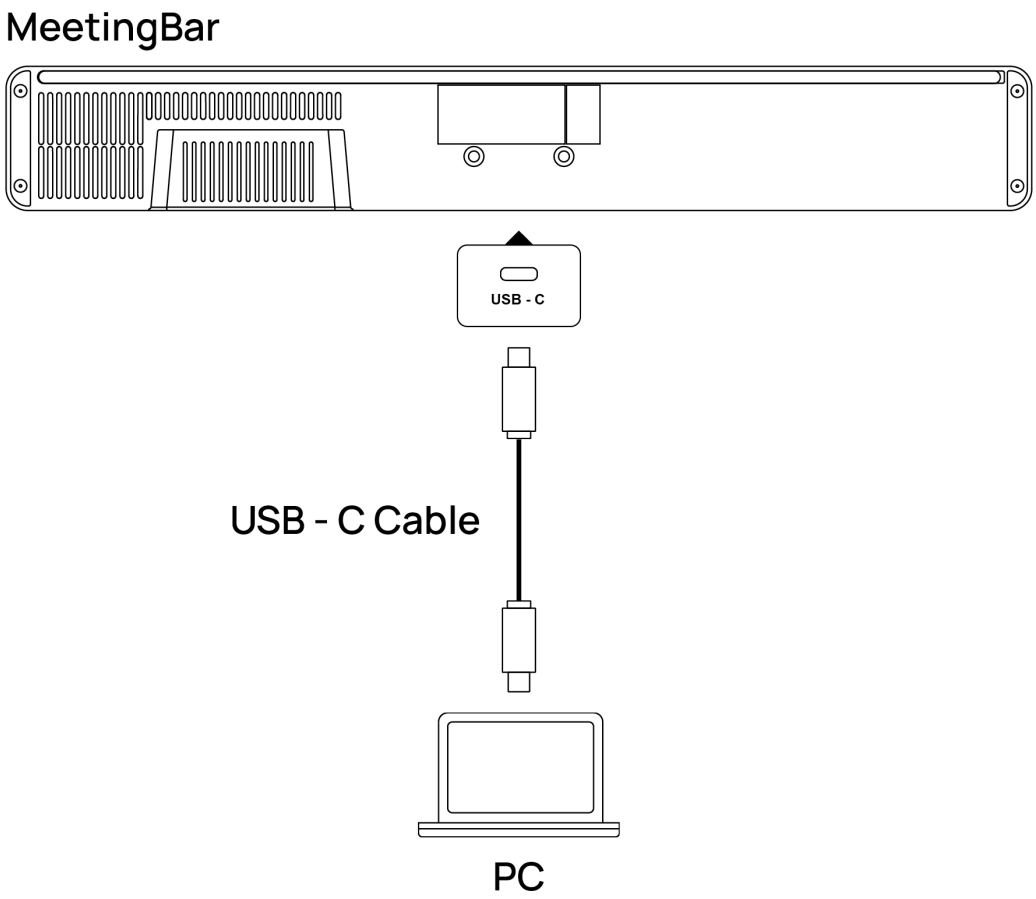


2. Connect the VCH51/VCH51 Pro to your PC with an HDMI cable or a USB-C cable.



Method 2: Connect via USB-C Cable

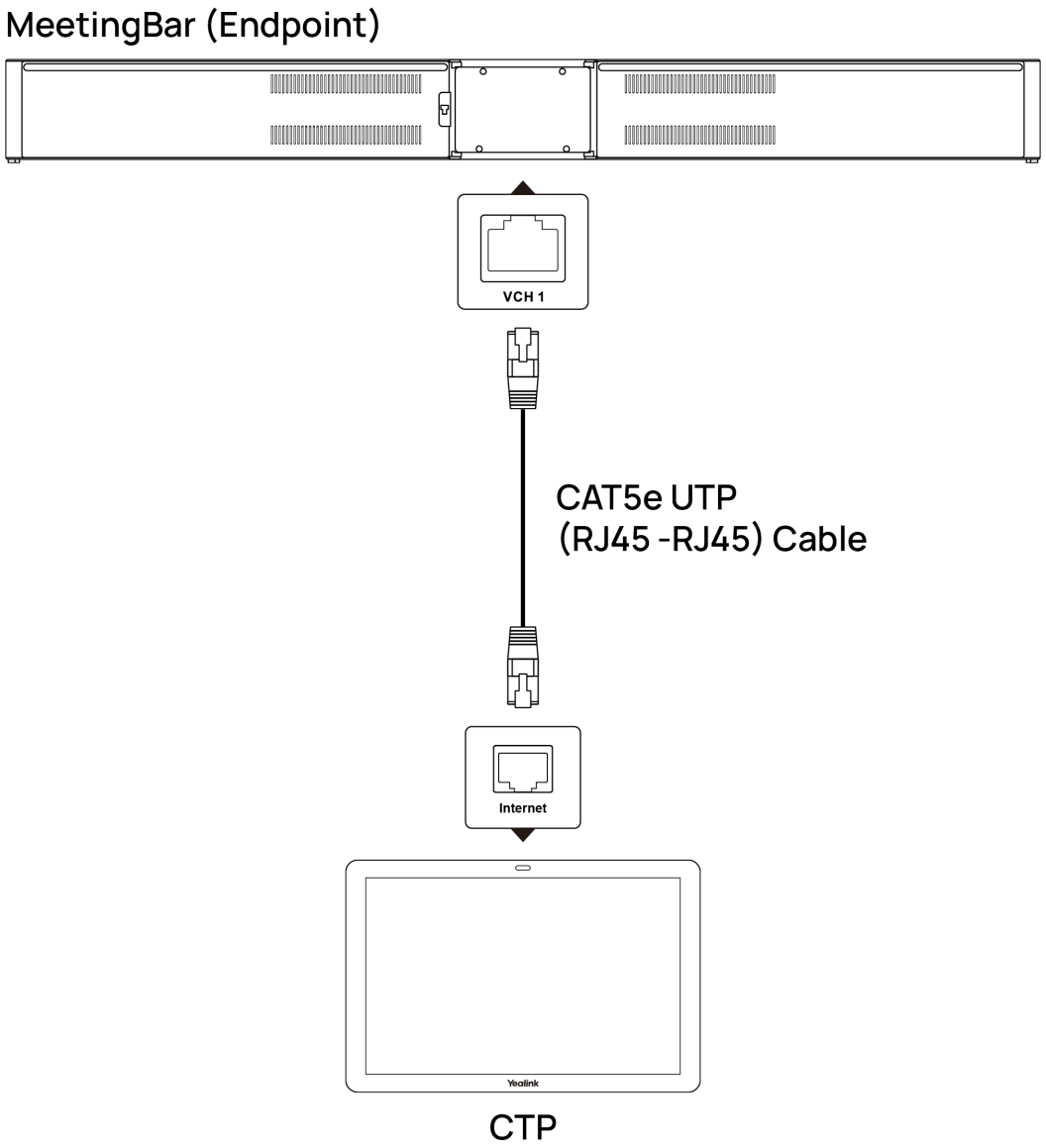
USB-C BYOD is not available for MeetingBar **A50**/**A20**/**A30**.



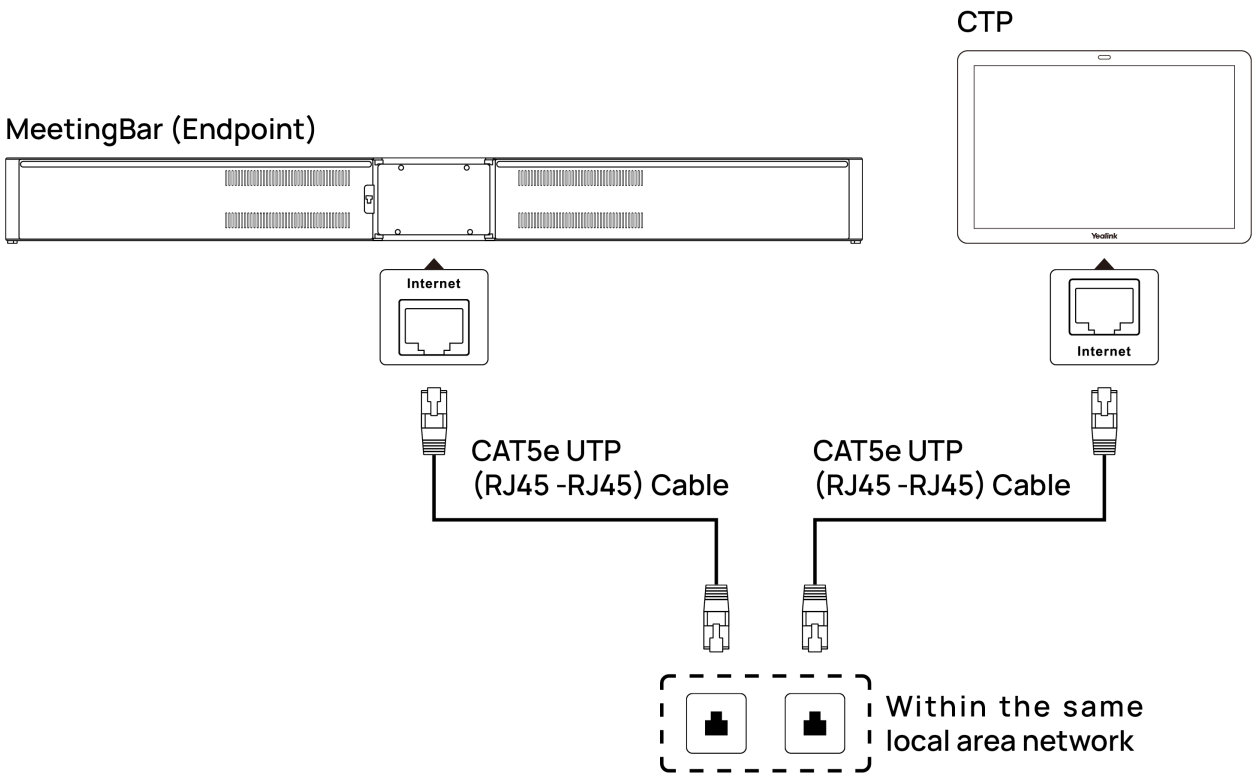
Method 3: Connect via CTP25

CTP25 BYOD is not available for MeetingBar A10/A20/A30.

1. Connect CTP25 to Yealink MeetingBar. For more information, refer to Connection.
   - **Direct Connection with an Ethernet Cable**

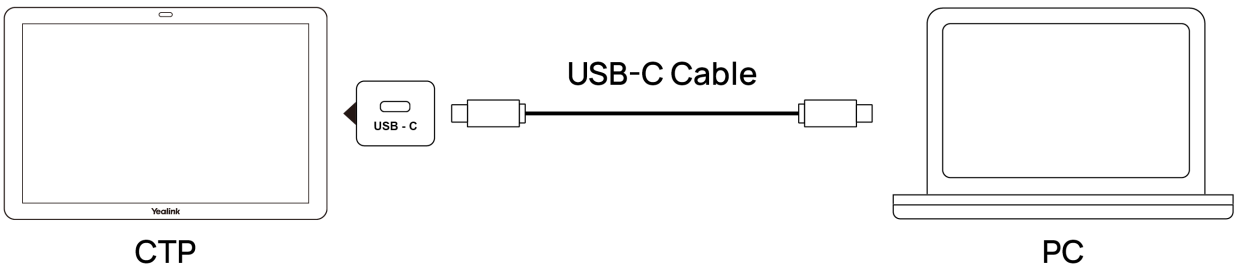


- **Connection on the Same LAN**



2. Connect the USB-C port (labeled USB-C, not PD) on the back of CTP25 to the USB-C port on the computer using a USB-C cable.

When Wi-Fi is enabled on the CTP25, content sharing and BYOD are not supported.



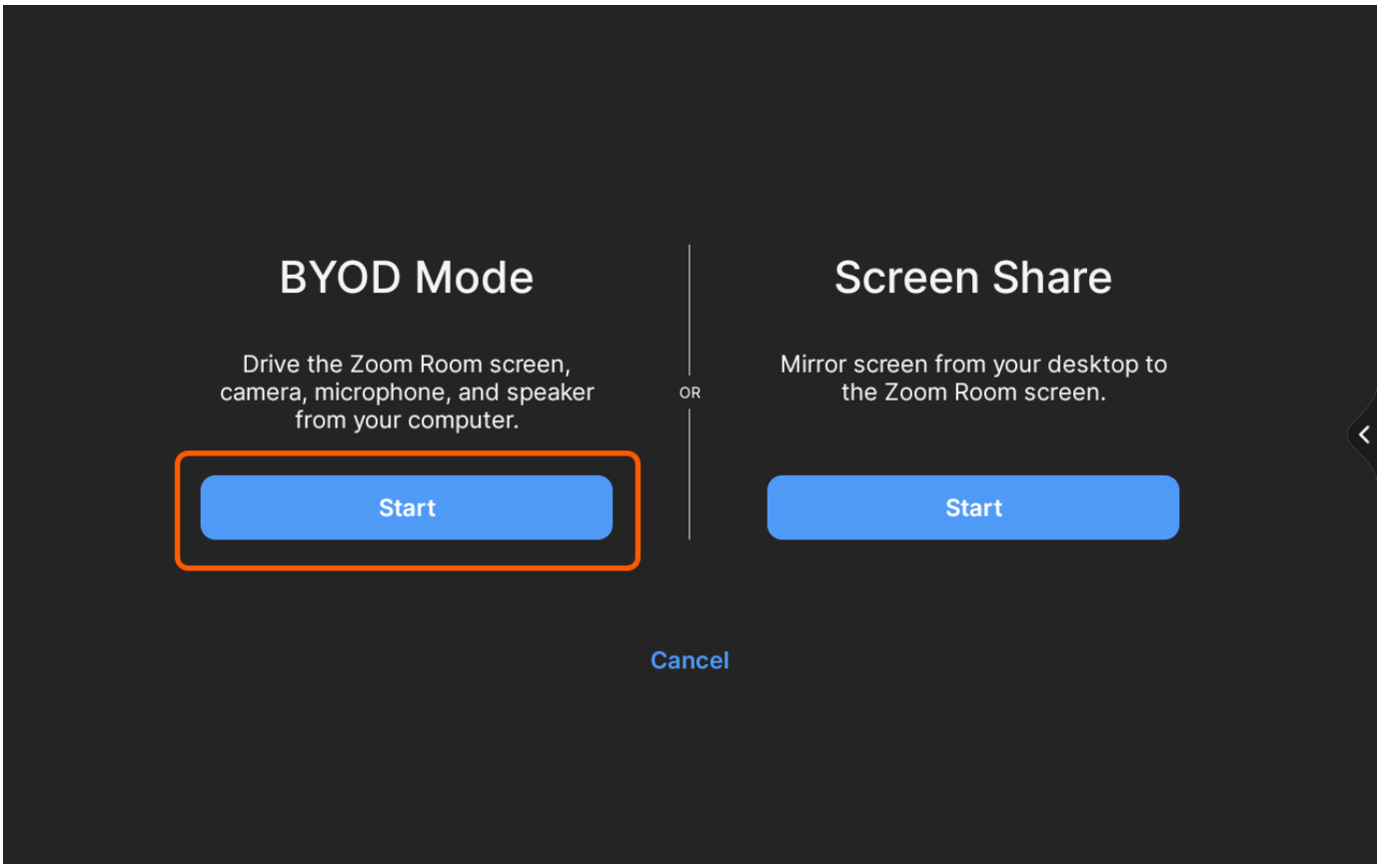
Enter BYOD Mode

After connecting, a prompt appears at the top of the device screen asking if you want to enter BYOD mode.

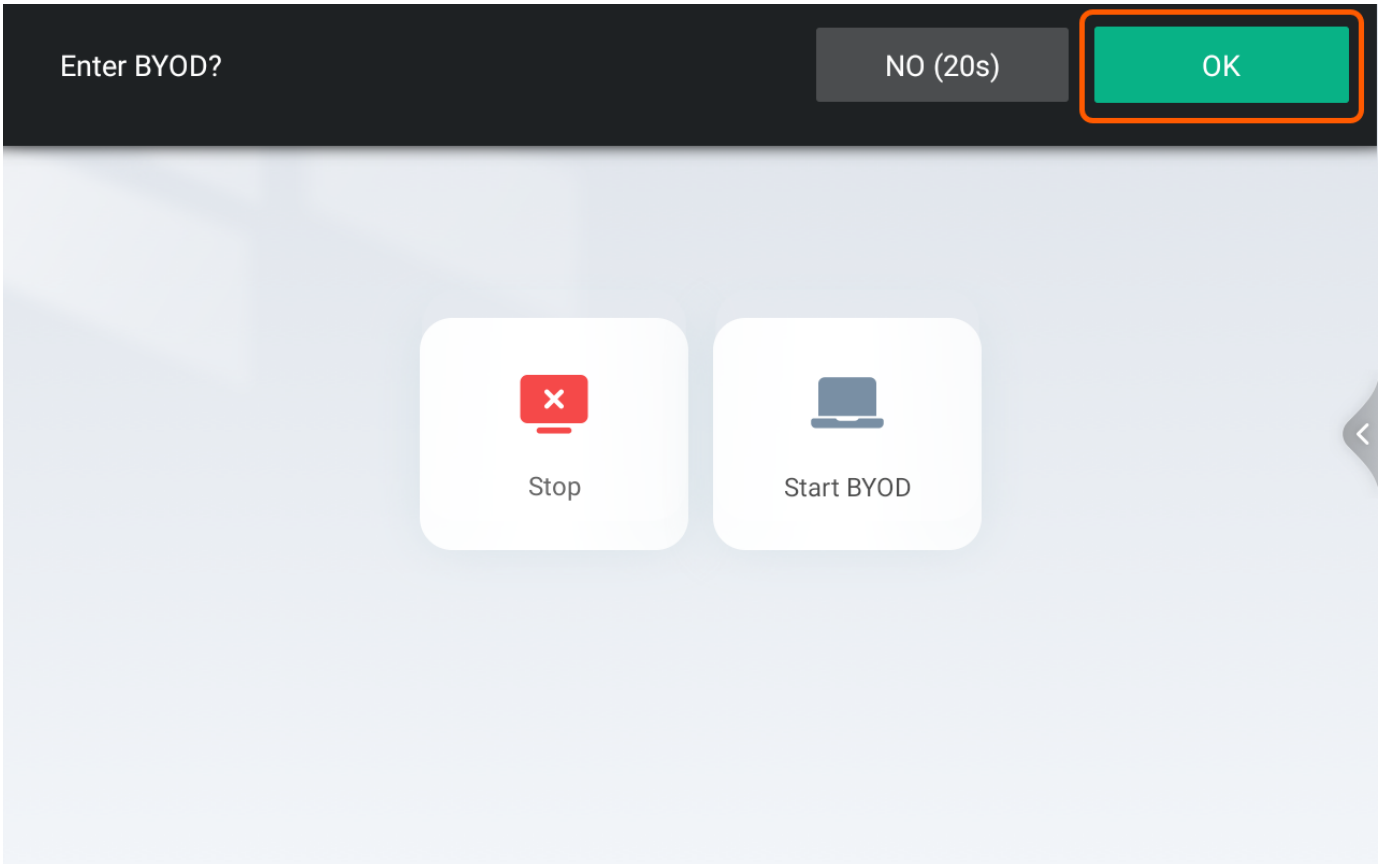
For Microsoft Teams: Select **OK** to confirm and enter BYOD mode.



For Zoom: Tap **Start** to enter BYOD mode.



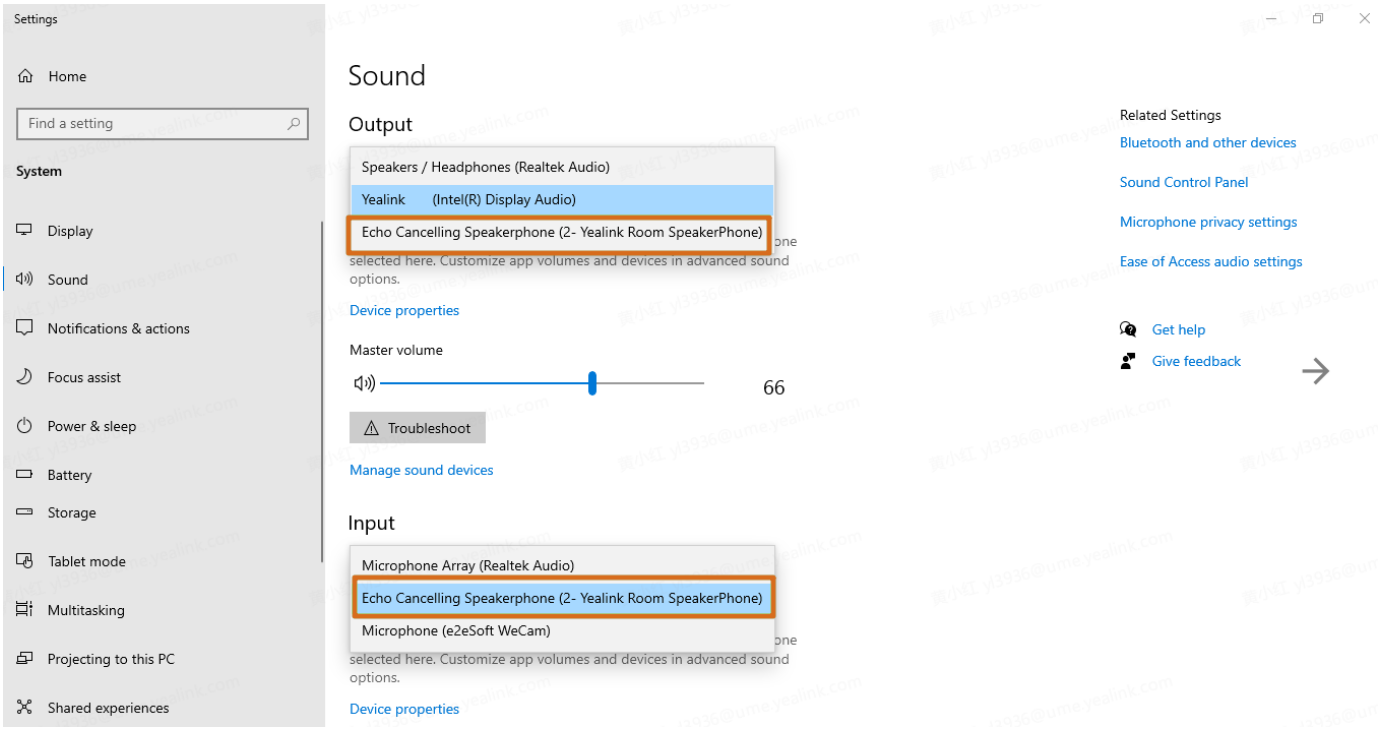
For General Mode (BYOM): **BYOD Auto Turn on** is enabled by default, so the device automatically enters BYOD mode without a pop-up confirmation. If this option is disabled, a confirmation prompt appears. For more information, refer to BYOD.



Usage

- Yealink MeetingBar supports connecting to a microphone. Refer to Rooms Accessories Compatibility Lists for details.
- When running on the Teams platform in BYOD mode, your video system will reject incoming calls.

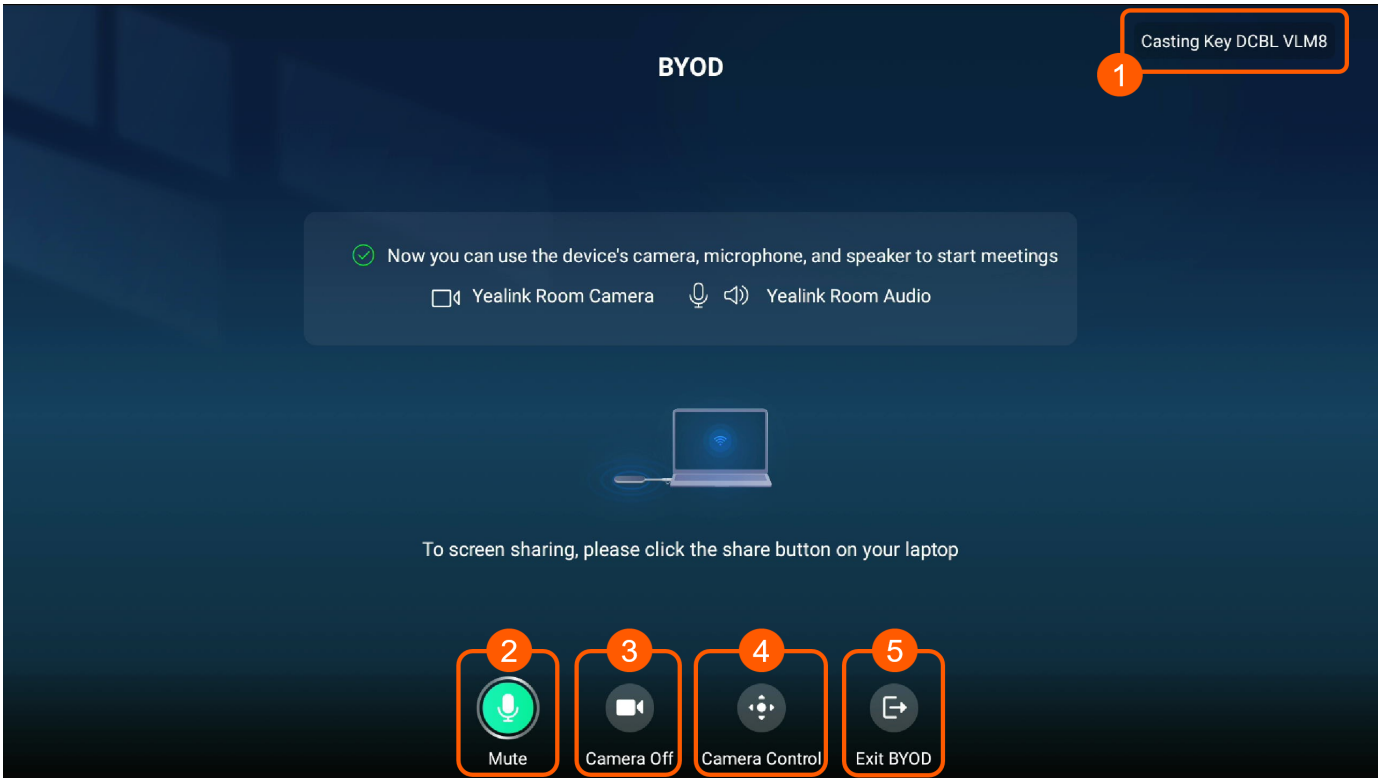
1. Select Yealink Room SpeakerPhone as the microphone and speaker device of the PC (Yealink MeetingBar).



2. Adjust the volume and control the camera. When using the remote control, press the **OK** button to open the menu, and use the volume keys to adjust the speaker volume.

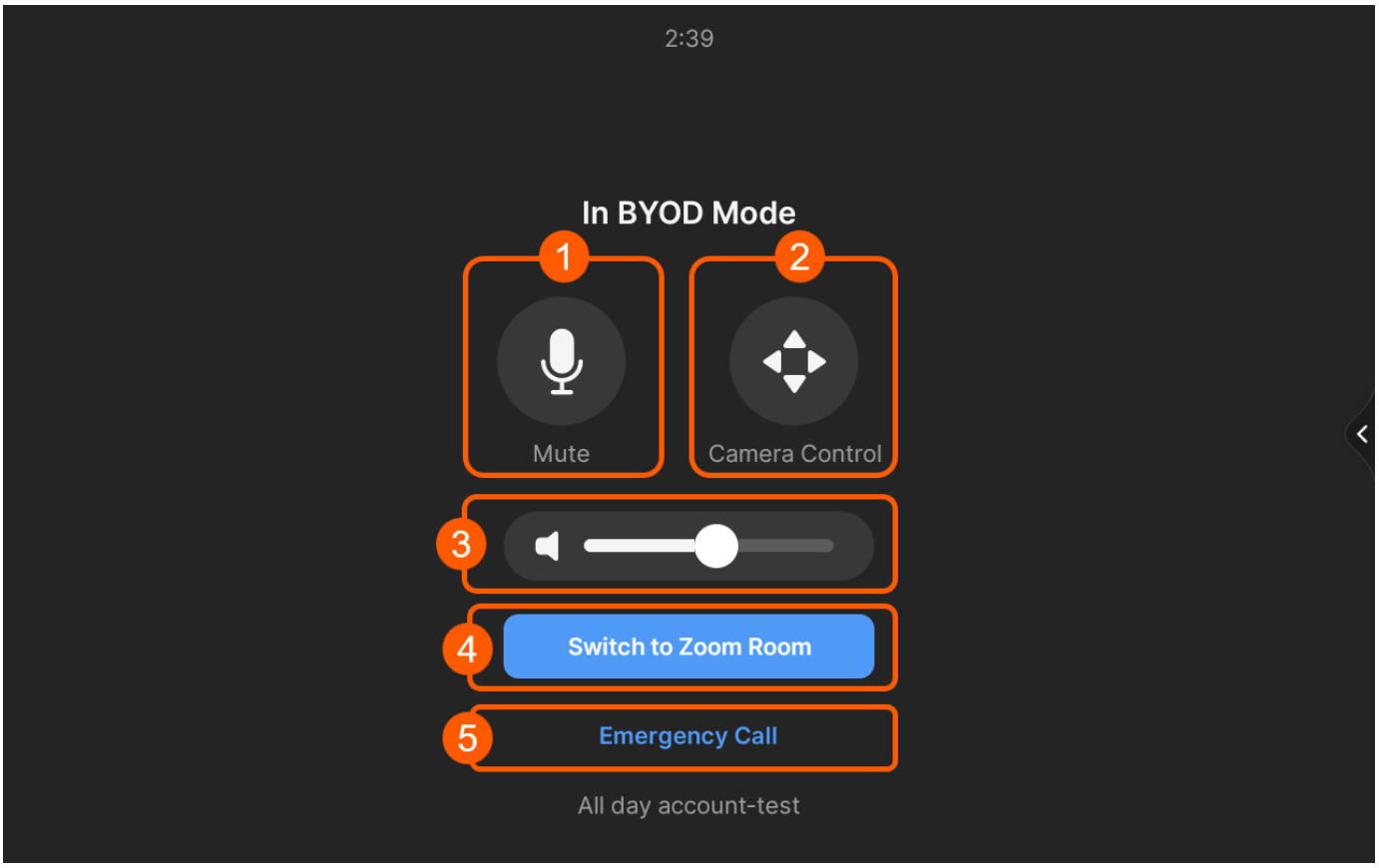
> If you receive a camera initialization failure message, please check if the meeting is set to use the Yealink MeetingBar camera (Yealink Room Camera).

For Microsoft Teams



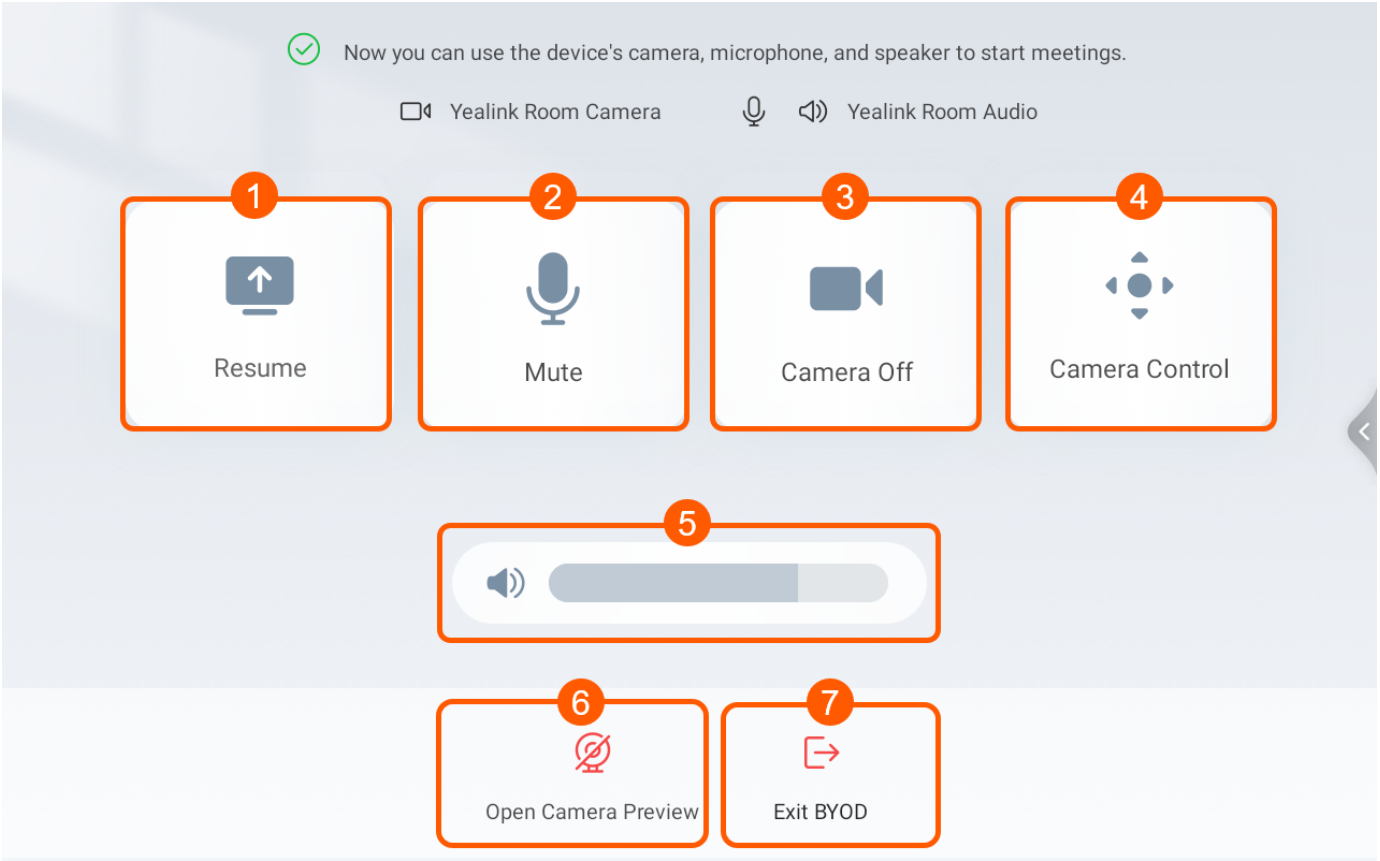
No.	Description
1	Casting key for content sharing.
2	Enable/disable the Yealink MeetingBar microphone.
3	In a meeting, enable/disable the Yealink MeetingBar camera.
4	After enabling the camera, you can control it. For more information, refer to Camera Control.
5	To exit BYOD mode and switch back to the original platform's homepage.

For Zoom



No.	Description
1	Enable or disable the Yealink MeetingBar microphone.
2	After enabling the camera, you can control it. For more information, refer to Camera Control.
3	Adjust the volume of the Yealink MeetingBar speaker.
4	To exit BYOD mode and switch back to the original platform's homepage.
5	To launch an emergency call.

For General Mode (BYOM)



No.	Description
1	Stop or resume screen sharing.
2	Enable or disable the Yealink MeetingBar microphone.
3	In a meeting, enable/disable the Yealink MeetingBar camera.
4	After enabling the camera, you can control it. For more information, refer to Camera Control.
5	Adjust the volume of the Yealink MeetingBar speaker.
6	Open or close the camera preview.
7	To exit BYOD mode and switch back to the original platform's homepage.

Exit BYOD Mode

Do one of the following:

- Disconnect the connected cables from the PC.
- On Yealink CTP Touch Panel, tap **Exit**.
- On Yealink Remote Control, press the **OK** button to open the menu and select **Exit**.

Camera Diagnostics

Introduction

You can use Camera Diagnostics to verify whether the camera can move properly and adjust the zoom correctly.

This feature is not applicable to General Mode (BYOM).

Camera Diagnostics

With Yealink Remote Control

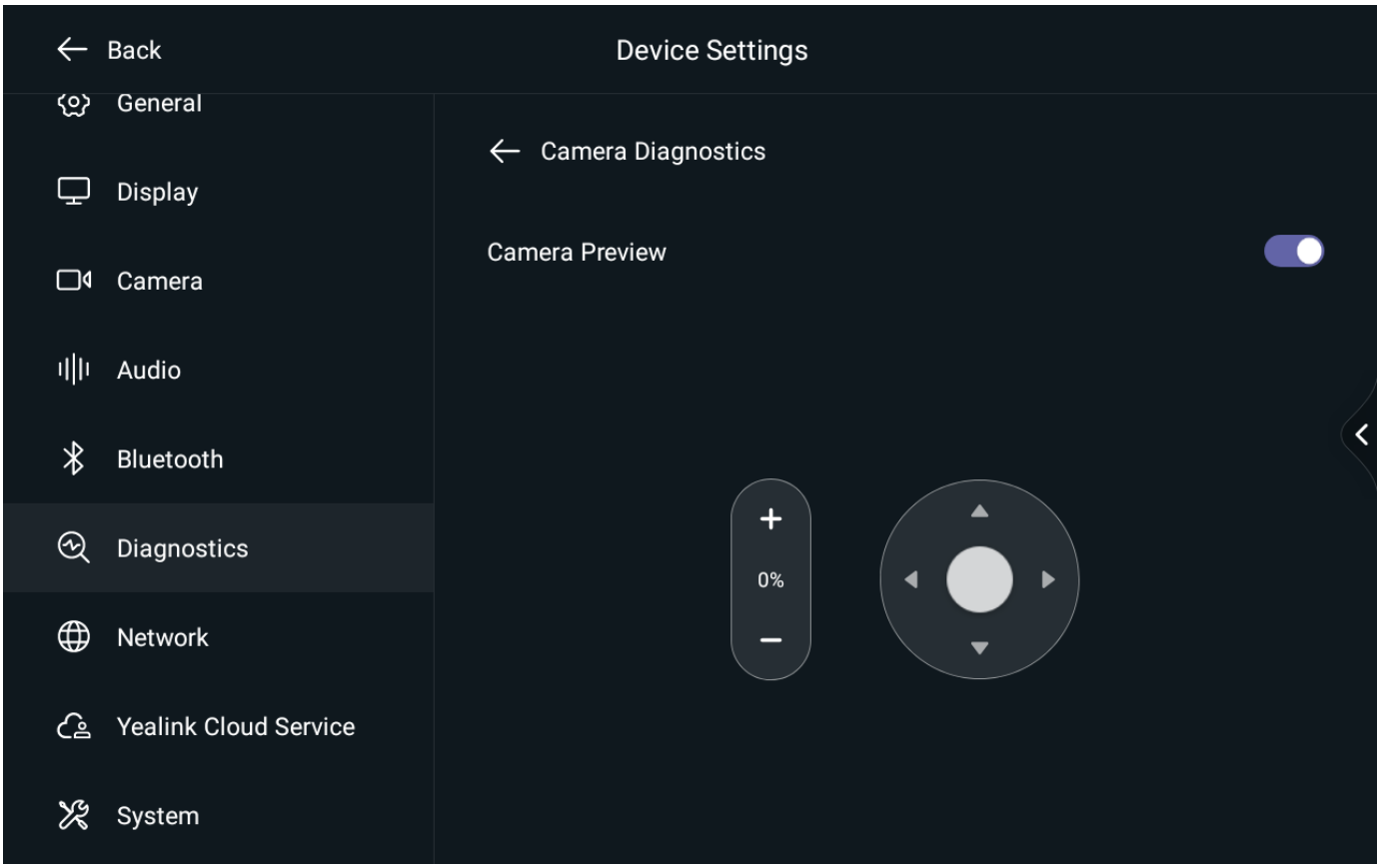
For Microsoft Teams

1. On the remote control, select **Settings** > **Diagnostics** > **Camera Diagnostics**.
2. On the remote control, press the arrow keys to adjust the camera angle.
3. On the remote control, press the +/- key to adjust the camera zoom. If the camera can move and change the zoom properly, it indicates that the camera is functioning correctly.

With Yealink CTP Touch Panel

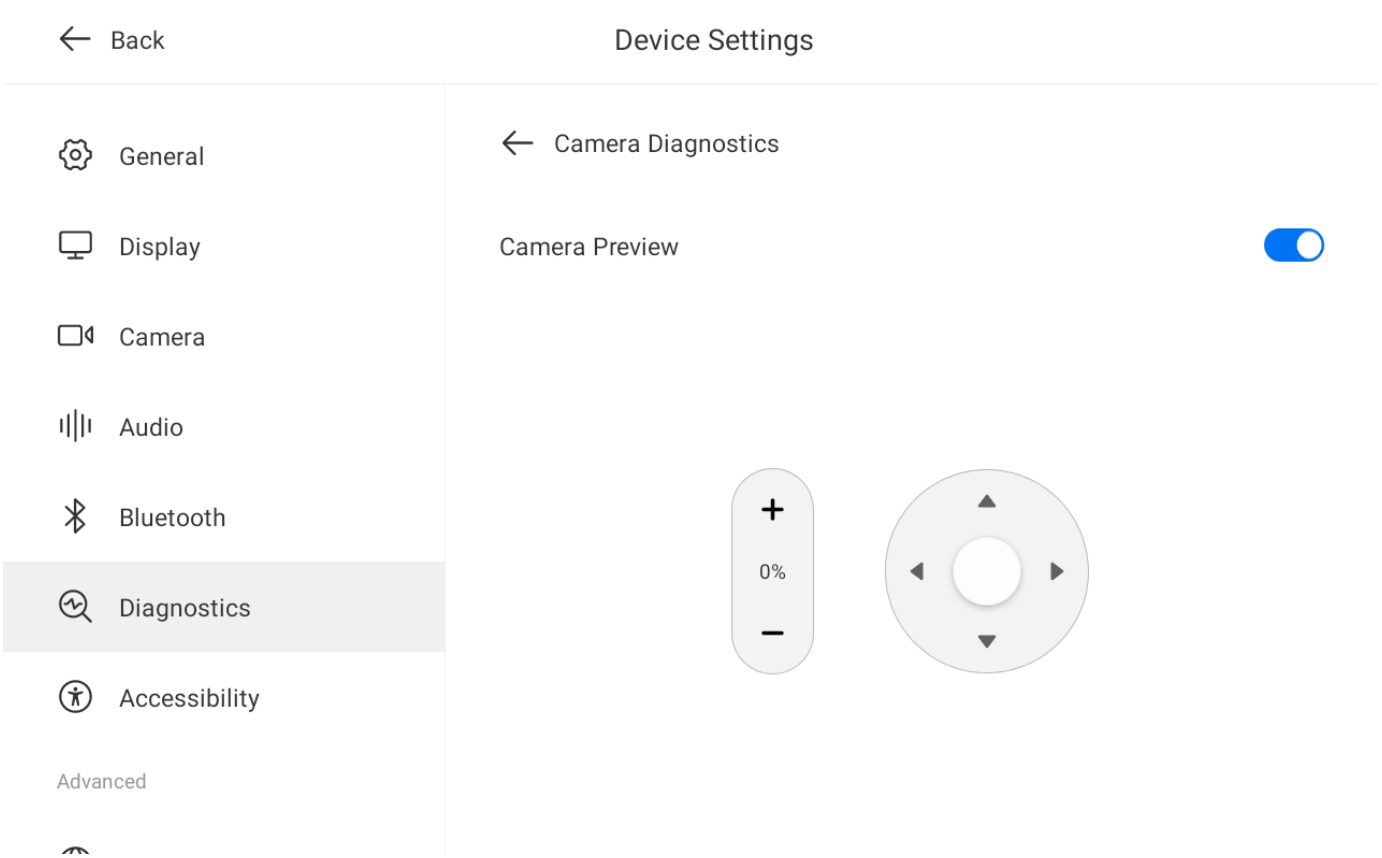
For Microsoft Teams

1. On the home screen, tap  > **Settings** > **Diagnostics** > **Camera Diagnostics**.
2. Tap the directional keys to adjust the camera angle.
3. Tap the zoom in and zoom out keys to adjust the camera zoom. If the camera can move and change the zoom properly, it indicates that the camera is functioning correctly.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Diagnostics** > **Camera Diagnostics**.
2. Tap the directional keys to adjust the camera angle.
3. Tap the zoom in and zoom out keys to adjust the camera zoom. If the camera can move and change the zoom properly, it indicates that the camera is functioning correctly.


Back
Device Settings
General
Display
Camera
Audio
Bluetooth
Diagnostics
Accessibility
Advanced
Camera Diagnostics
Camera Preview
0%

Camera Calibration

Introduction

If the image output from the Yealink MeetingBar does not meet expectations during tracking (for example, slow tracking speed or participants not being centered), you can perform camera calibration to resolve these issues and optimize performance.

> The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.
> Camera Calibration is not applicable to General Mode (BYOM).

Before You Begin

For details on supported devices, refer to Rooms Supported Features List.

Camera Calibration

With Yealink Remote Control

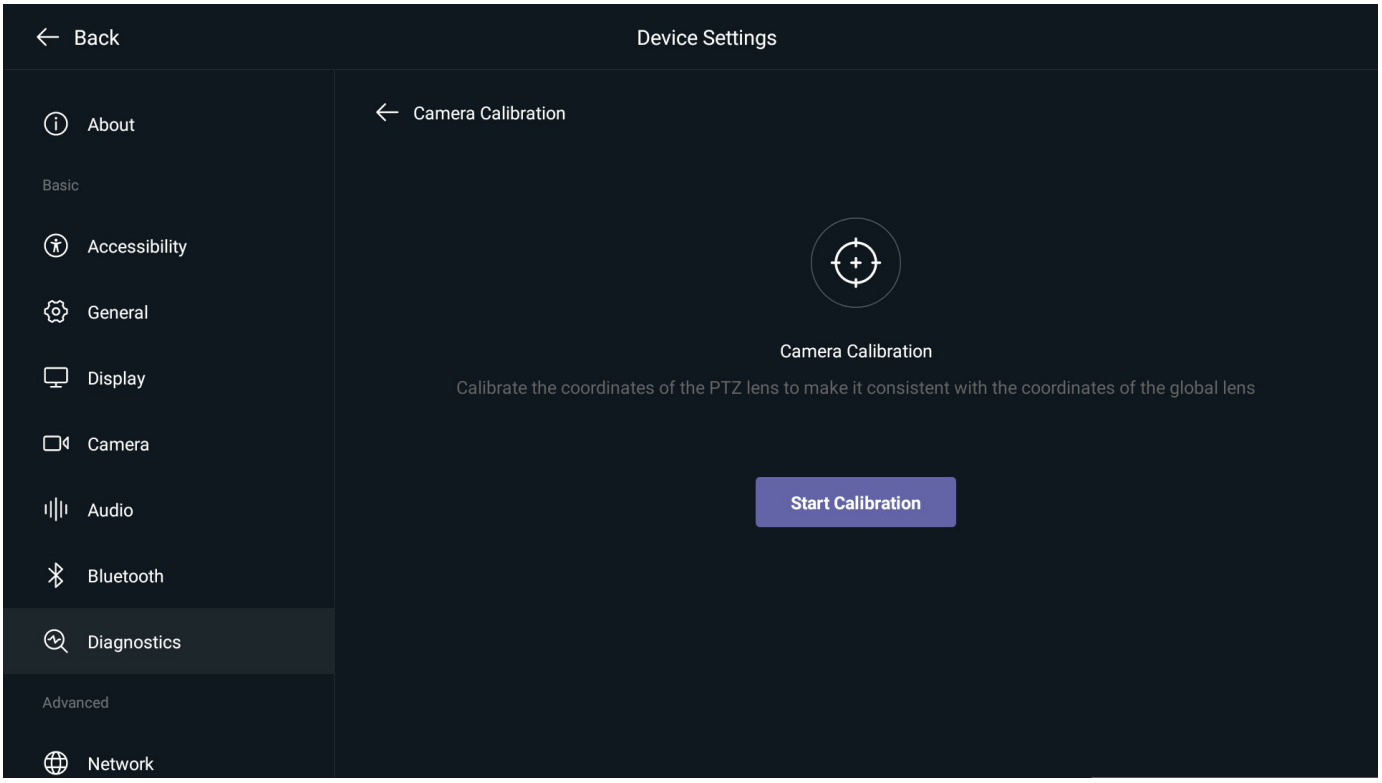
For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Diagnostics** > **Camera Calibration**.
2. Select **Start Calibration**. When you calibrate the lens, make sure that there are no other objects within 3 meters in front of the lens.

With Yealink CTP Touch Panel

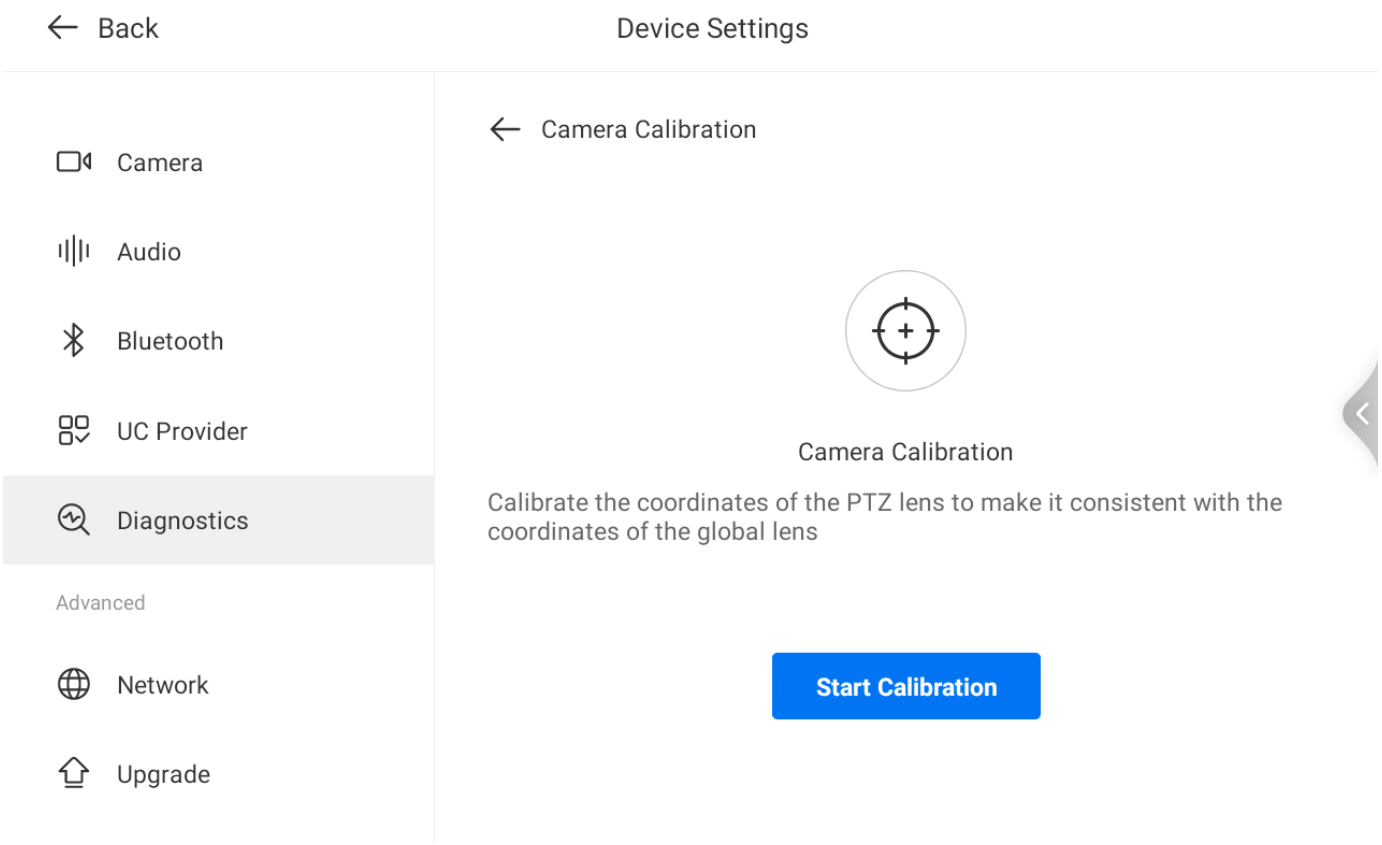
For Microsoft Teams

1. On the home screen, tap > **Settings** > **Diagnostics** > **Camera Calibration**.
2. Tap **Start Calibration**. When you calibrate the lens, make sure that there are no other objects within 3 meters in front of the lens.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Diagnostics** > **Camera Calibration**.
2. Select **Start Calibration**. When you calibrate the lens, make sure that there are no other objects within 3 meters in front of the lens.



Camera Preset

Introduction

You can configure camera presets in manual control mode. Yealink MeetingBar supports up to 9 preset positions.

Presets define the camera's angle and focal length, allowing the camera to move to predefined locations quickly.

- The VCR11 remote control allows you to apply or replace presets by pressing the number keys 1-9. However, this functionality is not supported on the VCR20.
- The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.

Before You Begin

- For Microsoft Teams: On the home screen, select **Manual** in **More** > **Settings** > **Device Settings** > **Camera** > **Camera Mode**.

For Zoom: On the home screen, select **Manual** in **Settings** > **General** > **System Settings** > **Camera** > **Camera Mode**.

For General Mode (BYOM): On the home screen, select **Manual** in **More** or  > **Settings** > **Camera** > **Camera Mode**.

- For Microsoft Teams: To use the camera preset on Yealink CTP Touch Panel, turn on **Camera Preview** in  > **Camera Control** > **More** > **Camera**.

For Zoom: To use the camera preset on Yealink CTP Touch Panel, turn on **Camera Preview** in **Settings** > **General** > **System Settings** > **Camera**.

For General Mode (BYOM): To use the camera preset on Yealink CTP Touch Panel, turn on **Camera Preview** in **More** or  > **Settings** > **Camera**.

Add Camera Presets

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, adjust the camera's angle and focal length as needed.
3. On the remote control, press the **OK** button to open the menu.
4. Select **All Preset**, and then select **Add** to add a preset.
5. Repeat steps 2-4 to add more presets. Presets are saved in sequence and are assigned to the numeric keys 1-9 on the VCR11 remote control.

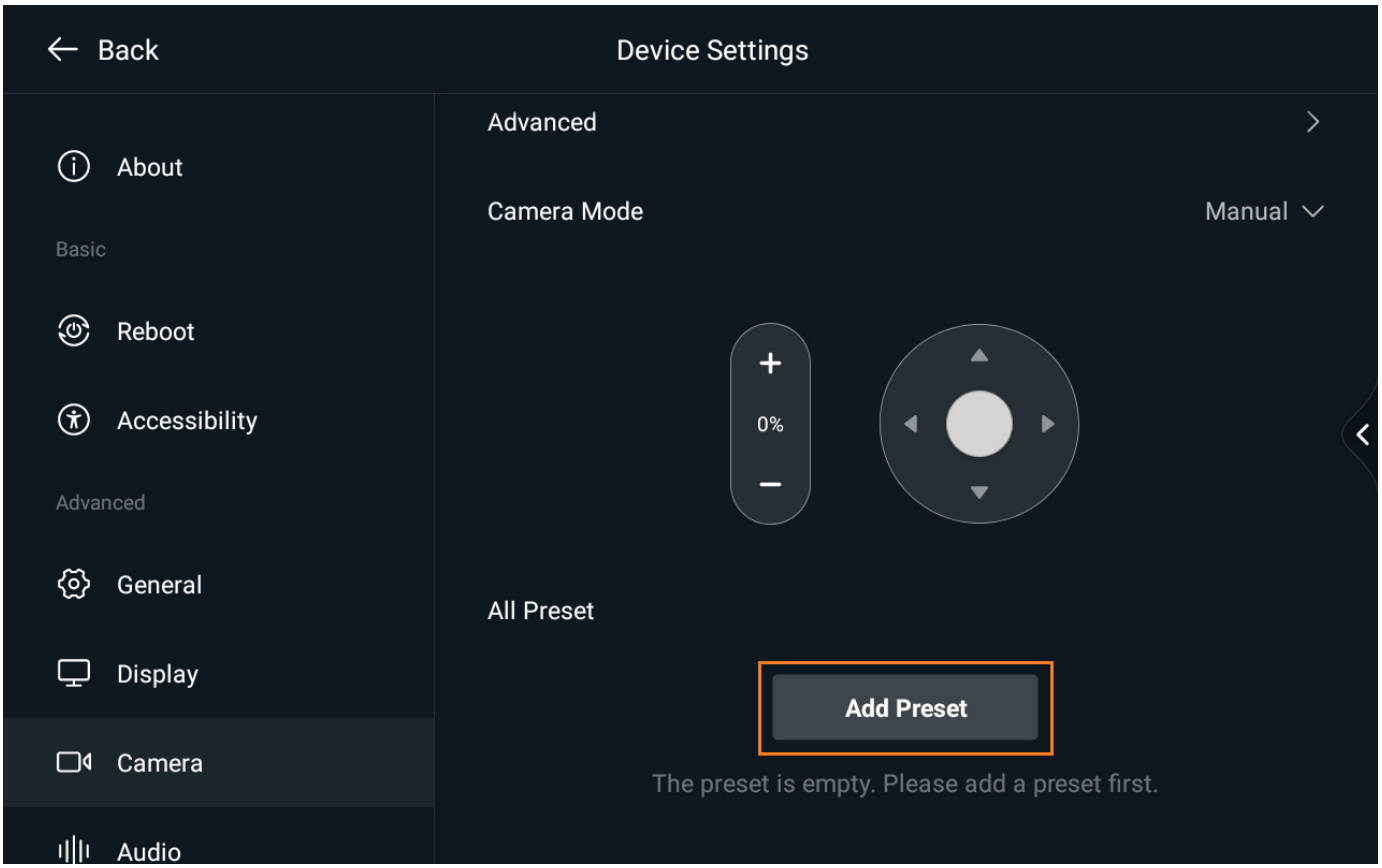
For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, adjust the camera's angle and focal length as needed.
3. On the remote control, press the **OK** button to open the menu.
4. Select **All Preset**, and then select **Add** to add a preset.
5. Repeat steps 2-4 to add more presets. Presets are saved in sequence and are assigned to the numeric keys 1-9 on the VCR11 remote control.

With Yealink CTP Touch Panel

For Microsoft Teams

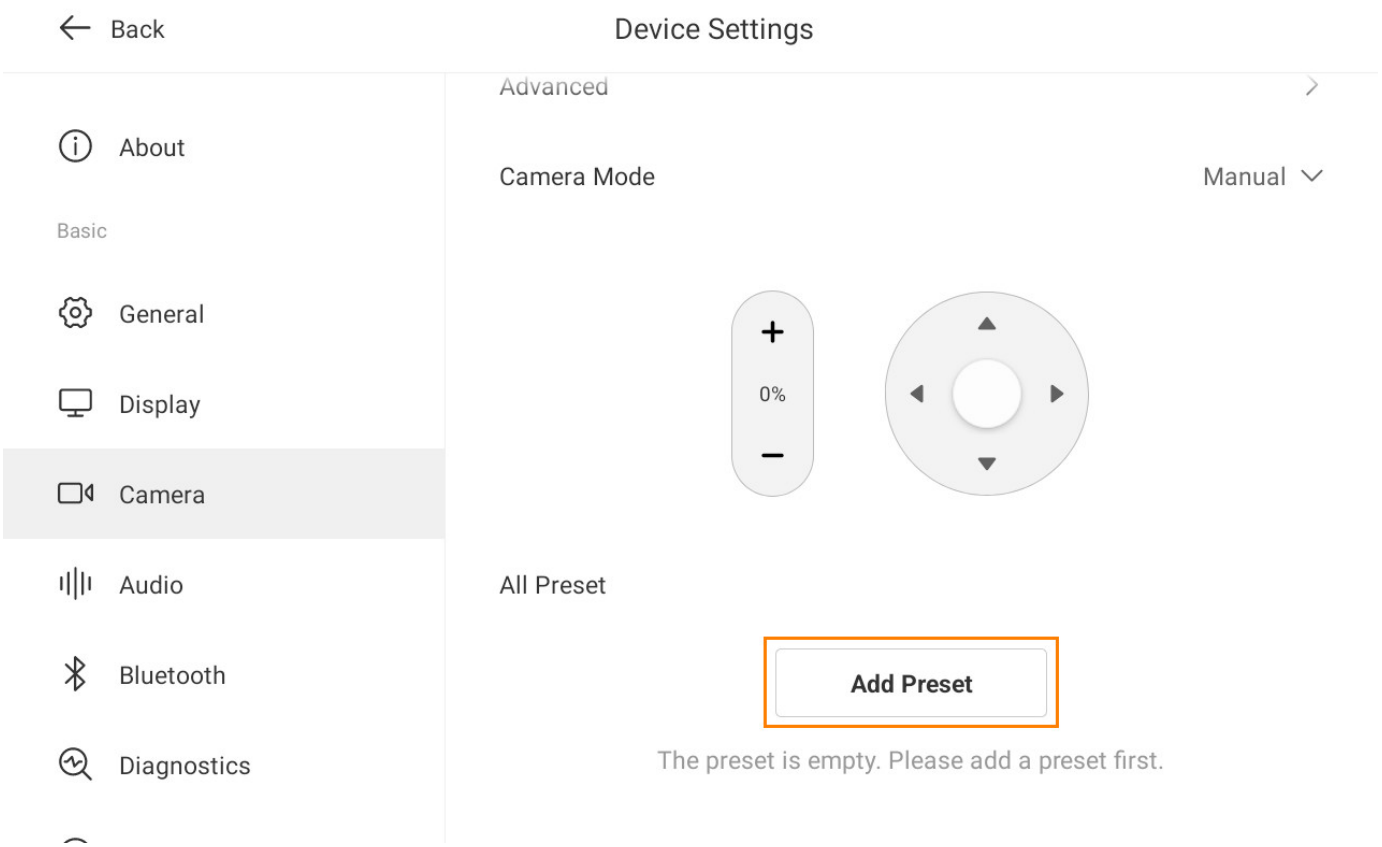
1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Adjust the camera's angle and focal length as needed and tap **Add Preset**.



3. Repeat step 2 to add more presets.

For Zoom

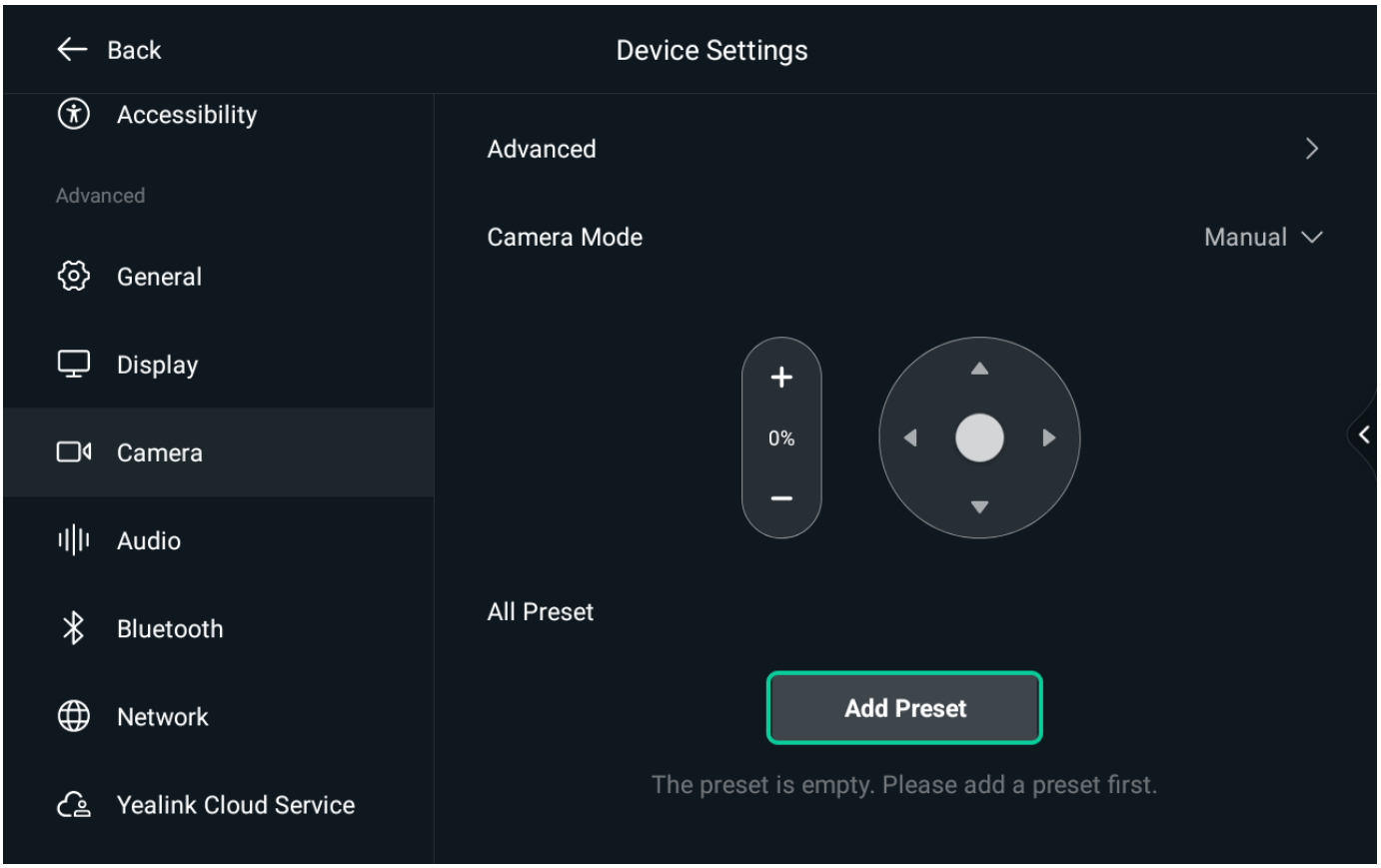
1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Adjust the camera's angle and focal length as needed and tap **Add Preset**.



3. Repeat step 2 to add more presets.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Adjust the camera's angle and focal length as needed and tap **Add Preset**.



Apply Camera Preset

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. Do one of the following:
   - On the VCR11 remote control, press the number keys **1-9** to apply the corresponding preset position.
   - On the remote control, press the **OK** button to open the menu, select **All Preset**, and select a camera preset from the left side.

For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. Do one of the following:
   - On the VCR11 remote control, press the number keys **1-9** to apply the corresponding preset position.
   - On the remote control, press the **OK** button to open the menu, select **All Preset**, and select a camera preset from the left side.

With Yealink CTP Touch Panel

For Microsoft Teams

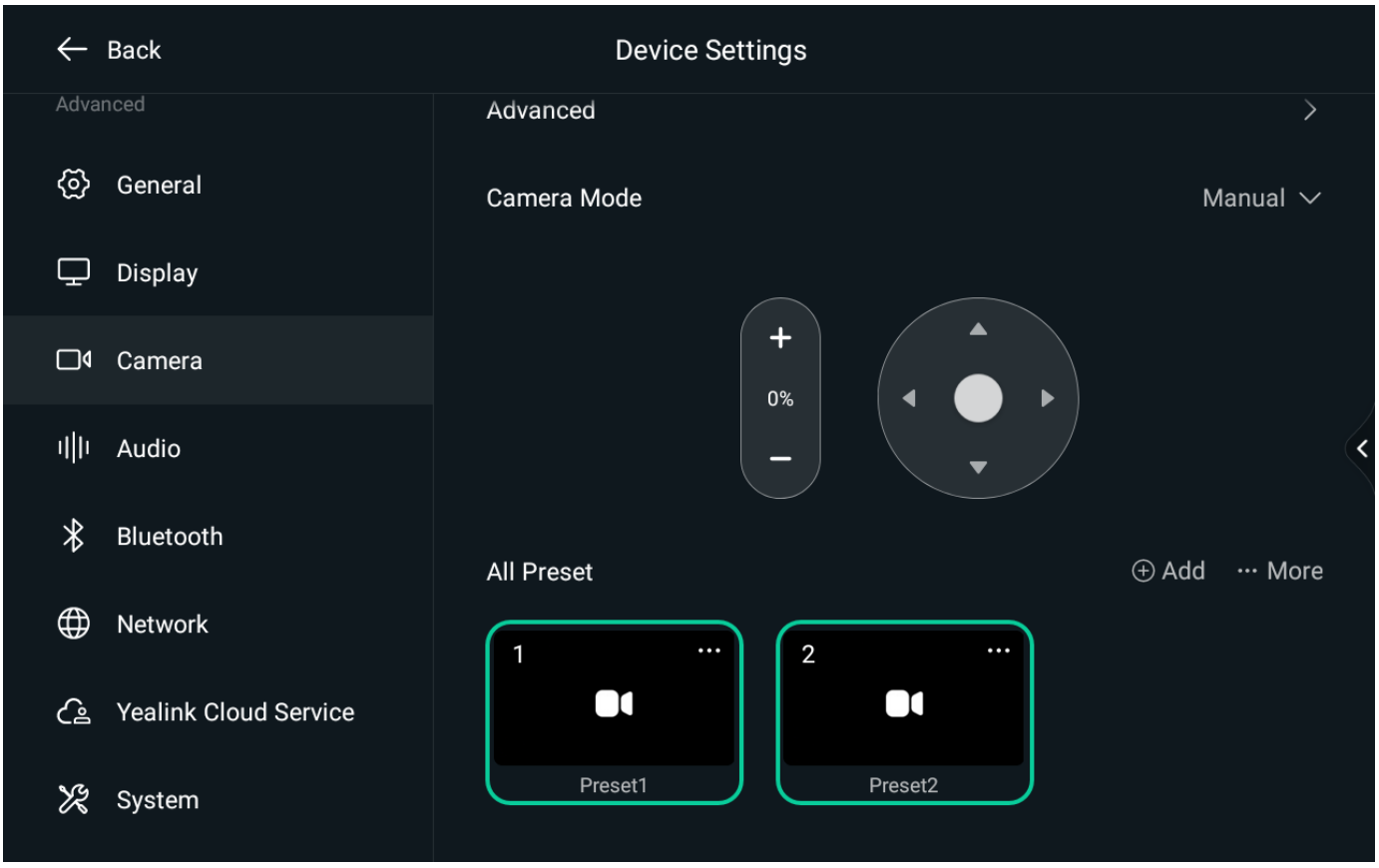
1. On the home screen, tap > **Camera Control**.
2. Tap a preset to apply it.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap a preset to apply it.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Tap a preset to apply it.



Replace Camera Preset

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, adjust the camera's angle and focal length as needed.
3. Do one of the following:
   - On the VCR11 remote control, press and hold the number keys 1-9 to replace the corresponding

camera preset.

- On the remote control, press the **OK** button to open the menu, select **All Preset**, select a camera preset from the left side, and then select **Replace preset** to replace the preset with a new one.

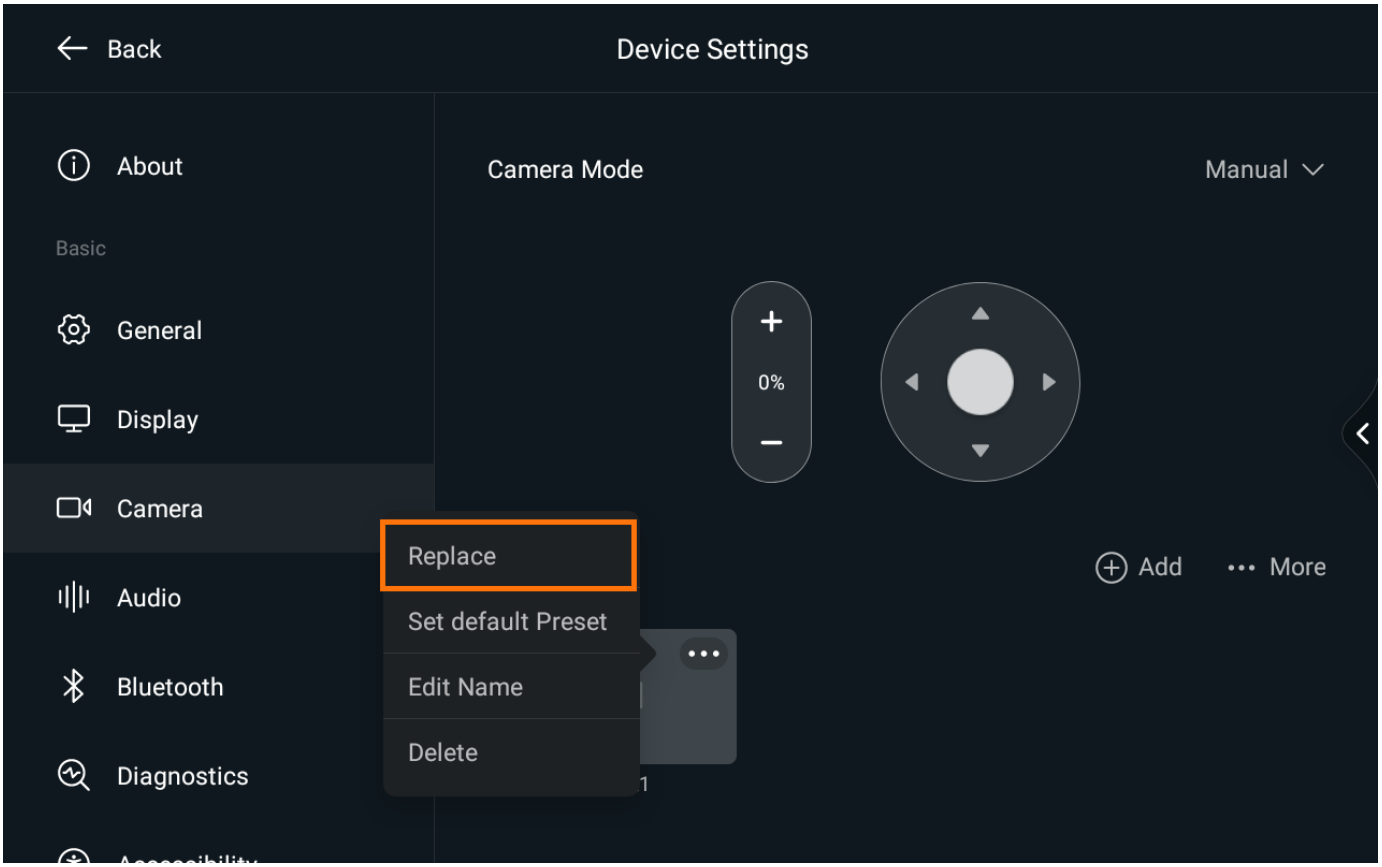
For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, adjust the camera's angle and focal length as needed.
3. Do one of the following:
   - On the VCR11 remote control, press and hold the number keys 1-9 to replace the corresponding camera preset.
   - On the remote control, press the **OK** button to open the menu, select **All Preset**, select a camera preset from the left side, and then select **Replace preset** to replace the preset with a new one.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Adjust the camera's angle and focal length as needed.
3. Tap > **Replace** on the upper-right of the corresponding camera preset to replace the preset with a new one.

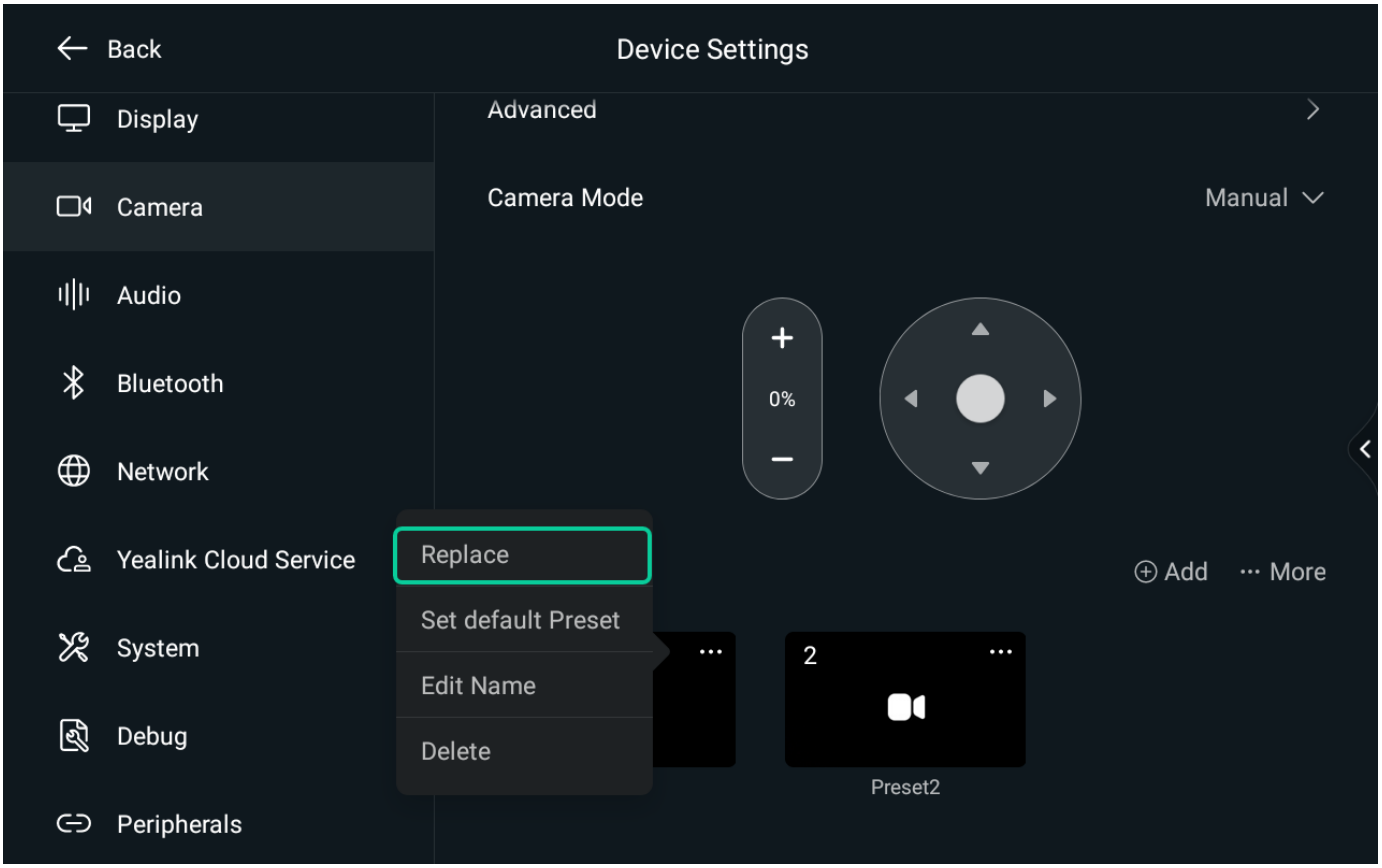


For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Adjust the camera's angle and focal length as needed.
3. Tap ••• > **Replace** on the upper-right of the corresponding camera preset to replace the preset with a new one.

For General Mode (BYOM)

1. On the home screen, tap < > **Settings** > **Camera**.
2. Adjust the camera's angle and focal length as needed.
3. Tap ••• > **Replace** on the upper-right of the corresponding camera preset to replace the preset with a new one.



Edit Camera Preset Name

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.

3. Select a camera preset from the left side, and then select **Edit Name**.

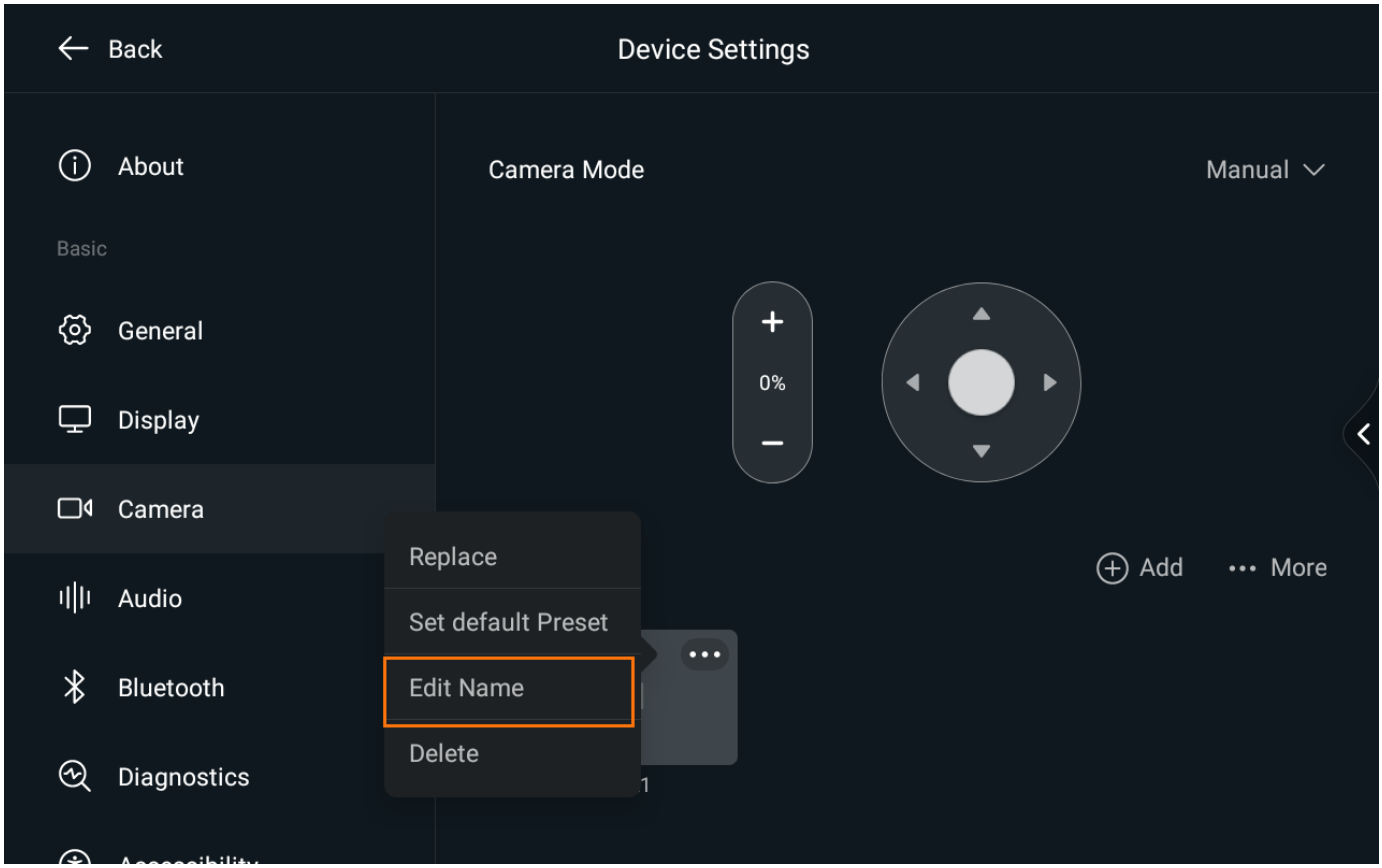
For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select a camera preset from the left side, and then select **Edit Name**.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Tap > **Edit Name** on the upper-right of the corresponding camera preset to edit.



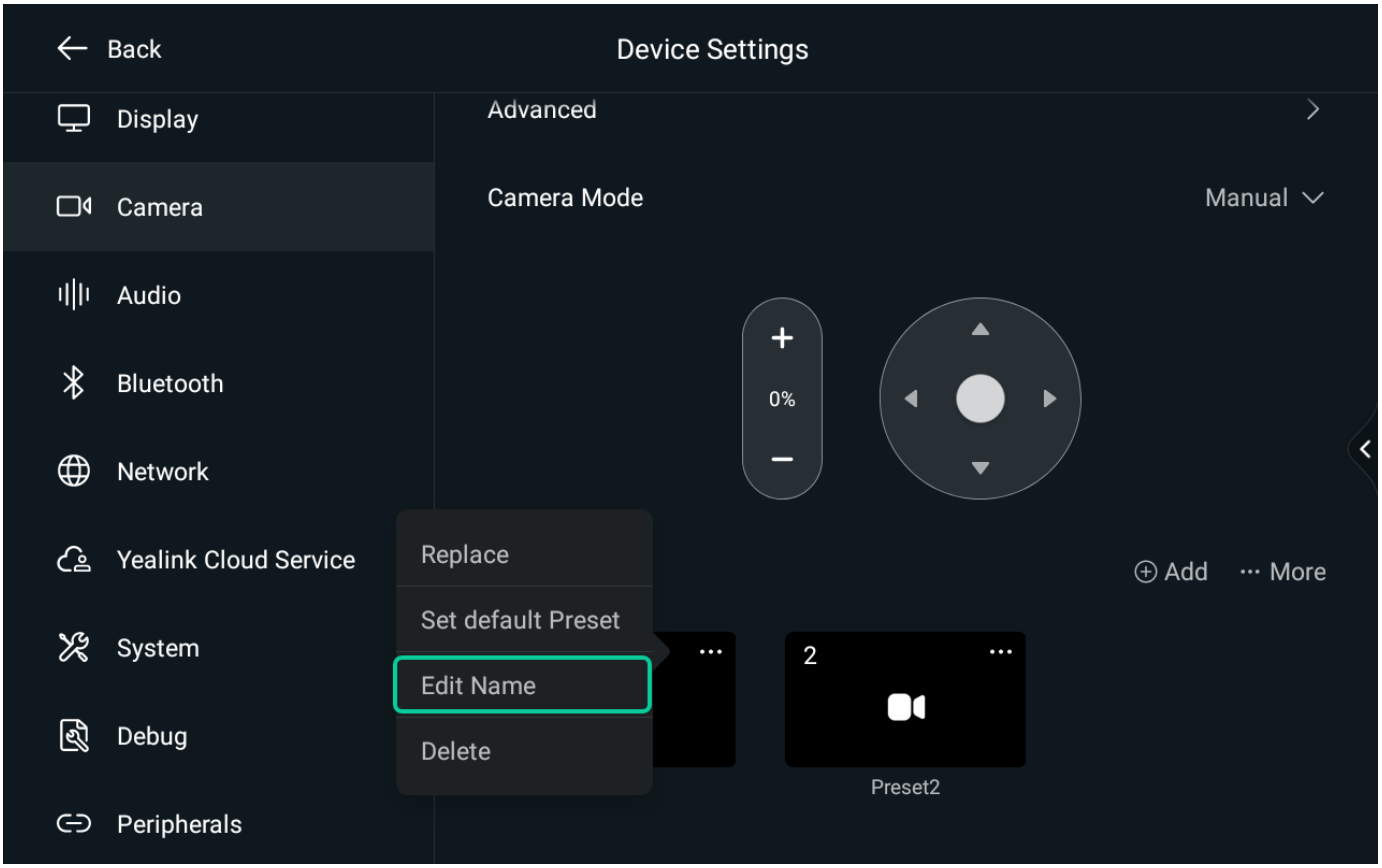
For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap > **Edit Name** on the upper-right of the corresponding camera preset to edit.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.

2. Tap > **Edit Name** on the upper-right of the corresponding camera preset to edit.



Delete Camera Preset

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select a camera preset from the left side, and then select **Delete** to delete the corresponding camera preset.

For General Mode (BYOM)

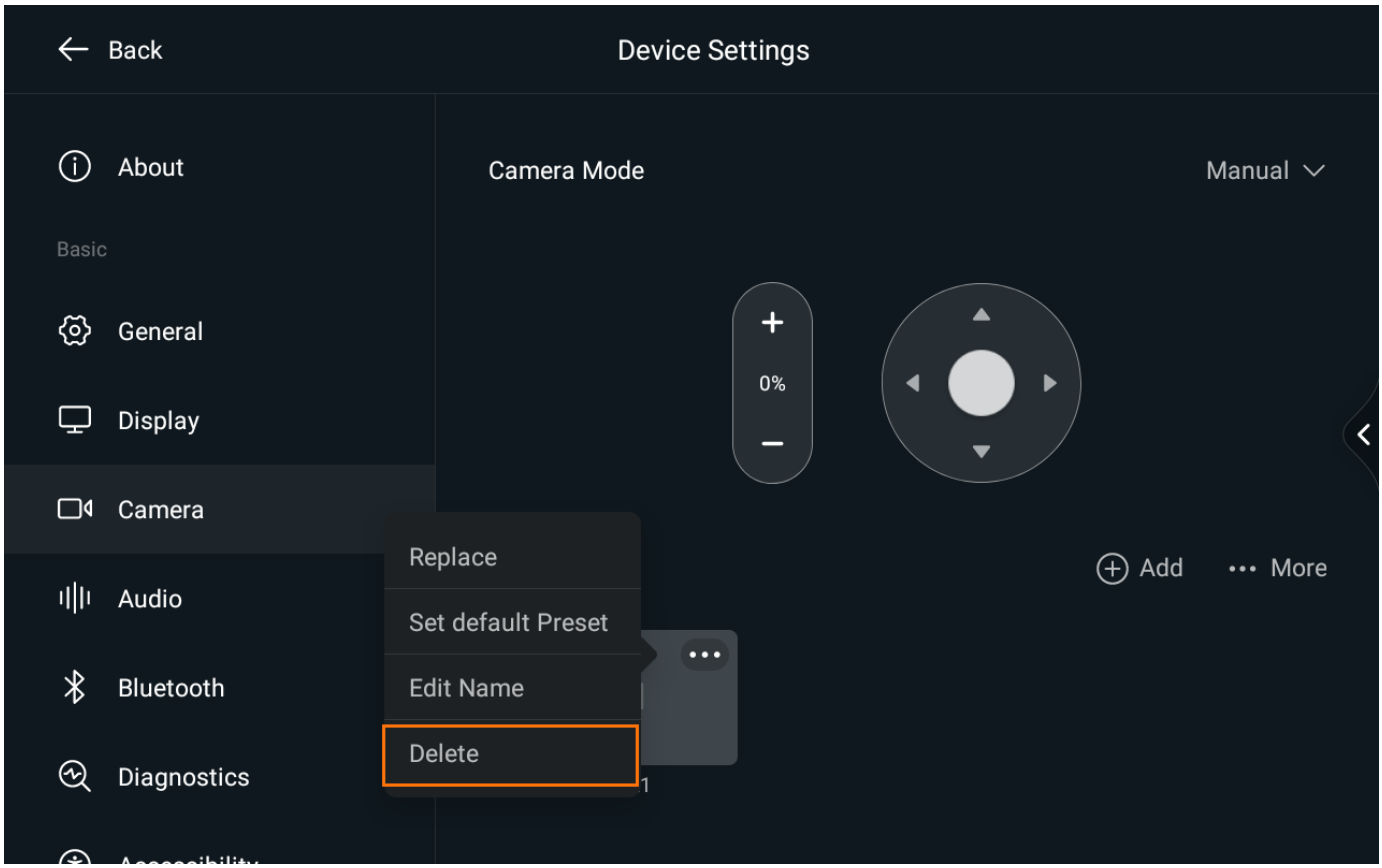
1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select a camera preset from the left side, and then select **Delete** to delete the corresponding camera preset.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.

2. Tap ••• > **Delete** to delete the corresponding camera preset.



For Zoom

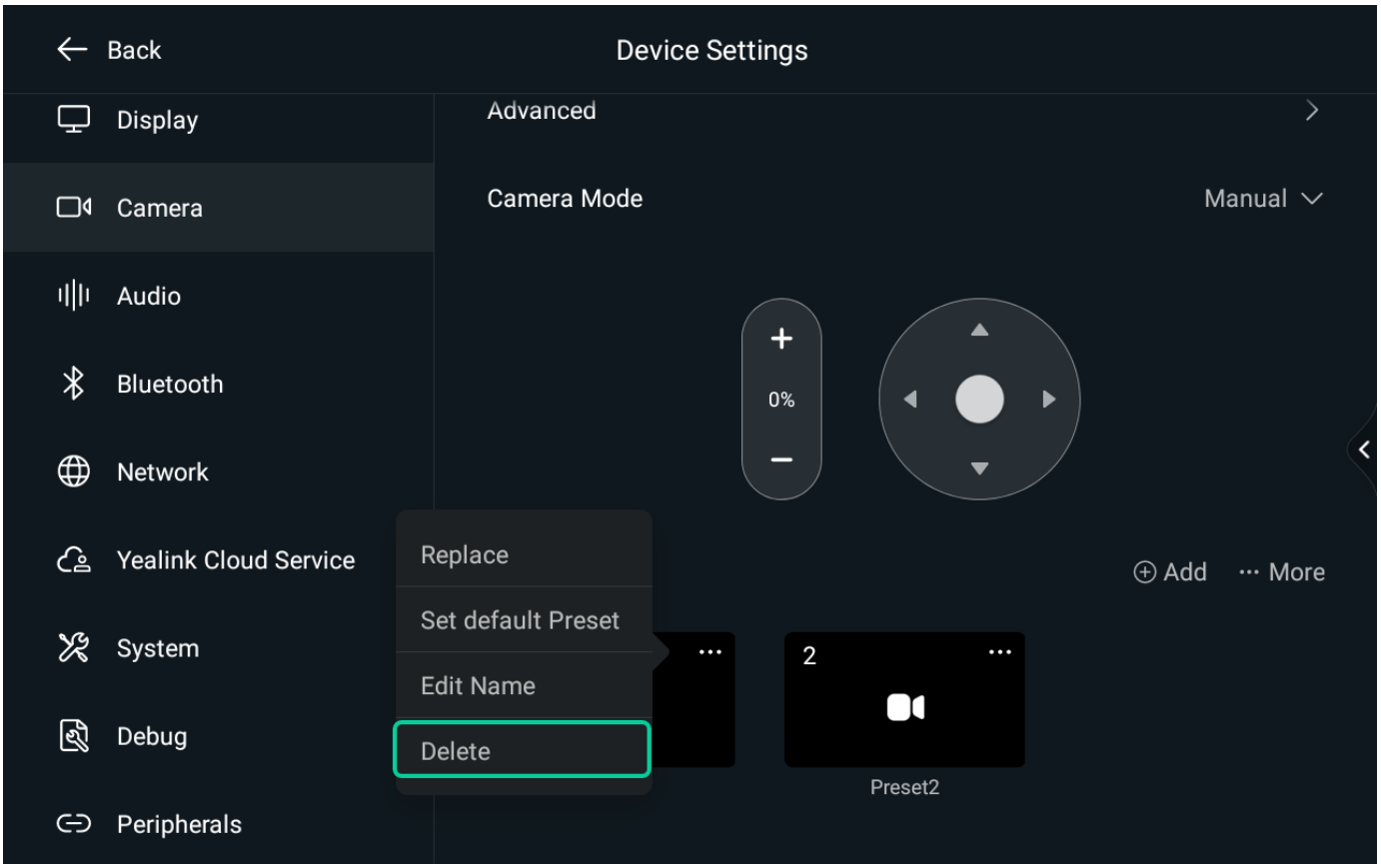
1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.

2. Tap ••• > **Delete** to delete the corresponding camera preset.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.

2. Tap ••• > **Delete** to delete the corresponding camera preset.



Clear All Camera Presets

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select  to clear all camera presets.

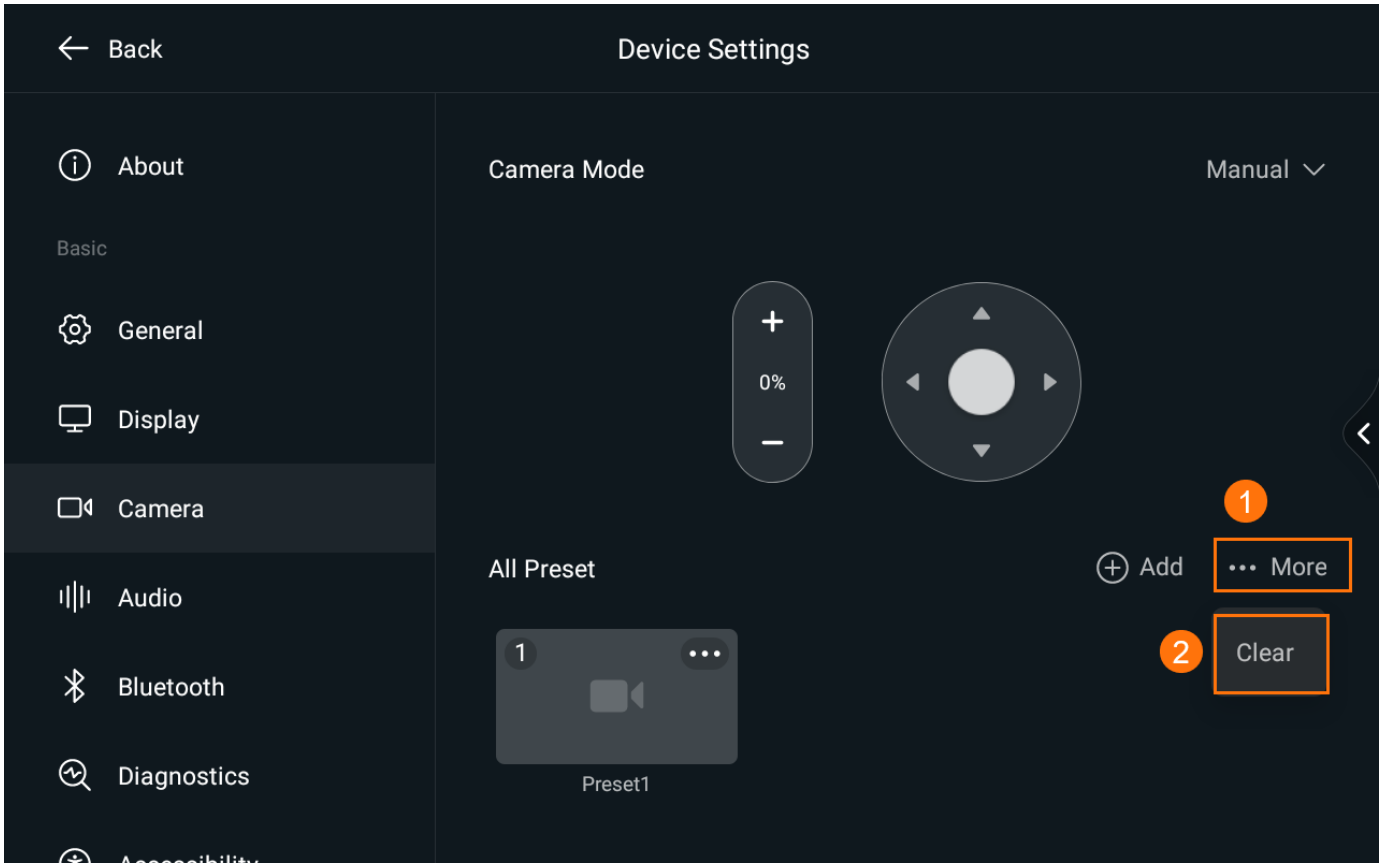
For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select  to clear all camera presets.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap  > **Camera Control** > **More** > **Camera**.
2. Tap **More** > **Clear** to clear all camera presets.

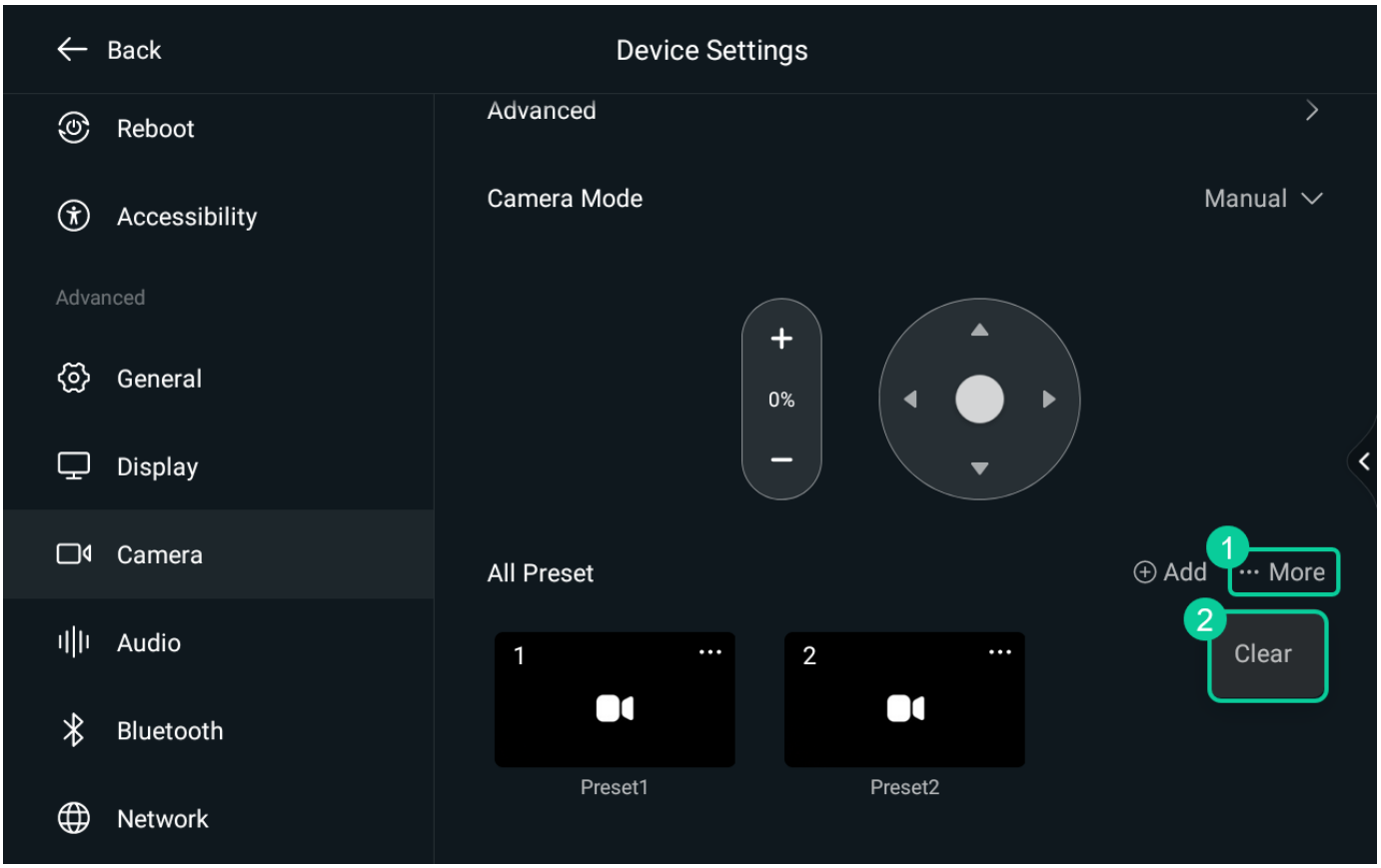


For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap **More** > **Clear** to clear all camera presets.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Tap **More** > **Clear** to clear all camera presets.



Set Default Preset

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select a camera preset from the left side, and then select **Set default Preset** to set the selected camera preset as the default preset.

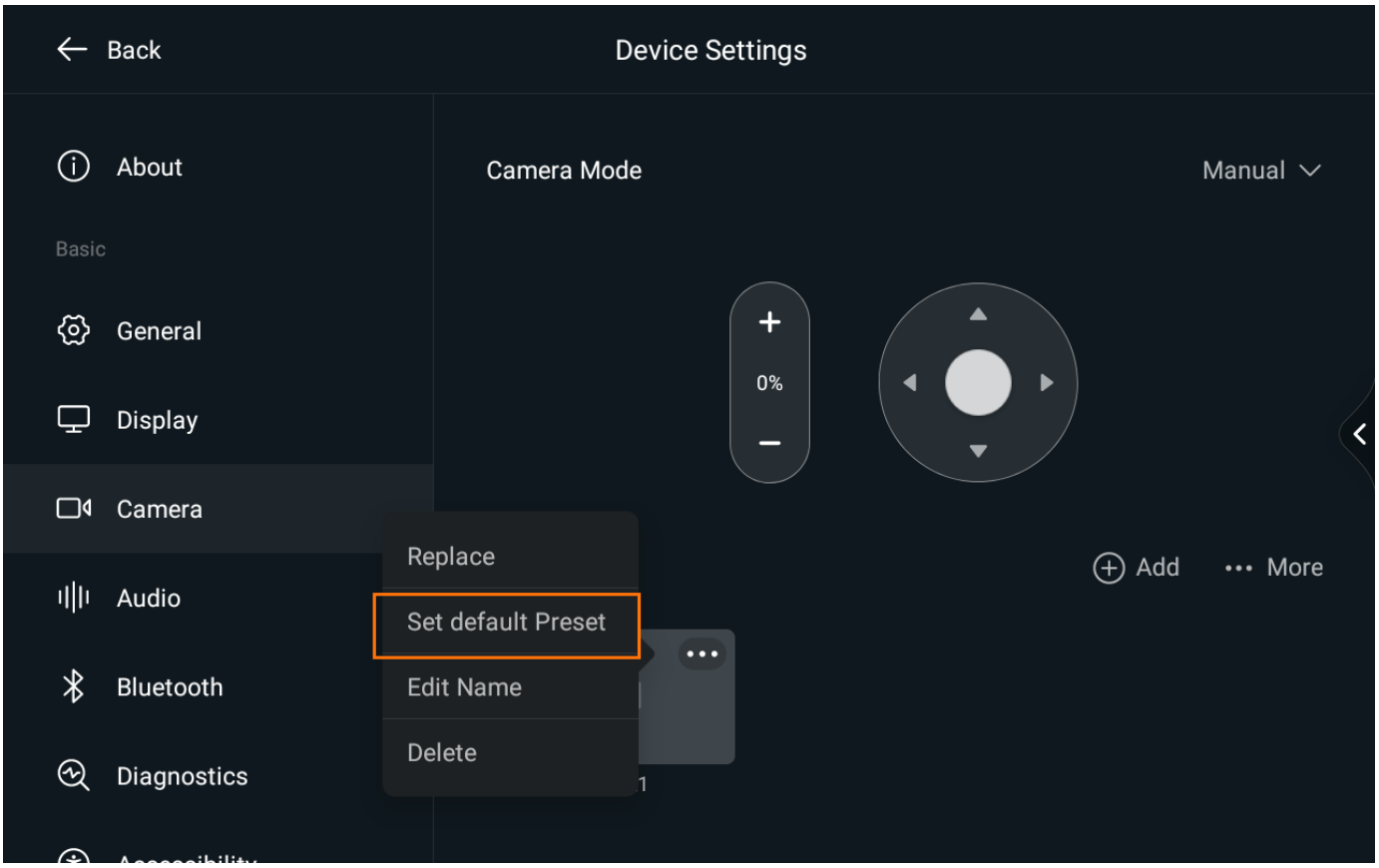
For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, press the **OK** button to open the menu and select **All Preset**.
3. Select a camera preset from the left side, and then select **Set as Default Preset** to set the selected camera preset as the default preset.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Tap > **Set default Preset** to set the selected camera preset as the default preset.

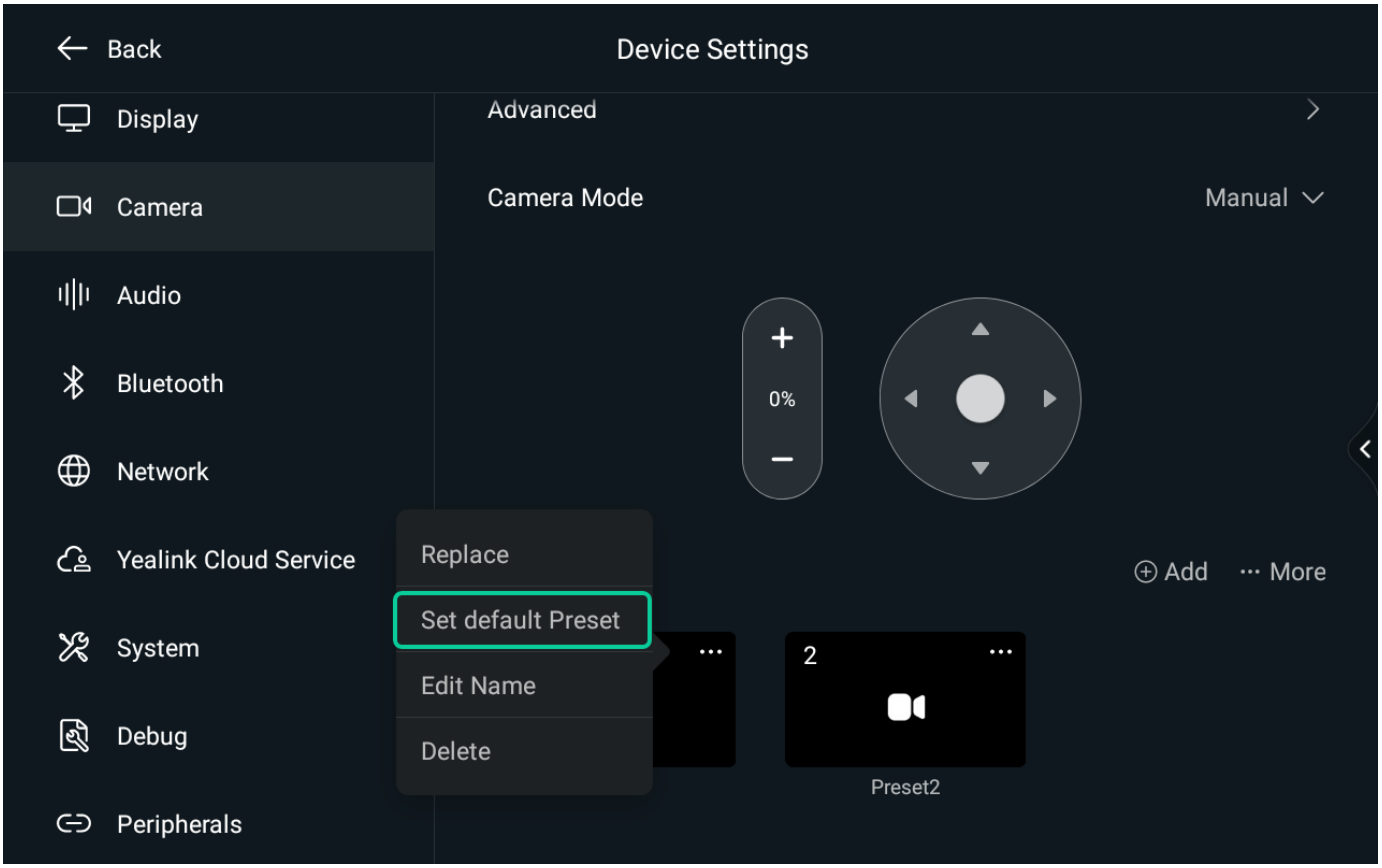


For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap > **Set default Preset** to set the selected camera preset as the default preset.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Tap > **Set default Preset** to set the selected camera preset as the default preset.


Back
Device Settings
Display
Camera
Audio
Bluetooth
Network
Yealink Cloud Service
System
Debug
Peripherals
Advanced
Camera Mode
Manual
0%
Replace
Set default Preset
Edit Name
Delete
Add
More
2
Preset2

Manual Controls

Introduction

You can manually adjust the camera position before or during a meeting, and the adjusted position takes effect immediately.

> The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.

Before You Begin

- For Microsoft Teams: On the home screen, select **Manual** in **More** > **Settings** > **Device Settings** > **Camera** > **Camera Mode**.

For Zoom: On the home screen, select **Manual** in **Settings** > **General** > **System Settings** > **Camera** > **Camera Mode**.

For General Mode (BYOM): On the home screen, select **Manual** in **More** or  > **Settings** > **Camera** > **Camera Mode**.

- For Microsoft Teams: To use manual controls on Yealink CTP Touch Panel, turn on **Camera Preview** in  > **Camera Control** > **More** > **Camera**.

For Zoom: To use manual controls on Yealink CTP Touch Panel, turn on **Camera Preview** in **Settings** > **General** > **System Settings** > **Camera**.

For General Mode (BYOM): To use manual controls on Yealink CTP Touch Panel, turn on **Camera Preview** in **More** or  > **Settings** > **Camera**.

Adjust Camera Angle and Camera Zoom

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the arrow keys to adjust the camera angle.
3. On the remote control, press the +/- key to adjust the camera zoom.

For General Mode (BYOM)

1. On the home screen, select **More** > **Camera Control**.
2. On the remote control, press the arrow keys to adjust the camera angle.
3. On the remote control, press the +/- key to adjust the camera zoom.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera**.
2. Tap the arrow keys to adjust the camera angle.
3. Tap the +/- key to adjust the camera zoom.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Tap the arrow keys to adjust the camera angle.
3. Tap the +/- key to adjust the camera zoom.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Tap the arrow keys to adjust the camera angle.
3. Tap the +/- key to adjust the camera zoom.

Reset Camera

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Advanced** > **Reset Camera**.
2. Select **OK** to confirm.

For General Mode (BYOM)

1. On the home screen, select **More** > **Settings** > **Camera** > **Advanced** > **Reset Camera**.
2. Select **OK** to confirm.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control** > **More** > **Camera** > **Advanced** > **Reset Camera**.

2. Tap **OK** to confirm.

For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera** > **Advanced** > **Reset Camera**.
2. Tap **OK** to confirm.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera** > **Advanced** > **Reset Camera**.
2. Tap **OK** to confirm.

FAQ

Why can't I control the camera with the VCR11/VCR20 before the meeting?

During the meeting, press and hold button on the VCR11 or button on the VCR20 for 5 seconds to open the sidebar and enter **Camera Control**. After configuration, press **OK** key on the VCR11/VCR20 and select **Exit**.

Auto Framing

Introduction

Auto framing is primarily based on face detection, providing real-time detection and position tracking of all participants in the meeting room. The camera automatically adjusts its framing based on changes in the number and positions of participants.

- The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.
- After turning on auto framing, you cannot manually adjust the camera. The camera can only be adjusted after turning off auto framing.

Before You Begin

- For optimal camera framing performance, follow these guidelines:
  a. Keep the camera's field of view free from visual distractions. Avoid having open doors, glass walls, or windows to corridors in the background of meeting participants.
  b. Maintain a consistent color temperature for room lighting, including light from windows, to prevent overexposure from affecting camera framing.
  c. Avoid placing items in the camera's field of view that may cause false detections. For example, character cards or facial images displayed on walls. The camera may detect and focus on these items.
  d. Deploy the camera according to the size of the meeting room to avoid detection failures.
- To set the tracking speed, refer to Camera Configuration.

Turn on Auto Framing

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Auto Framing**.

For General Mode (BYOM)

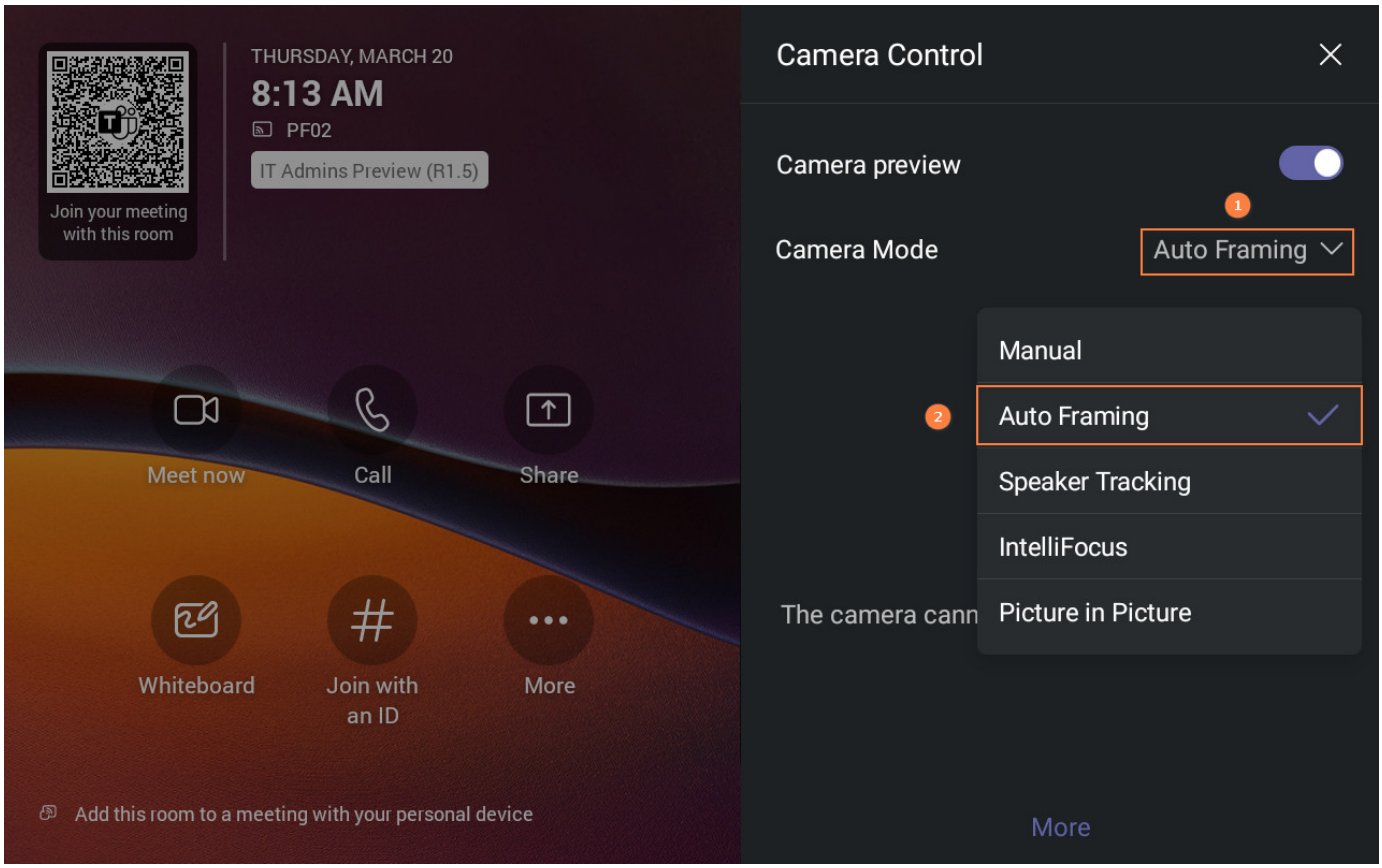
1. On the home screen, select **More** > **Settings** > **Camera** > **Camera Settings**.

2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Auto Framing**.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Select **Auto Framing** from the **Camera Mode** drop-down menu.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Auto Framing** from the **Camera Mode** drop-down menu.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Select **Auto Framing** from the **Camera Mode** drop-down menu.

Effect Demonstration



FAQ

Can I lock the layout of AI mode or screen sharing during a Teams meeting or call?

The Yealink MeetingBar does not support locking the layout of AI mode or screen sharing during a Teams meeting or call.

Speaker Tracking

Introduction

Leveraging the auto framing feature, speaker tracking automatically identifies the active speaker and zooms in to deliver an optimal close-up view. If two participants are speaking during a meeting, the camera adjusts to frame both speakers simultaneously.

- The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.
- After turning on speaker tracking, you cannot manually adjust the camera. The camera can only be adjusted after turning off speaker tracking.

Before You Begin

- For optimal camera framing performance, follow these guidelines:
  a. Keep the camera's field of view free from visual distractions. Avoid having open doors, glass walls, or windows to corridors in the background of meeting participants.
  b. Maintain a consistent color temperature for room lighting, including light from windows, to prevent overexposure from affecting camera framing.
  c. Avoid placing items in the camera's field of view that may cause false detections. For example, character cards or facial images displayed on walls. The camera may detect and focus on these items.
  d. Deploy the camera according to the size of the meeting room to avoid detection failures.
- To set the tracking speed, refer to Camera Configuration.

Turn on Speaker Tracking

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Speaker Tracking**.

For General Mode (BYOM)

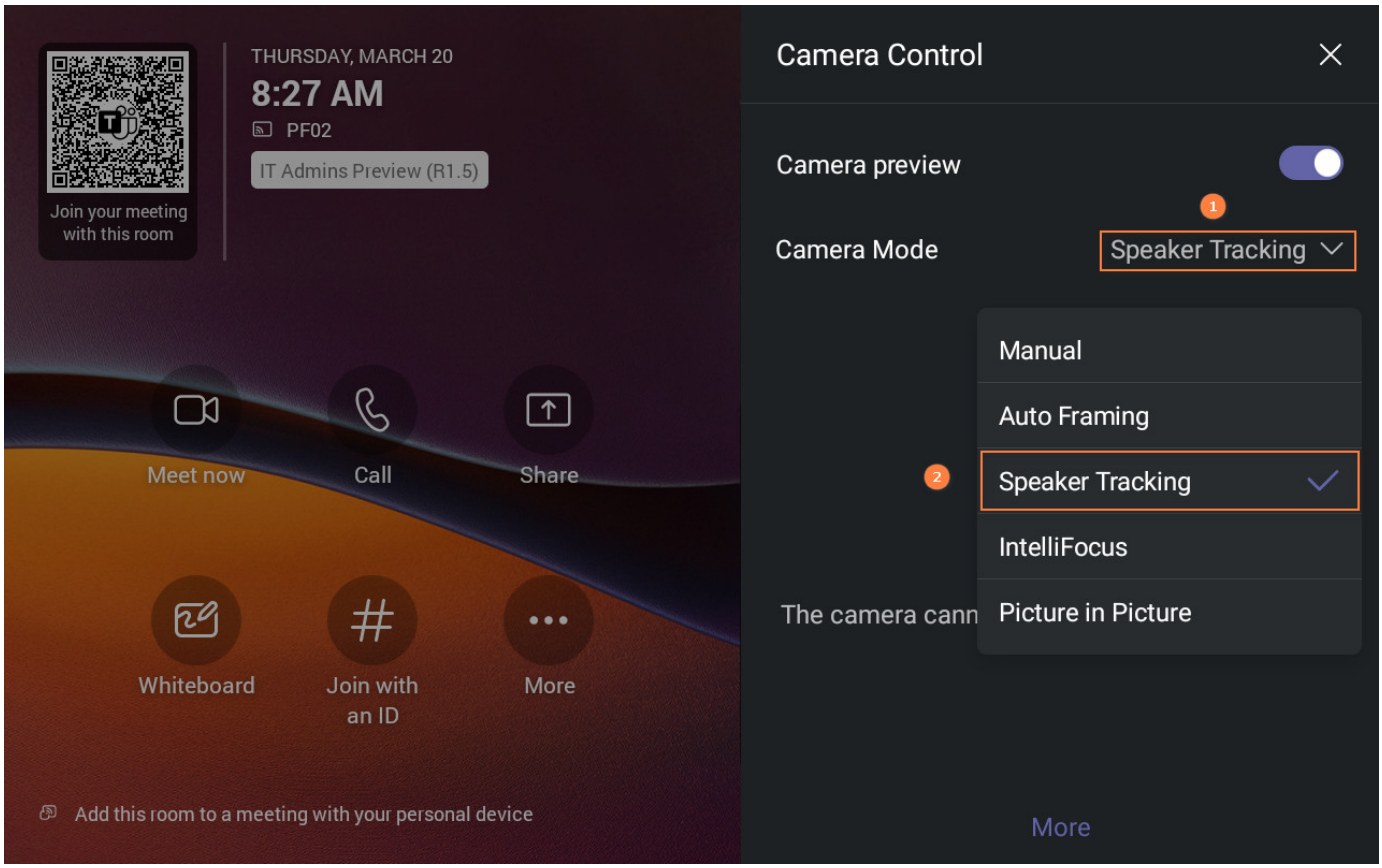
1. On the home screen, select **More** > **Settings** > **Camera** > **Camera Settings**.

2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Speaker Tracking**.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Select **Speaker Tracking** from the **Camera Mode** drop-down menu.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Speaker Tracking** from the **Camera Mode** drop-down menu.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Select **Speaker Tracking** from the **Camera Mode** drop-down menu.

Effect Demonstration



Picture-in-Picture (PIP) Mode

Introduction

In the Picture-in-Picture (PIP) mode, the speaker’ s close-up view and the panoramic view of the conference room are displayed simultaneously. The main window displays the speaker tracking view, and the small window displays the auto framing view. When no one is speaking, the display switches back to the panoramic view.

- The default remote control is the VCR11. If you are using the VCR20, go to the web user interface and select **Basic** > **Remote Controller Model** > **VCR20**.
- After turning on picture-in-picture, you cannot manually adjust the camera. The camera can only be adjusted after turning off picture-in-picture.

Before You Begin

For details on supported devices, refer to Rooms Supported Features List.

Turn on PIP

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Picture in Picture**.

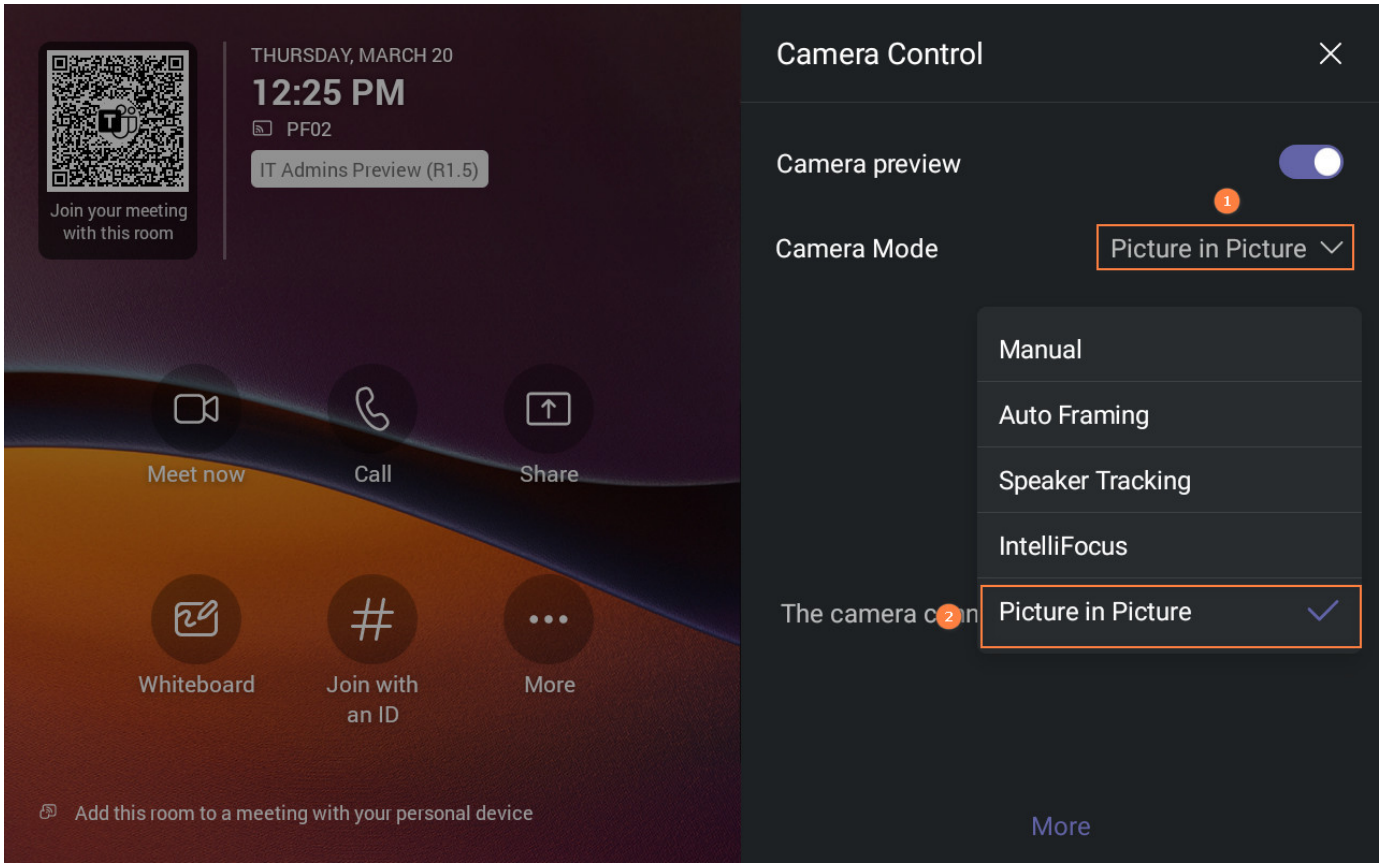
For General Mode (BYOM)

1. On the home screen, select **More** > **Settings** > **Camera** > **Camera Settings**.
2. On the remote control, press the **OK** button to open the menu.
3. Select **Camera Mode** > **Picture in Picture**.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Camera Control**.
2. Select **Picture in Picture** from the **Camera Mode** drop-down menu.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Select **Picture in Picture** from the **Camera Mode** drop-down menu.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Select **Picture in Picture** from the **Camera Mode** drop-down menu.

Effect Demonstration



Multi-Stream (Smart Gallery) for Zoom

Introduction

During a multi-person meeting, show the conference panorama and split the participants in the meeting room into multiple video streams to the remote conference participants: the first stream displays the conference panorama; the second and third streams display a close-up view of the participants in the meeting room. For more information, refer to Getting started with Smart Gallery.

> You can only enable it during the meeting because of the Zoom portal. If you want to change this setting, refer to Audio Settings, Video Settings, and Camera Controls of each endpoint.

Before You Begin

For better camera framing effects, do the following steps:

- Keep the camera's field of view free from distractions. Avoid having open doors, glass walls, or windows to corridors in the background of meeting participants.
- Maintain consistent color temperature for room lighting, including light coming from windows, to avoid overexposure affecting camera framing.
- Avoid placing items in the camera's field of view that may cause false detections. For example, character cards or facial images on the wall. The camera may detect and focus on these items.
- Deploy the camera according to the size of the applicable meeting room to avoid detection failures.

Turn on Smart Gallery

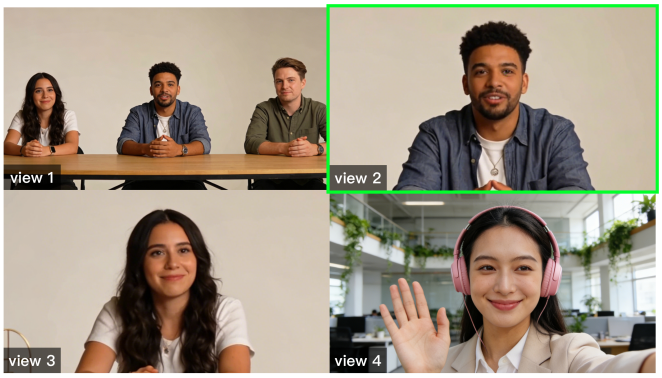
With Yealink CTP Touch Panel

1. During a meeting, tap **Camera Control**.
2. Select **Multi-Stream** from the **Camera Mode** drop-down menu.

Effect Demonstration



Speaker view



Gallery view

Video Fence

Introduction

In some meeting scenarios with glass walls or open spaces in the background, participants reflected on the glass walls or outside the meeting range may be detected. In this case, you can use this feature to adjust the subject boundary (video wall), and the camera will not detect participants beyond the set range. You can now start adjusting the width and depth of the boundary and walk around the room to check if the boundary you have set is as desired. The green square will turn red once you are outside the pickup range. This means that auto framing will not detect a participant in this part of the room as they are outside the configured boundary. AI features like Auto Framing only track members within the range.



The default remote control is the VCR11. If you are using the VCR20 to control A20/A30, it should be configured as a remote control in the web user interface. For more information, refer to Configure Remote Control.

Before You Begin

For better camera framing effects, do the following steps:

- Keep the camera's field of view free from distractions. Avoid having open doors, glass walls, or windows to corridors in the background of meeting participants.
- Maintain consistent color temperature for room lighting, including light coming from windows, to avoid overexposure affecting camera framing.
- Avoid placing items in the camera's field of view that may cause false detections. For example, character cards or facial images on the wall. The camera may detect and focus on these items.
- Deploy the camera according to the size of the applicable meeting room to avoid detection failures.

Turn on Video Fence

With Yealink Remote Control

For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Camera**.
2. Select **Advanced** > **Video Fence**.
3. Turn on **Video Fence**.
4. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.

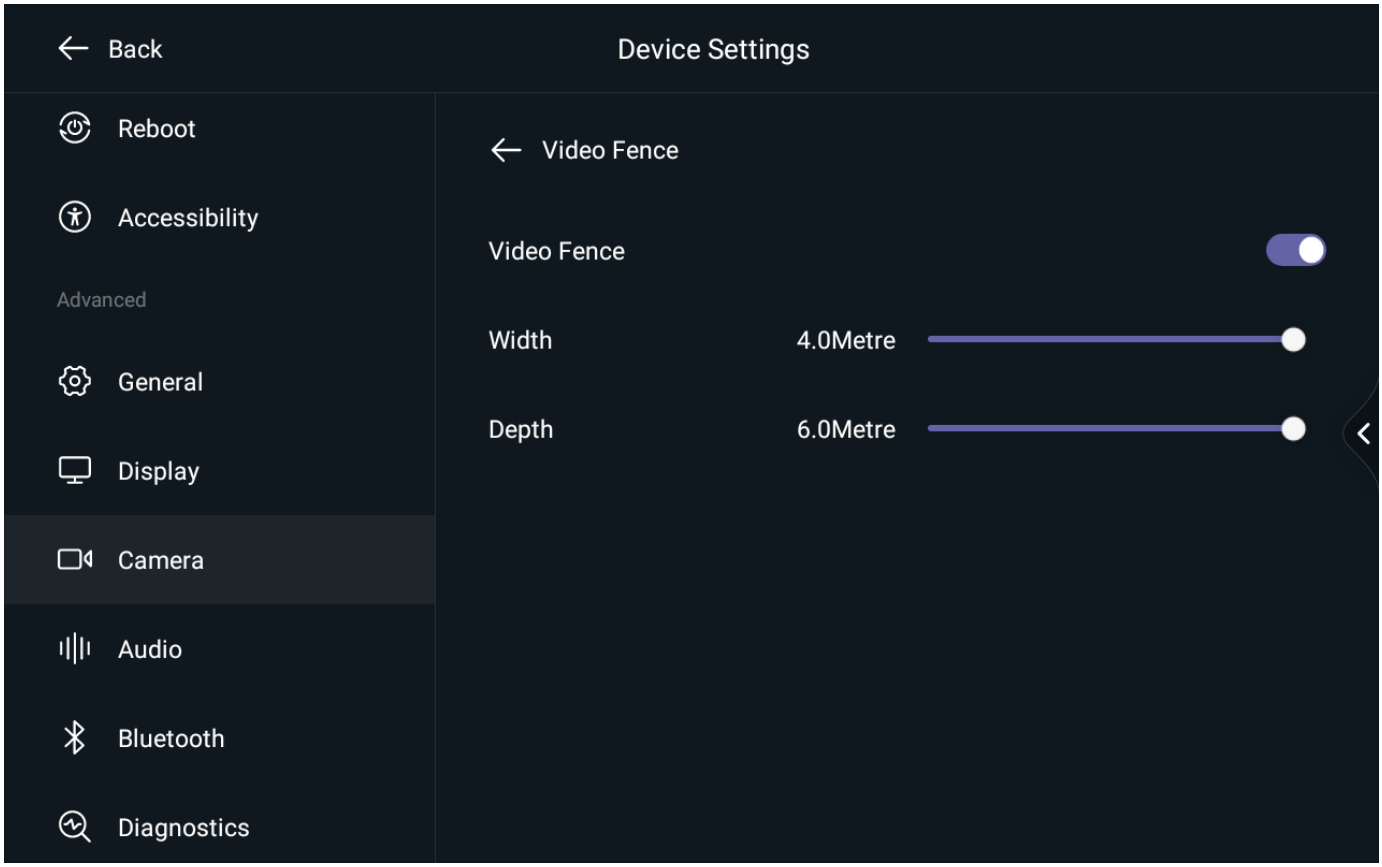
For General Mode (BYOM)

1. On the home screen, select **More** > **Settings** > **Camera**.
2. Select **Advanced** > **Video Fence**.
3. Turn on **Video Fence**.
4. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.

With Yealink CTP Touch Panel

For Microsoft Teams

1. On the home screen, tap > **Settings** > **Camera**.
2. Turn off **Camera Preview**.
3. Tap **Advanced** > **Video Fence**.
4. Turn on **Video Fence**.
5. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.



For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **Camera**.
2. Turn off **Camera Preview**.
3. Tap **Advanced** > **Video Fence**.
4. Turn on **Video Fence**.
5. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.

For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Camera**.
2. Turn off **Camera Preview**.
3. Tap **Advanced** > **Video Fence**.
4. Turn on **Video Fence**.
5. Adjust the width and depth of the video fence. The portrait is displayed in green with the video fence. Otherwise, it is red.

Allow App Customization on Home Screen for General Mode (BYOM)

Introduction

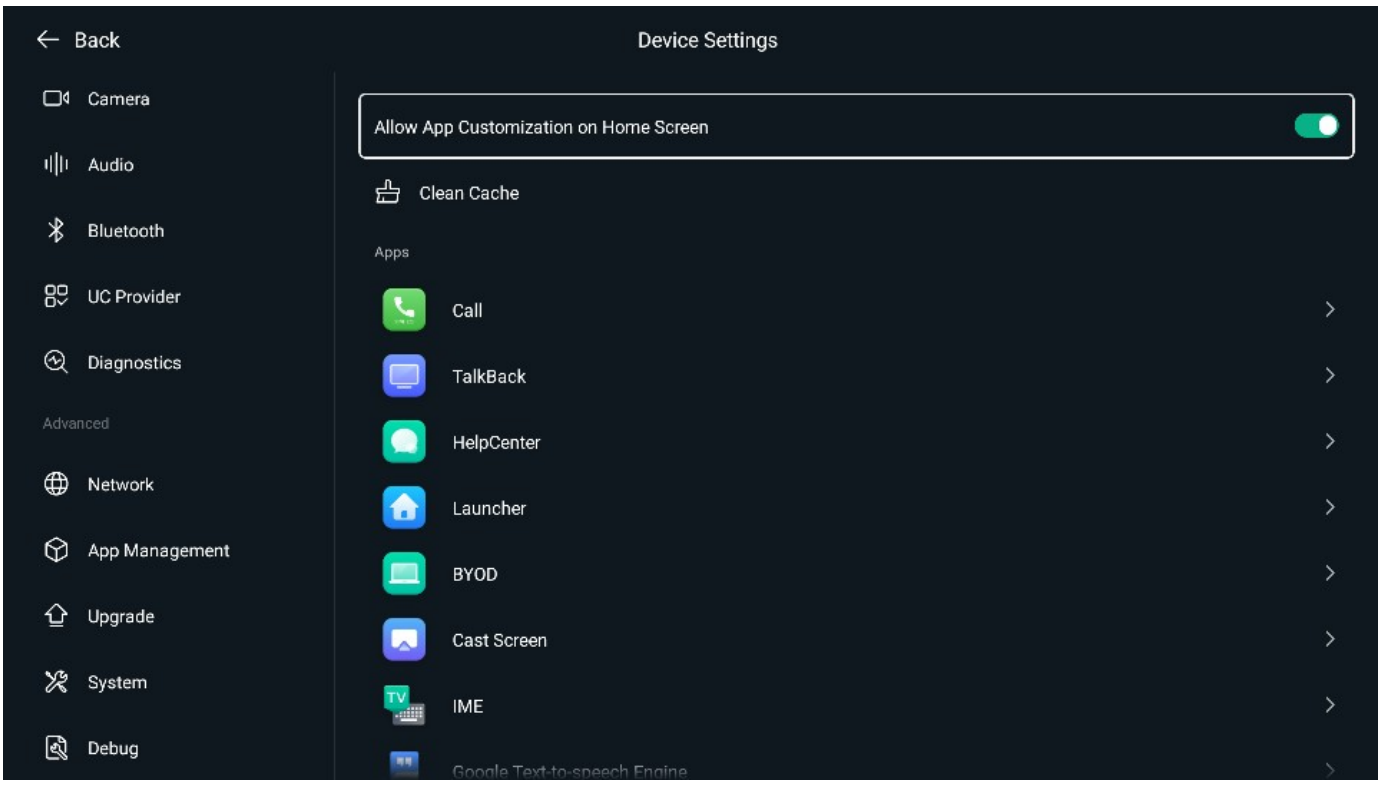
You can customize the display and arrangement of apps on the Yealink endpoint home screen. The home screen layout of the Yealink CTP Touch Panel remains unchanged.

Before You Begin

- Access the web user interface, go to **System** > **Layout Setting**, and set the home page mode to **Yealink OS as HomePage**.
- Access the web user interface, go to **System** > **Layout Setting**, and set the host layout to **Classical**, **Default**, or **Meeting**.
- The Yealink CTP Touch Panel does not support this feature. When using a Yealink MeetingBar, use a remote control or connect a mouse to configure the Yealink endpoint.

Turn on Allow App Customization on Home Screen

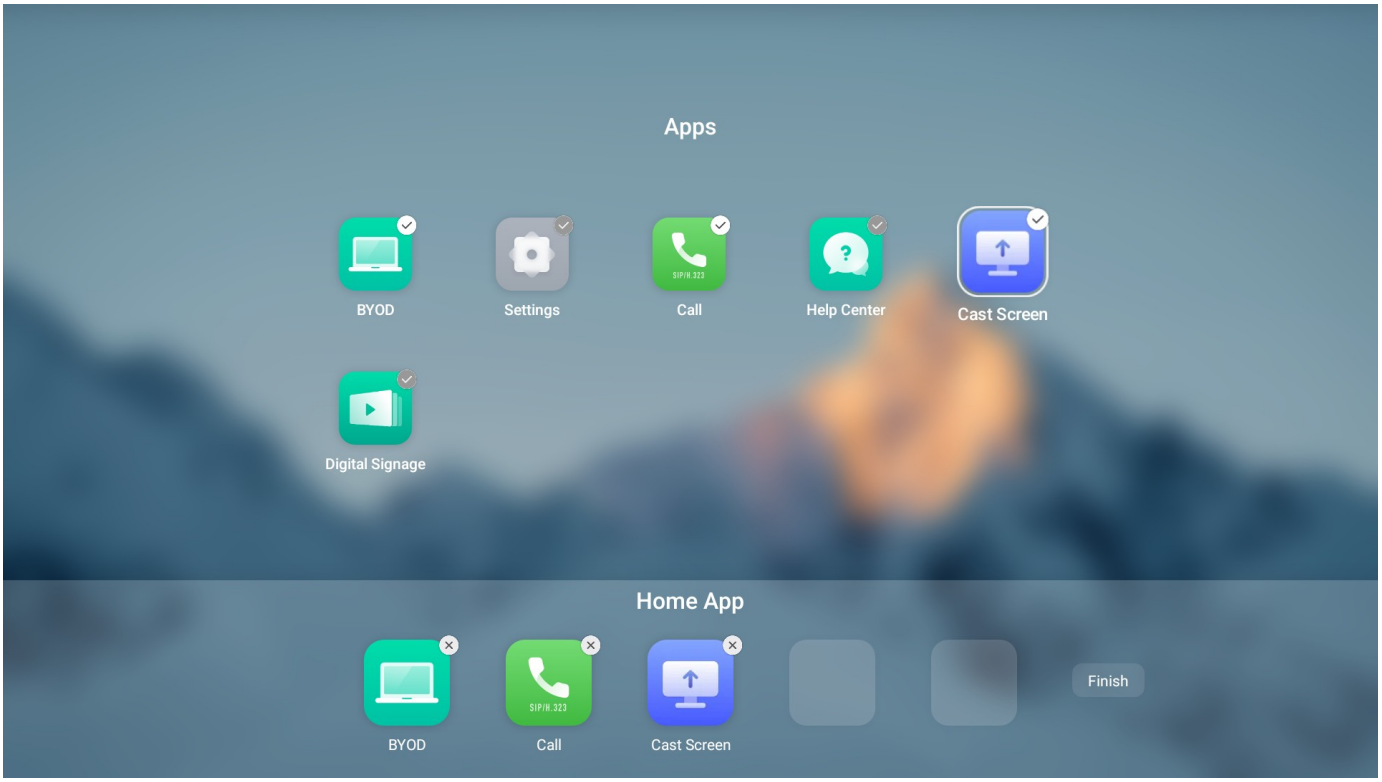
1. On the home screen, select **More** > **Settings** > **App Management**.
2. Turn on **Allow App Customization on Home Screen**.



Customize Home Screen Applications

1. On the home screen, select **Apps** > **Edit Home Screen**.
2. Select the apps to display on the home screen.
3. Select **Finish** to save.

- You can add up to five apps on the home screen.
- To rearrange icons, deselect them first and then reselect them in the desired order. Icons cannot be dragged to change the order.



Single and Dual Displays

Introduction

Once connected, the display on HDMI 1 will serve as the primary screen, while the display on HDMI 2 will act as the secondary screen.

The MeetingBar A10/A25 only has one HDMI port, so it does not support dual displays.

Single Display

Video Call Only

The remote video is displayed in full screen, and the local videos are displayed as thumbnails.



Video Call with Content Sharing

The display shows a large view of the shared content and a smaller thumbnail of the local video. Only the local video is displayed, and the remote video is not displayed.



Dual Displays

Only Video Calls

After Yealink MeetingBar is connected to two displays, it can automatically lay out the remote participants on the two displays during the video call.

When you meet with one participant, the video from the local and remote video screens is displayed on two displays respectively.



Remote Video Screen



Local Video Screen

When meeting with multiple participants, the window's lower-right corner displays the local video, and the remote video will be evenly displayed on the two displays.



Remote Video Screen 1



Remote Video Screen 2 Local Video Screen



Remote Video Screen 1



Remote Video Screen 2 Local Video Screen



Remote Video Screen 1



Remote Video Screen 2 Local Video Screen

Only Content Sharing

The primary screen displays the Teams main page, and the secondary screen displays shared content.

Video Call with Whiteboard

The primary screen displays local and remote video images, a large view of the remote video, and a thumbnail of the local video. The secondary screen displays a whiteboard.

Video Call with Content Sharing

The primary screen displays local and remote video images, a large view of the remote video, and a thumbnail of the local video. The secondary screen displays shared content.




DON'T TRY
TO BE ORIGINAL
JUST TRY TO BE GOOD
Sed ut perspiciatis unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam, eaque ipsa quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt explicabo.
BIG IDEA
Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit
MONITORING
Neque porro quisquam est, qui dolorem ipsum quia dolor sit amet, consectetur
COMMUNICATION
Ut enim ad minima veniam, quis nostrum exercitationem ullam corporis suscipit

Digital Signage for Zoom

Introduction

Digital signage allows you to share images, videos, or websites on your Zoom Rooms screen when the room is not in a Zoom meeting. You can also create digital signage-only rooms to display content without deploying a full Zoom Room. Adding multiple images or websites to display will rotate through them, and you can designate how long to display. You can also set how long the content to display before and after scheduled meetings. Content can be set at a room, floor, location, or account level.

Before You Begin

Pair Yealink MeetingBar with Yealink CTP Touch Panel and log in to your Zoom Rooms account.

Digital Signage

For usage instructions, refer to the official Zoom Rooms documentation: Zoom Rooms digital signage.

Electric Privacy Shutter

Introduction

The electric privacy shutter of Yealink MeetingBar protects the user's privacy in the meeting room.

Electric Privacy Shutter

The camera cover opens automatically when you join a meeting and closes automatically when you leave the meeting. You can enable and disable the electric privacy shutter. For more information, refer to Camera Settings.

MeetingBar A50



MeetingBar A40



MeetingBar A25



MeetingBar A30



MeetingBar A20



MeetingBar A10


Yealink

Remote Control

Introduction

You can register Yealink MeetingBar to Yealink Management Cloud Service Platform (YMCS) for unified management and Remote Control.

Before You Begin

- Ensure all devices are powered on and connected to the network before starting.
- Yealink MeetingBar shall meet the version requirement as follows:

Model	Version
A10	278.320.0.74 and later versions
A20/A30	133.320.0.110 and later versions
A25	346.320.0.6 and later versions
A40	289.320.0.60 and later versions
A50	323.320.0.30 and later versions

Configure Yealink Cloud Service

With Yealink Remote Control

1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service**.

   For General Mode (BYOM): On the home screen, select **More** > **Settings** > **Yealink Cloud Service**.

2. Turn on **Yealink Cloud Service** and **Device Management**.

With Yealink CTP Touch Panel

1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service**.

   For Zoom: Tap **Settings** > **General** > **System Settings** > **Yealink Cloud Service**.

   For General Mode (BYOM): On the home screen, tap > **Settings** > **Yealink Cloud Service**.

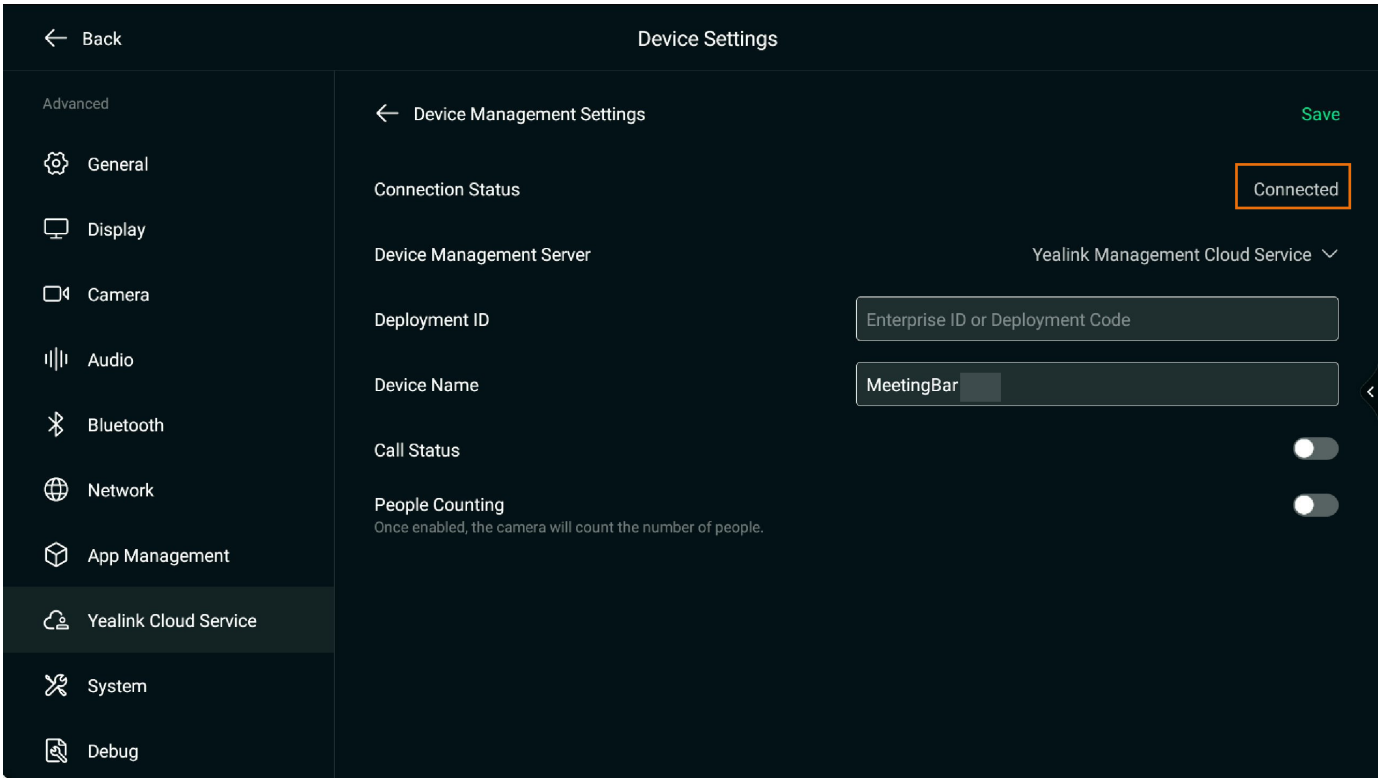
2. Turn on **Yealink Cloud Service** and **Device Management**.

Register Yealink MeetingBar to YMCS

With Yealink Remote Control

1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service**.

   For General Mode (BYOM): On the home screen, select **More** > **Settings** > **Yealink Cloud Service**.
2. Select **Yealink Management Cloud Service** from the **Device Management Server** drop-down menu.
3. Enter the enterprise ID in the **Deployment ID** field.
4. Tap **Save**. When connected successfully, the monitor prompts "You're Now Connected" and the Connection Status will change into Connected.



With Yealink CTP Touch Panel

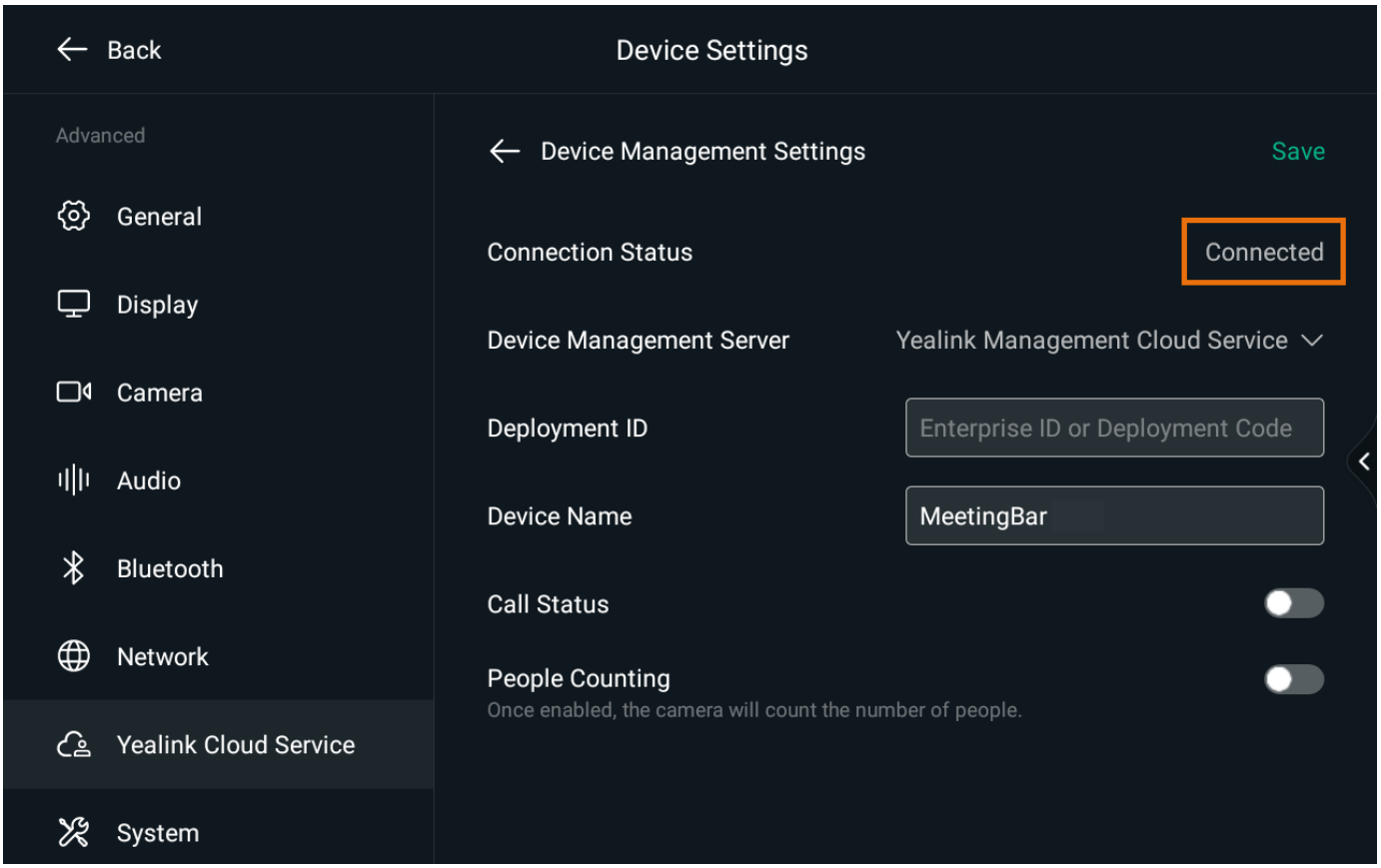
1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service**.

   For Zoom: Tap **Settings** > **General** > **System Settings** > **Yealink Cloud Service**.

   For General Mode (BYOM): On the home screen, tap > **Settings** > **Yealink Cloud Service**.
2. Select **Yealink Management Cloud Service** from the **Device Management Server** drop-down

menu.

3. Enter the enterprise ID in the **Deployment ID** field.
4. Tap **Save**. When connected successfully, the monitor prompts "You're Now Connected" and the Connection Status will change into Connected.

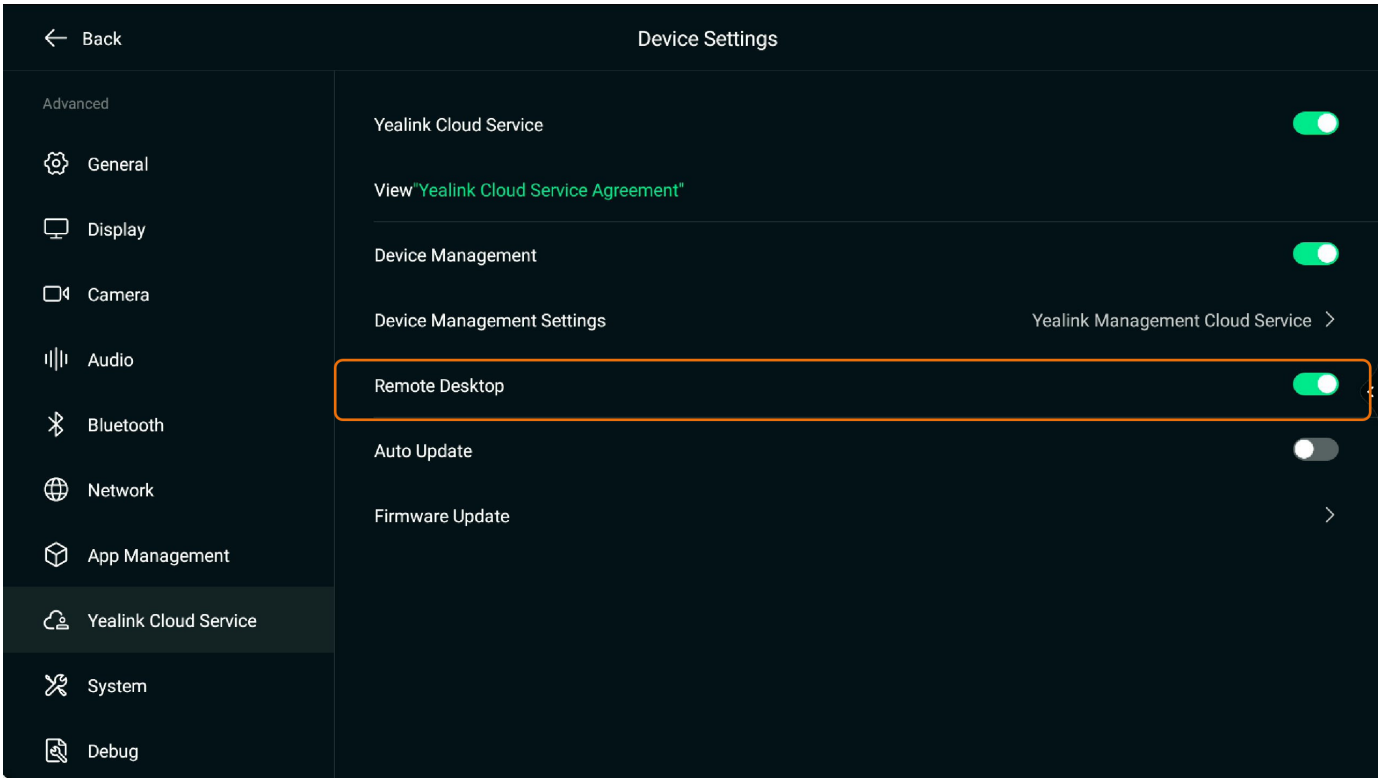


Remote Control

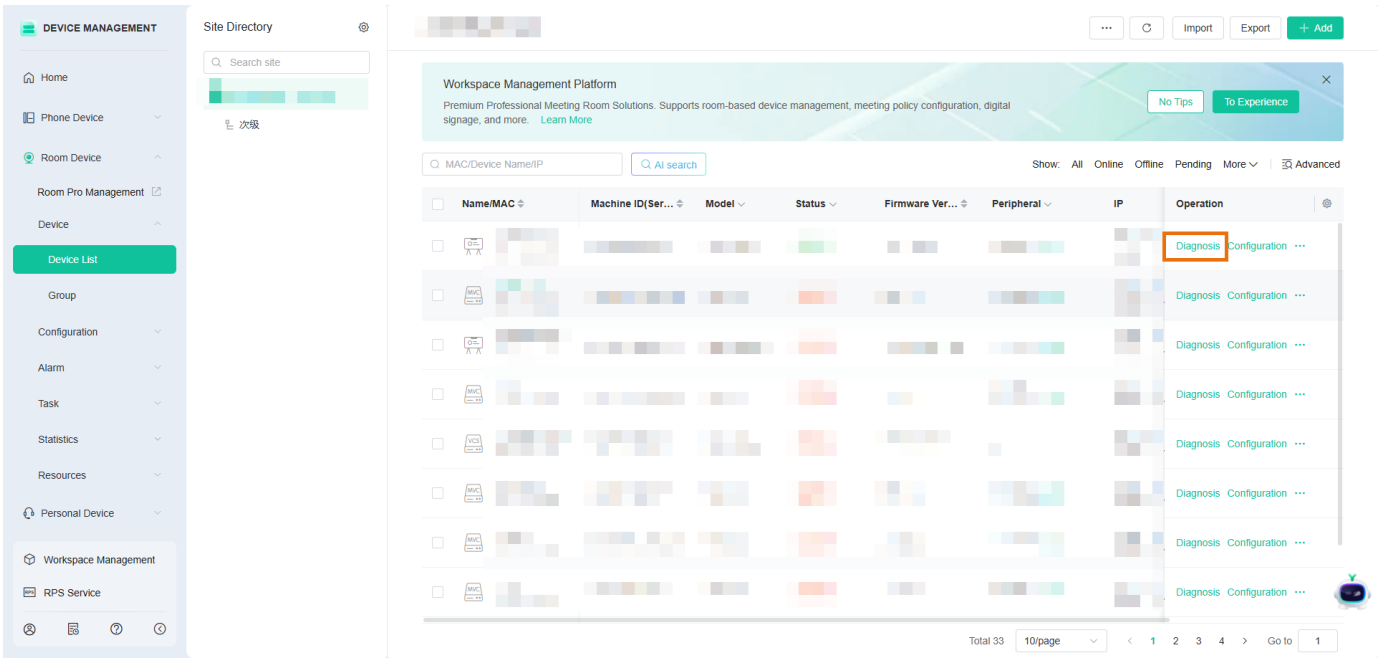
With Yealink Remote Control

1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service**.

   For General Mode (BYOM): On the home screen, select **More** > **Settings** > **Yealink Cloud Service**.
2. Turn on **Remote Desktop**.



3. Log in to YMCS on the browser. Click **Room Device** > **Device** > **Device List**, find the registered MeetingBar and click **Diagnosis**.



4. Refer to Remote Control.

With Yealink CTP Touch Panel

1. For Microsoft Teams: On the home screen, select **More** > **Settings** > **Device Settings** > **Yealink Cloud Service** > **Device Management Settings**.

For Zoom: Tap **Settings** > **General** > **System Settings** > **Yealink Cloud Service** > **Device Management Settings**.

For General Mode (BYOM): On the home screen, tap  > **Settings** > **Yealink Cloud Service** > **Device Management Settings**.

2. Turn on **Remote Desktop**, and tap **Save**.
3. Log in to YMCS on the browser. Click **Room Device** > **Device** > **Device List**, find the registered MeetingBar and click **Diagnosis**.
4. Refer to Remote Control.

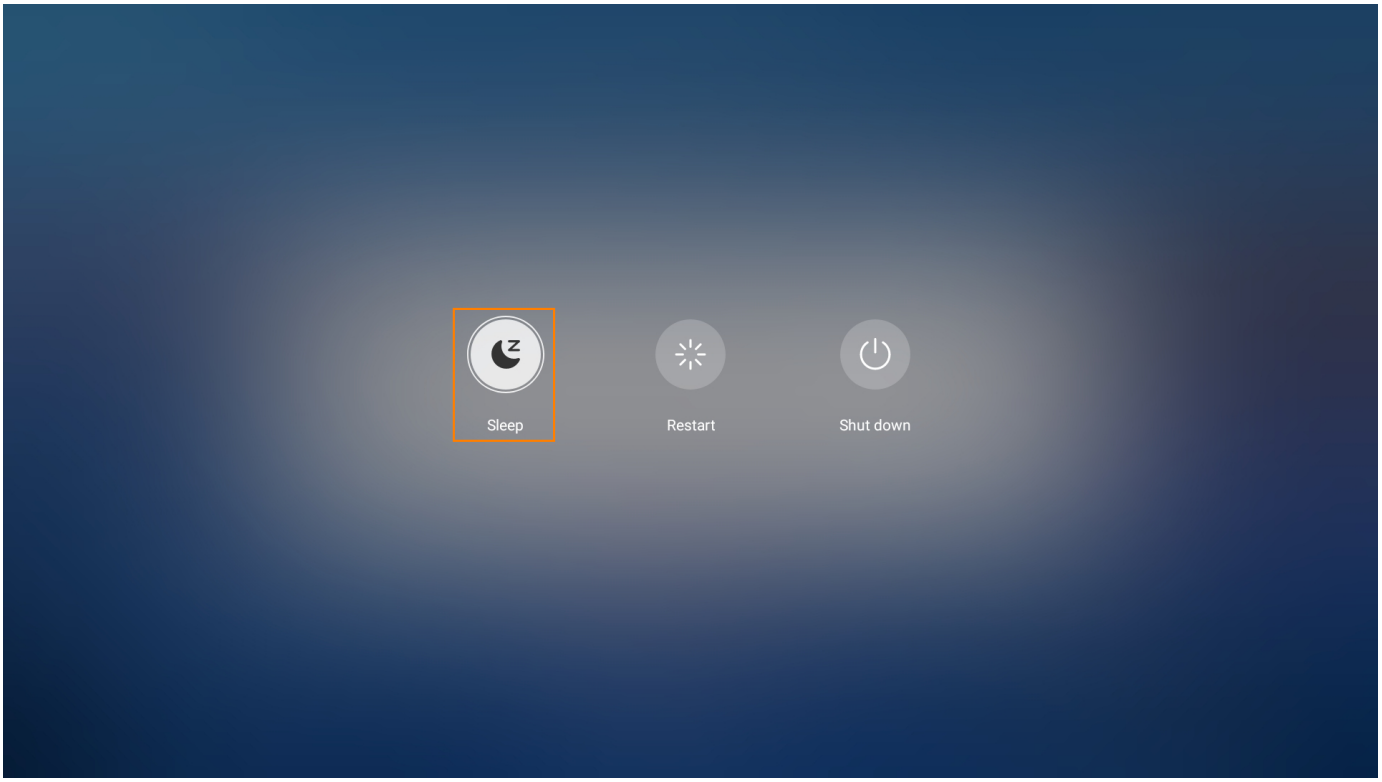
Sleep

Introduction

This section describes how to manually put the device into sleep mode. You can also configure automatic sleep. For more information, refer to Basics.

Sleep

1. On the remote control, press the **Power** key.
2. Select **Sleep**.



3. Tap Yealink CTP Touch Panel or press any key on the remote control to wake up Yealink MeetingBar.

Reboot

Introduction

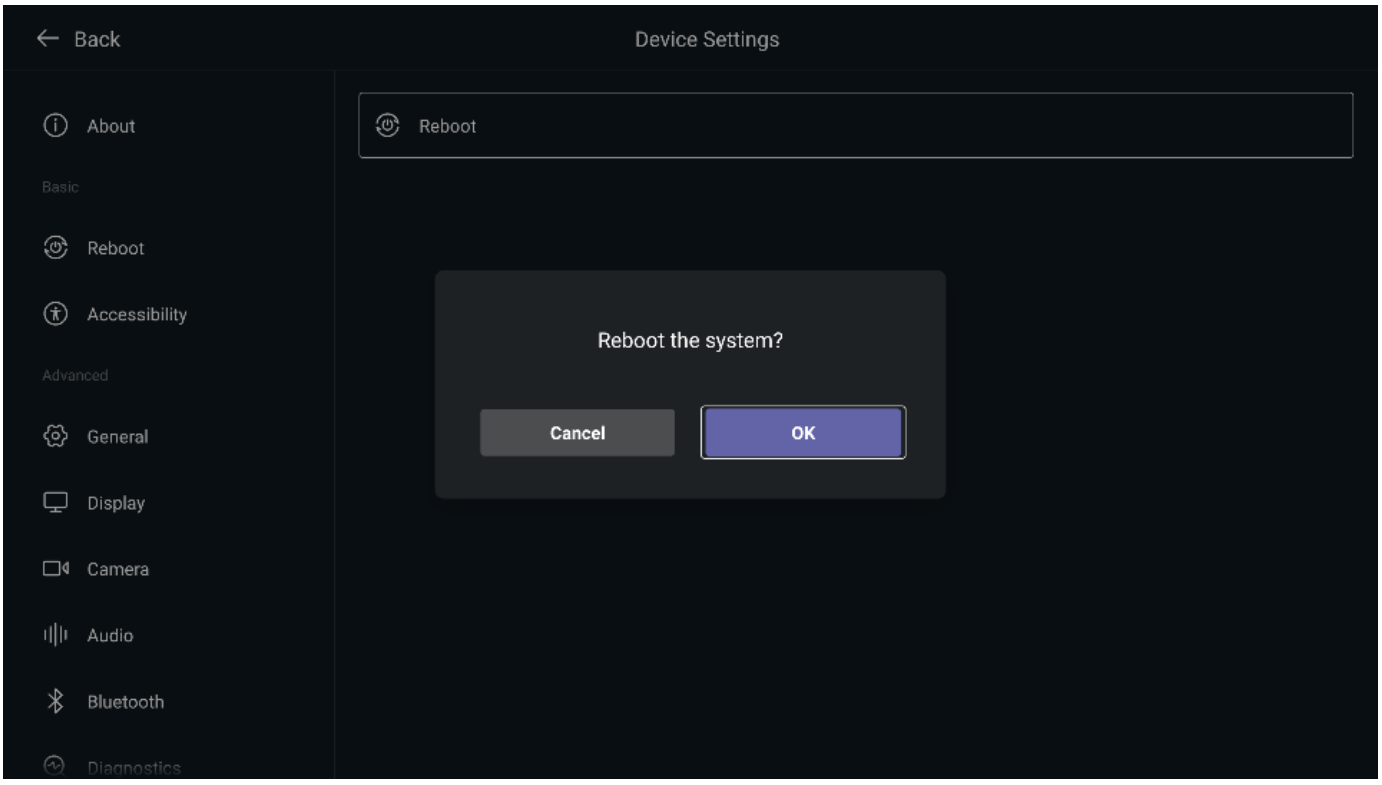
You can restart the Yealink MeetingBar when required.

Reboot

With Yealink Remote Control

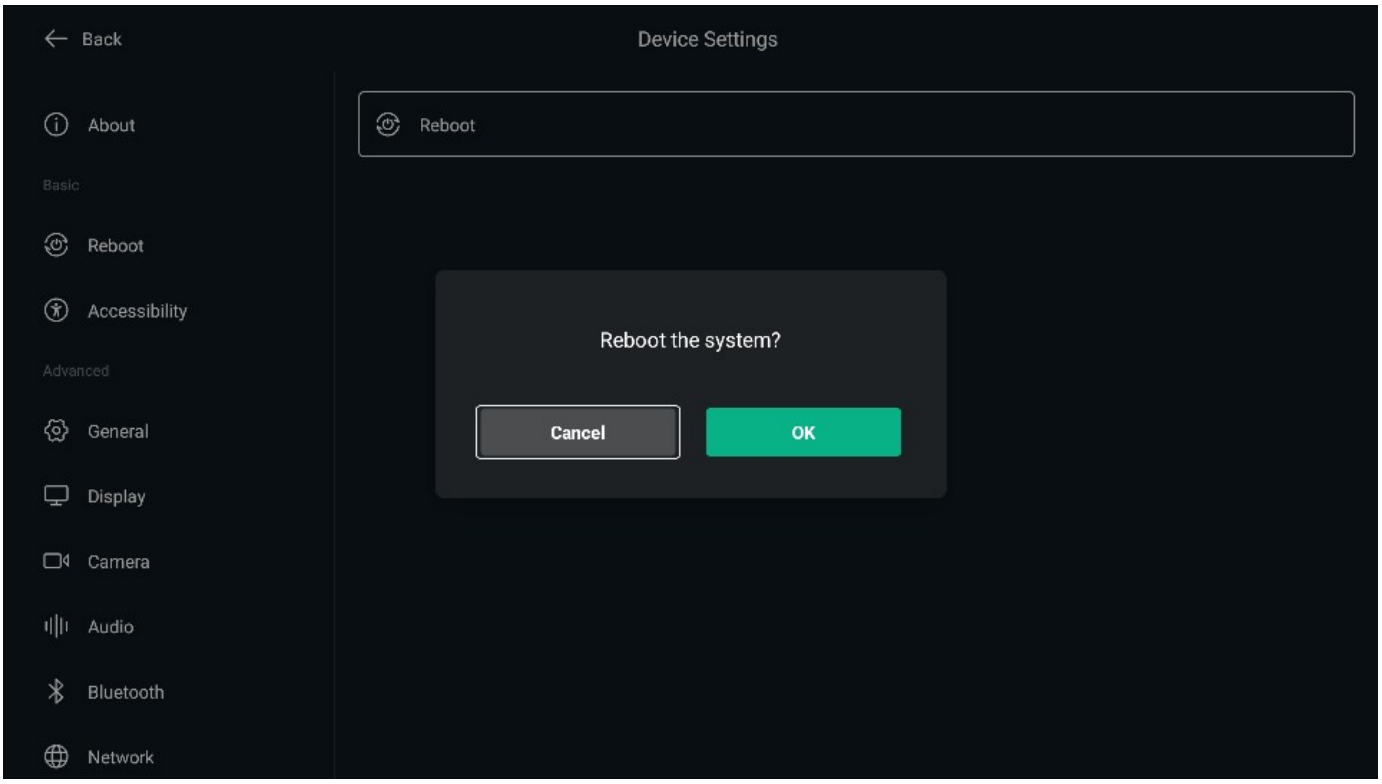
For Microsoft Teams

1. On the home screen, select **More** > **Settings** > **Device Settings** > **Reboot**.
2. Select **OK** to confirm. If a Yealink CTP Touch Panel is connected to this Yealink MeetingBar, it will also be restarted.



For General Mode (BYOM)

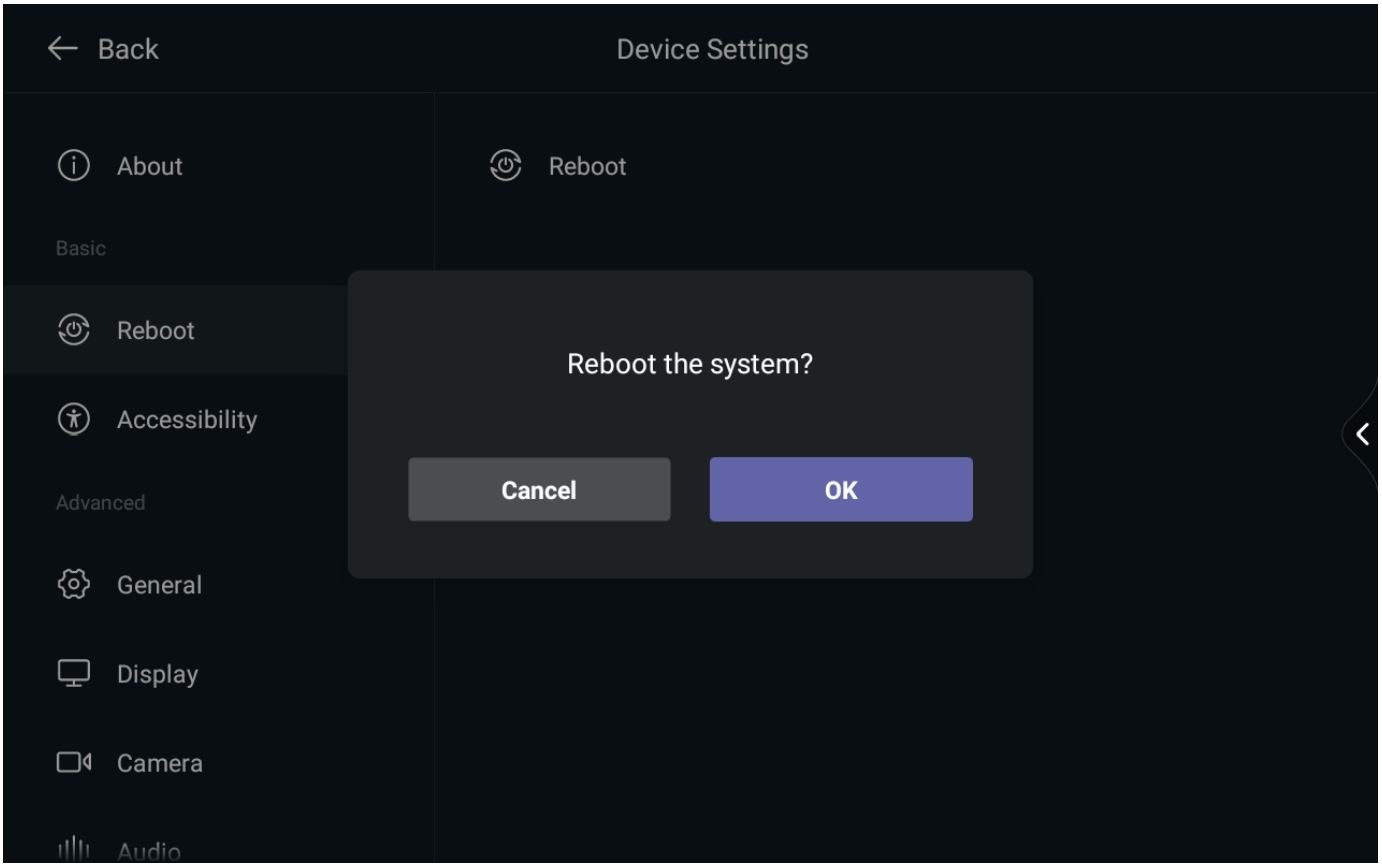
1. On the home screen, select **More** > **Settings** > **Reboot**.
2. Select **OK** to confirm. If a Yealink CTP Touch Panel is connected to this Yealink MeetingBar, it will also be restarted.



With Yealink CTP Touch Panel

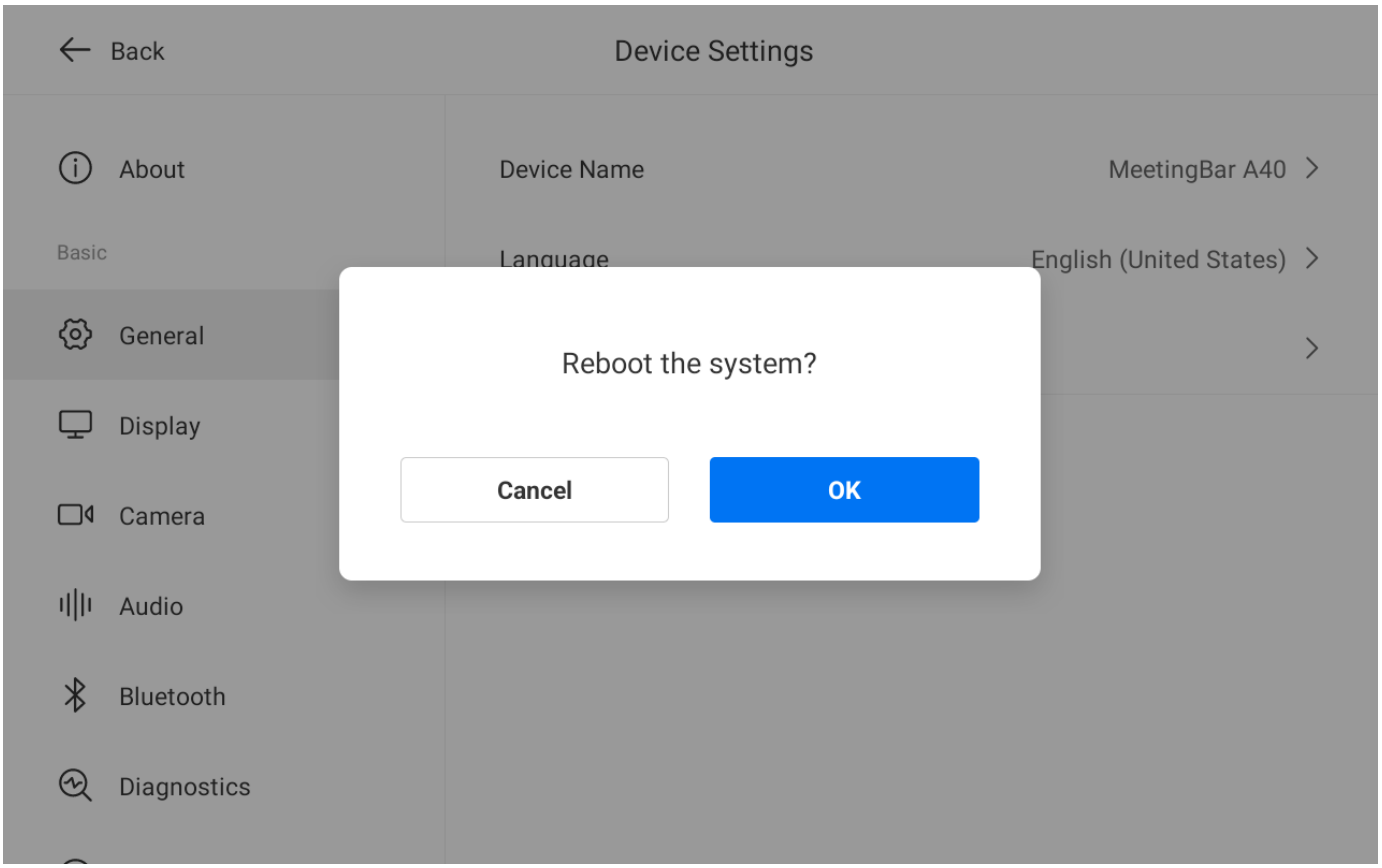
For Microsoft Teams

1. On the home screen, tap > **Settings** > **Reboot**.
2. Tap **OK** to confirm. Both Yealink CTP Touch Panel and Yealink MeetingBar are restarted.



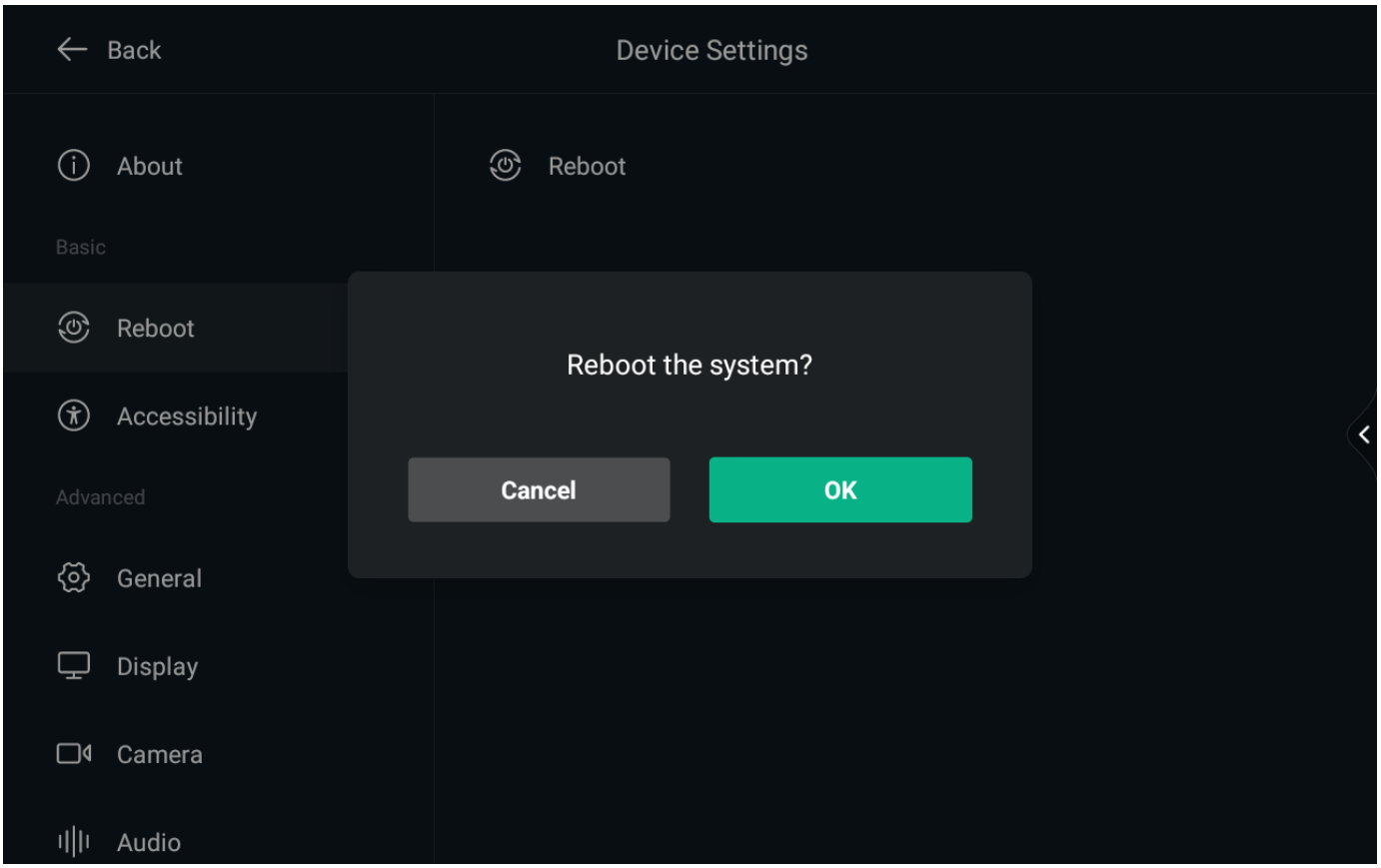
For Zoom

1. On the home screen, tap **Settings** > **General** > **System Settings** > **General** > **Reboot**.
2. Tap **OK** to confirm. Both Yealink CTP Touch Panel and Yealink MeetingBar are restarted.



For General Mode (BYOM)

1. On the home screen, tap > **Settings** > **Reboot**.
2. Tap **OK** to confirm. Both Yealink CTP Touch Panel and Yealink MeetingBar are restarted.


Back
Device Settings
About
Reboot
Basic
Reboot
Accessibility
Advanced
General
Display
Camera
Audio
Reboot
Reboot the system?
Cancel
OK

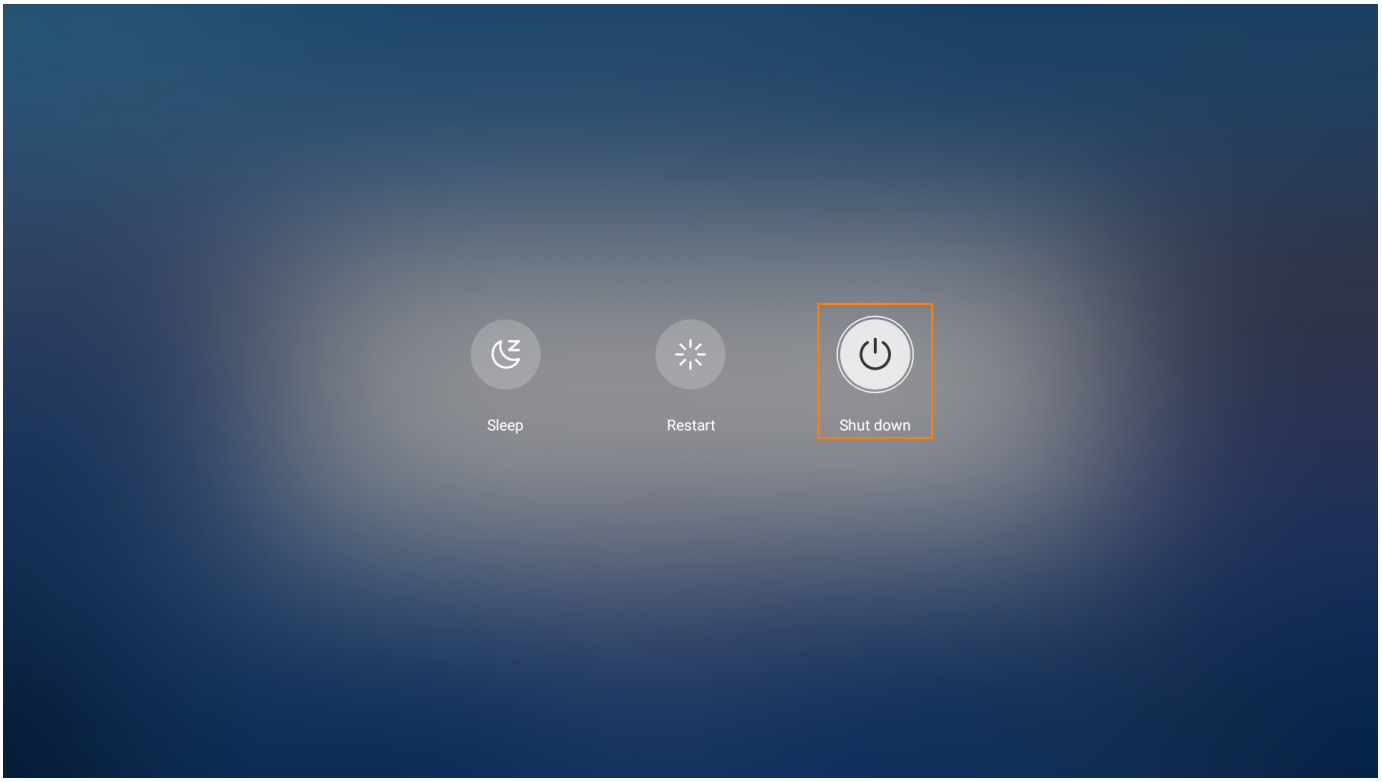
Shut Down

Introduction

This section describes how to perform a soft shutdown using the device interface.

Shut Down

1. On the remote control, press the **Power** key.
2. Select **Shut down**, and then press **OK** in the pop-up window to confirm. The Yealink MeetingBar enters the shutdown state. The Yealink CTP Touch Panel is disconnected from Yealink MeetingBar, and the display remains on.



3. Press the **Power** key again. The Yealink MeetingBar boots up and automatically re-pairs with Yealink CTP Touch Panel.